



CATTARAUGUS COUNTY

John R. Searles, County Administrator

303 Court Street
Little Valley, New York 14755

Phone: (716) 938-2577
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Contingent Fund Balance: \$163,895

The following committees will meet on **Wednesday, October 2, 2024**, at the County Center, 303 Court Street, Little Valley, New York, at the indicated times:

Labor Relations	4:00 p.m.
Human Services	4:05 p.m.
County Operations/Public Safety	4:10 p.m.
Development & Agriculture	4:15 p.m.
Public Works	4:20 p.m.
Finance	4:25 p.m.

Join by phone:

+1-408-418-9388 or

+1-646-992-2010 United States Toll (New York City)

+1-312-535-8110 United States Toll (Chicago)

Access Code: 173 334 7118 (Followed by #)

ACT NO.

PREFILED RESOLUTIONS

- 385-24 Mr. Benson and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH TOWN OF ASHFORD FOR ADMINISTRATION OF ASHFORD CULVERT NO. 42 PROJECT
- 386-24 Mrs. Andreano
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH THE NURSE CONNECTION STAFFING, INC. FOR HEALTH CARE STAFFING COVERAGE FOR DEPARTMENT OF NURSING HOMES
- 387-24 Mrs. Andreano and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH CATTARAUGUS-ALLEGANY BOCES FOR DEPARTMENT OF AGING MEALS ON WHEELS PROGRAM VOLUNTEERS
- 388-24 Mrs. Andreano and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS FOR ELECTRONIC MEDICAL RECORDS STATEWIDE IMPLEMENTATION AND ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS (Department of Community Services)
- 389-24 Mr. Burr
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH PETRUZZI INSURANCE AGENCY, LLC FOR BROKER OF RECORD SERVICES FOR COUNTY INSURANCE PROGRAM
- 390-24 Mr. Boberg
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH NTS DATA SERVICES, LLC FOR BOARD OF ELECTIONS IMAGING SOFTWARE SYSTEM MAINTENANCE AND SUPPORT

Committee Referrals for October 2, 2024 Committee Meetings

Act #	Finance	County Ops/Pub Safety	DPW	Human Services	Dev & Ag	Labor Relations
385	X		X			
386	X			X		
387	X			X		
388	X			X		
389	X	X				
390	X	X				
TOTAL	6	2	1	3	0	0

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
TOWN OF ASHFORD FOR ADMINISTRATION OF
ASHFORD CULVERT NO. 42 PROJECT**

Pursuant to Section 450 of the County Law.

I. WHEREAS, the Town of Ashford has been awarded Culvert NY Project funding from the New York State Department of Transportation, and

II. WHEREAS, the aforementioned award shall provide funding to be used for the replacement of a culvert known as Ashford Culvert No. 42, Folts Road over Tributary to Cattaraugus Creek, in the Town of Ashford, and

III. WHEREAS, the Town of Ashford has agreed to be the sponsor for the aforementioned funding, and

IV. WHEREAS, the County should act as the liaison for the Town between the NYSDOT, the Consultant, and the Contractor for the aforementioned Culvert NY Project, and

V. WHEREAS, the County shall perform the administrative duties on behalf of the Town of Ashford, and

VI. WHEREAS, the Town shall reimburse the County for all expenses incurred for the administration of the aforementioned project from funds made available through the Culvert NY Project, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Town of Ashford, for the provision of the above-described services, for a term commencing October 2, 2024 and terminating September 30, 2026, according to the above-described terms.

Resolution Referred to:

Finance	<input checked="" type="checkbox"/>	Human Services	<input type="checkbox"/>
DPW	<input checked="" type="checkbox"/>	Development & Ag	<input type="checkbox"/>
Labor Relations	<input type="checkbox"/>	Co.Operations/Public Safety	<input type="checkbox"/>

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
THE NURSE CONNECTION STAFFING, INC. FOR
HEALTH CARE STAFFING COVERAGE FOR
DEPARTMENT OF NURSING HOMES**

Pursuant to Section 450 of the County Law.

I. WHEREAS, the Department of Nursing Homes is in need of coverage for licensed practical nurse (LPN) and registered nurse (RN) services, as well as certified nurse aides (CNA), for the residents of The Pines Healthcare and Rehabilitation Centers – Machias and Olean Campuses, and

II. WHEREAS, The Nurse Connection Staffing, Inc., 1 Computer Drive South, Albany, New York 12205, can provide the aforementioned health care services staffing coverage for an amount as follows:

	<u>Weekday</u>	<u>Weekend</u>
Registered Nurse Supervisor (RNS)	\$64.00/hour	\$66.00/hour
Registered Nurse (RN)	\$59.00/hour	\$61.00/hour
Licensed Practical Nurse (LPN)	\$49.00/hour	\$51.00/hour
Certified Nurse Aide (CNA)	\$34.00/hour	\$36.00/hour
Home Health Aide (HHA)	\$28.00/hour	\$29.00/hour

