

CATTARAUGUS COUNTY BICENTENNIAL ADVISORY COMMITTEE

MAY 21, 2007

6:00 P.M.

MEETING MINUTES

COMMITTEE MEMBERS IN ATTENDANCE:

Crystal Abers
James Boser
Mary Elizabeth Dunbar
Sid Emmons, Chairman
Bruce Fredrickson
Maggie Fredrickson
Terry Martin
Thomas Moser
Deb Opferbeck
Ann Padlo
Phil Palen
Bob Schaumleffel
Dixon Stevens, Vice-Chairman
Steve Teachman, Vice-Chairman
Bill Watkins

OTHERS:

Ginger Moser
Cheryl O'Keefe, County Administrator's Office
Jack Searles, County Administrator

The meeting was called to order at 6:14 p.m. by Chairman Emmons in the Franklinville Fire Hall, Route 16, Franklinville, New York. Introductions were made by everyone in attendance.

MEETING MINUTES:

A motion was made by Mary Elizabeth Dunbar, seconded by Jim Boser to accept the May 7, 2007 meeting with the word "Convener" changed to "Chairperson" in the 2nd to last line in the "Sub-Committee" paragraph on the first page. Accepted unanimously by voice vote.

Advisory Committee Contact Information:

An updated (5/7/07) list of the Bicentennial Advisory Committee members with contact information was distributed. Mr. Stevens noted his email address has changed to: dixondoc@roadrunner.com Ann Padlo would like "County Planning Board" added to her information. An updated list with these changes will be distributed at the next meeting (6/4).

Sub-Committees:

It was requested at the last meeting that each Sub-Committee have a designated Chairperson and Recorder by this meeting. Those Sub-Committees and their members are:

A - Public Relations Committee

James Boser - Recorder
Mary Elizabeth Dunbar
Sharon Fellows
Thomas Moser
Deb Opferbeck - Chairperson
Peter Andrews
Ginger Moser
Paul Schafer

B - Fundraising Committee

Ann Padlo - Chairperson
Steve Teachman

This Sub-Committee is in desperate need of more members. These members can be volunteers as well as Advisory Committee members. This committee is responsible for the activities of raising funds for the various expenses.

C - Events Coordination Committee

Terry Martin - Recorder
Laurie McCarthy
Brian McClellan
Evelyn Penman - Chairperson
Bob Schaumleffel
Ruth Baum

D - Community Involvement Committee

Crystal Abers
Bruce Fredrickson - Chairperson
Maggie Fredrickson - Chairperson
Ann Padlo
Phil Palen
Bill Watkins
Gail Watkins - Recorder
Peter Andrews
Dennis Mahn

E – Finance Committee

Tom Moser – Chairperson
Jack Searles – Liaison

This is a new Sub-Committee; separated from the Fundraising Sub-Committee. This committee will be responsible for all incoming and outgoing monies. All requests for money will be submitted to this Sub-Committee as well as all budgets.

Mr. Moser would like each Sub-Committee and each Project Team to bring to the next Advisory Committee meeting (6/4) an approximate budget. There needs to be a starting point. Before we can solicit money, there needs to be a sense of what and where the money is being spent.

Project Teams:

All Project Teams are encouraged to recruit from the public to join your team. Some projects require more members than others for the project to be a success. It was requested at the last meeting that each Project Team have a designated Chairperson and Recorder by this meeting. Those Project Teams and their members are:

#1 Main Event – Parade and Activities

Sharon Fellows
Laurie McCarthy
Bob Olivett (parade advisor)

No one available to report.

This project is the largest project and needs several more members for it to be a success. As Mr. Olivett suggested at the last meeting, the parade itself will need its own chairperson. This would mean another member would chair the other activities planned for this day of celebration.

This project was discussed at the Executive Committee meeting. It was decided that the parade and the day's activities should be separate from the Fair Booth project. The reason being is that the original thought was there would be parade and activities during the week of the County Fair. After Mrs. Charlesworth (owner of fairgrounds) reported to the Advisory Committee, this would not be an option.

#2 Veterans Event

Ann Padlo
Phil Palen
John Sampson - Chairperson

It was reported that Sunday, July 27, 2008 has been set for the date of this activity. A letter has been sent to Senator Catharine Young inviting her to be a guest speaker.

#3 Traveling Exhibit

Thomas Moser - Chairperson
Doc Stevens - Recorder
Deb Opferbeck

This project is being coordinated with the Economic, Development, Planning and Tourism Department. This is the traveling trailer that would house County tourism material as well as bicentennial material and merchandise and travel County events as well as surrounding areas for tourism efforts.

#4 Tours

Mary Elizabeth Dunbar
Phil Palen
Bill Watkins
Gail Watkins

Ms. Dunbar reported that Portville, Randolph and Ellicottville have walking tours planned. She has requested Ellicottville to have tours of historical sites in 2008 to coordinate with the County's bicentennial.

#5 County History

Bruce Fredrickson - Chairperson
Maggie Fredrickson - Chairperson
Phil Palen
Bob Schaumleffel
Rosemary Mahn
Jack Searles – postcards and pictures

Mr. Searles reported that he is in the process of scanning postcards/pictures relating to Cattaraugus County. These scans will be organized and put on CD/DVDs to sell as a fundraiser. He has received 250-300 from the County Museum that he is now organizing. He would like to have representation from each township in Cattaraugus County. Each township will have a brief description followed by any available pictures. The resource he is using is "Cattaraugus County History, 1898". He is requesting you contact museums, historical societies and private collectors for any postcards/pictures of the County especially from those areas he is lacking (Yorkshire, Delevan, Gowanda, Freedom, Farmersville, and Salamanca). Contact Cheryl O'Keefe to work out the logistics of getting these postcards/pictures to him.

