



OFFICE OF THE COUNTY CLERK

LITTLE VALLEY, NEW YORK 14755

PHONE (716) 938-9111

FAX (716) 938-6009

JAMES K. GRIFFITH
County Clerk

ALAN BERNSTEIN
Deputy County Clerk

INSTRUCTIONS FOR FILING THE BUSINESS CERTIFICATE

1. THE FILING FEE IS \$25.00. WE KEEP THE ORIGINAL CERTIFICATE ON FILE. IF YOU NEED A CERTIFIED COPY FOR ANY BUSINESS OR BANKING PURPOSES, THE FEE IS \$5.00. A PLAIN PHOTOCOPY IS \$1.00.
2. THE CERIFICATE MUST BE COMPLETELY FILLED OUT. IF YOU ARE BUYING OR TAKING OVER AN EXISTING BUSINESS, PLEASE PUT THE NAME OF THAT BUSINESS AND OWNER IN THE AREA FOR "SUCCESSOR IN INTEREST TO". IF YOU ARE STARTING A BRAND NEW BUSINESS, PUT "NO ONE" IN THIS AREA.
3. THE BUSINESS CERTIFICATE MUST BE NOTARIZED BY A NOTARY PUBLIC. OUR OFFICE HAS SEVERAL NOTARIES WHO CAN NOTARIZE THE CERTIFICATE FOR YOU.
4. THERE IS A SMALL BUSINESS REPRESENTATIVE LOCATED ON THE 2ND FLOOR OF THE COUNTY BUILDING. THEY CAN OFFER YOU A SIGNIFICANT AMOUNT OF INFORMATION REGARDING OPENING YOUR SMALL BUSINESS. 938-9111 EXT. 2311 OR 2321.

BUSINESS CERTIFICATE FOR PARTNERS

The undersigned do hereby certify that they are conducting or transacting business as members of a partnership under the name or designation of

_____ at _____ in

the County of Cattaraugus, State of New York, and do further certify that the full names of all the persons conducting or transacting such partnership including the full name of all the partners with the residence address of each such person

<i>NAME</i>	<i>RESIDENCE</i>
<i>*STATE AGE IF UNDER 18</i>	
_____	_____
_____	_____
_____	_____
_____	_____

WE DO FURTHER CERTIFY that we are the successors in interest to

The person or persons heretofore using such name or names to carry on or conduct or transact business.

In witness whereof we have this _____ day of _____ in the year _____ made and signed this certificate.

STATE OF NEW YORK
COUNTY OF CATTARAUGUS

On this _____ day of _____ in the year _____ before me, the undersigned, a Notary Public in and for said state, personally appeared

Personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities and that by their signatures on the instrument the individuals or the person upon behalf of which the individuals acted executed the instrument.

Notary Public

STATE OF NEW YORK
COUNTY OF CATTARAUGUS

On this _____ day of _____ in the year _____ before me, the undersigned, a Notary Public in and for said state, personally appeared

Personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities and that by their signatures on the instrument the individuals or the person upon behalf of which the individuals acted executed the instrument.

Notary Public