Mr. and Mrs. Fredrickson reported that at the historian meeting they spoke of the book they are organizing. Each township would have 1-3 pages.

#6 Old Chautauqua Trail

Mary Elizabeth Dunbar
Bruce Fredrickson - Chairperson

Maggie Fredrickson - Chairperson
Dennis Mahn
Rosemary Mahn
Phil Palen
Carol Ruth

Mr. and Mrs. Fredrickson reported that there are actually 3-4 different trails and they are researching the missing links. They would like to have a driving tour. Ms. Dunbar will be sending articles for publication.

#7 State Plaques & Special Leg Sessions

Crystal Abers
Phil Palen
Steve Teachman

This project has been combined with the Opening Event (3/11/08).

#8 3/11/08 Ellicottville – Opening Event

Crystal Abers – special Leg session
James Boser - Recorder
Deb Opferbeck - Chairperson
Ann Padlo
Phil Palen – plaques
Steve Teachman

Deb Opferbeck reported that she is working with Holiday Valley for an opening event on Tuesday, March 11, 2008. Crystal Abers, Chairperson of the County Legislature is working out the logistics of holding the Legislative Board meeting at 3:00 the same day to be followed by the festivities of the opening event (speakers, opening of the time capsule, press conference, birthday cake, ringing of the bell – are a few ideas being researched).

#9 Circulating Float

If there is no interest in this project then at the 6/4 meeting this project will be dropped.

#10 Seneca Museum, Falling Leaves Festival, events with the Seneca Nation

Mrs. Abers reported that a letter is being written to contact the SNI canvassing their interest of involvement in the County's Bicentennial.

#11 Student Project(s)

Sharon Fellows
Brian McClellan
Kristinia Charlesworth

No one available to report on this project's progress.

#12 Equestrian Event

Crystal Abers
Terry Martin – Chairperson/Recorder

Mr. Martin reported an event is being planned to involve the youth. He suggested that a T-shirt be given to each youth that registers for this event. This event would bring youth from outside of Cattaraugus County as well.

#13 County Quilts/Speakers at the Fair/Grange Day

Crystal Abers

Evelyn Penman

Phil Palen brought the quilt for viewing from the Gowanda celebration. Mrs. Abers reported that she has a person that will assemble the quilts once the pieces are made.

#14 Time Capsule

This project has been combined with the Opening Event (3/11/08)

#15 St. Bonaventure University

Evelyn Penman - Chairperson

Brian McClellan

No one available to report on this project's progress.

Fair Booth (2007 & 2008)

Jim Boser

Deb Opferbeck – Chairperson

Jack Searles

Doc Stevens

The Fair Booth will now be a means to advertise and make the public aware of the activities planned. During County Fair week, the booth is open from 11:00 – 9:00. Two people minimally should be scheduled for 2-hour time blocks. Doc Stevens will bring a schedule for sign-ups for the 2007 County Fair week to the next meeting (6/4). It was suggested to contact RSVP (a senior citizen volunteer group through the Department of Aging). There was some discussion regarding how to handle the entrance fee for the volunteers. This Project Team will work out the details and report to the Advisory Committee.

It was suggested to have a slide show at the booth of the DVD that will be for sale.

Slogan:

After much discussion, a motion was made by Mr. Fredrickson, seconded by Ms. Dunbar to adopt the following for the slogan: 200 Years of Adventures – Past, Present & Future

Letterhead:

After discussion, Ann Padlo made a motion seconded by Terry Martin to accept use the letterhead as it was presented with the addition of the Advisory Committee members listed on the left side. It was accepted unanimously by hand vote. Cheryl O'Keefe will submit it Tom Livak, Economic Development, Planning and Tourism, for the changes to be reviewed at the next meeting.

A motion was made by Ann Padlo, seconded by Bill Watkins to appoint Crystal as honorary Chairperson of the Advisory Committee. It was accepted unanimously by voice vote. This too will be added to the letterhead.

Calendar of Designated Weeks for Each Town:

Cheryl O'Keefe distributed a rough draft of a calendar marked with those towns that have chosen a week for their celebration.

Terry Martin requested to meet with Cheryl regarding the coordination of this calendar.

Upcoming Scheduled Meetings:

June 4 – Olean County Building, Admin Conference Room

June 18 – Ellicottville Town Hall

July 16 – Location TBA

July 30 – Location TBA

To Add to Next Meeting's Agenda:

Erie County Fair Booth

General Information:

To cover costs of mailings, submit them to Cheryl O'Keefe in the County Administrator's Office in Olean. Contact her for the logistics of getting them to her.

At 8:01 p.m. Mr. Fredrickson made a motion, seconded by Mr. Moser to adjourn. Motion accepted unanimously by voice vote.

Respectfully submitted

Cheryl O'Keefe
Secretary to County Administrator
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Fax number: 716.373.8028
Email: CLOkeefe@cattco.org

Accepted at 6/4/07 meeting