- Above rates are up to and including 40 hours worked in a client facility Sunday through Saturday. All hours worked after 40 hours will be billed at one and one half of the applicable rate.
 - Time and one half will be charged for the following holidays: New Year's Eve (evening & night shifts), New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve (evening & night shifts) and Christmas Day.
 - Weekend rate begins Saturday 7am until Monday 7am.
 - Holiday rate begins 11-7 the night before through and including 7-3 & 3-11 the day of the Holiday.
 - The maximum rates billed or charged include those set forth in Section C of the Staffing Agreement entitled Compensation and those set forth in this Fees/Rates Schedule. Note: The Fees/Rates Schedule and maximum rates herein are subject to (and do not include) CLIENT initiated enhanced payments.
 - Rates are subject to change with thirty (30) days' notice to the Facility,
- and

III. WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with The Nurse Connection Staffing, Inc., for the provision of the above-described health care coverage services, for a term commencing October 10, 2024 to continue in full force and effect, subject to the terms and conditions of the contract, until either party terminates, according to the above-described terms.

Resolution Referred to:

Finance	<input checked="" type="checkbox"/>	Human Services	<input checked="" type="checkbox"/>
DPW	<input type="checkbox"/>	Development & Ag	<input type="checkbox"/>
Labor Relations	<input type="checkbox"/>	Co.Operations/Public Safety	<input type="checkbox"/>

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS-ALLEGANY BOCES FOR
DEPARTMENT OF AGING MEALS ON WHEELS PROGRAM VOLUNTEERS**

Pursuant to Section 450 of the County Law.

I. WHEREAS, Cattaraugus-Allegany BOCES has developed a Career Development and Occupational Studies Work-Based Learning Program through its RISE Academy, located at 644 Main Street, Olean, New York 14760, and

II. WHEREAS, work-based learning is an educational program that connects real-life work experiences with academic and technical knowledge to support high school students in exploring their interests, skills and abilities, and

III. WHEREAS, the Department of Aging is in need of assistance in its Meals on Wheels Program, and

IV. WHEREAS, Cattaraugus-Allegany BOCES, through its RISE Academy, has agreed to provide volunteers for the County Department of Aging Meals on Wheels Program, at no cost to the County, and

V. WHEREAS, the aforementioned volunteers may be assigned to the Kitchen site or any of the SWAN sites, on an as-needed basis, and

VI. WHEREAS, it is beneficial to the County Department of Aging to enter into this contract with Cattaraugus-Allegany BOCES for the provision of the aforementioned volunteers, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Cattaraugus-Allegany BOCES, for the provision of the above-described volunteer services, for a term commencing October 1, 2024 and terminating September 30, 2025, according to the above-described terms.

Resolution Referred to:

- | | | | |
|-----------------|-------------------------------------|-----------------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input checked="" type="checkbox"/> |
| DPW | <input type="checkbox"/> | Development & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Co.Operations/Public Safety | <input type="checkbox"/> |

Increase Appropriation Account:

A.431.4335.2100.45203 Software Licenses & Maintenance

\$22,088.00.

Resolution Referred to:

Finance	<input checked="" type="checkbox"/>	Human Services	<input checked="" type="checkbox"/>
DPW	<input type="checkbox"/>	Development & Ag	<input type="checkbox"/>
Labor Relations	<input type="checkbox"/>	Co.Operations/Public Safety	<input type="checkbox"/>

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
PETRUZZI INSURANCE AGENCY, LLC FOR BROKER OF RECORD SERVICES
FOR COUNTY INSURANCE PROGRAM**

Pursuant to Sections 52 and 78 of the General Municipal Law and
Sections 215 and 450 of the County Law.

I. WHEREAS, Act 444-2023 authorized a contract with Petruzzi Insurance Agency, LLC, 825 East State Street, Olean, New York 14760, for the provision of brokerage services for the County’s Commercial Property, Boiler & Machinery, Commercial Crime, Excess Workers' Compensation & Employer's Liability, Excess Public Entity Liability 1st Layer, Excess Public Entity Liability 2nd Layer, Cyber Security Liability Policy, Nursing Home Policy Renewal, and Marina Coverages, as well as Risk Management Consulting services, the term of which expires December 31, 2024, and

II. WHEREAS, the County Attorney’s Office, Risk Management Division, is desirous of renewing the aforementioned contract for the provision of brokerage services, and

III. WHEREAS, Petruzzi Insurance Agency, LLC, can provide brokerage services for the County’s Commercial Property, Boiler & Machinery, Commercial Crime, Excess Workers' Compensation & Employer's Liability, Excess Public Entity Liability 1st Layer, Excess Public Entity Liability 2nd Layer, Cyber Security Liability Policy, Nursing Home Policy Renewal, and Marina Coverages, as well as Risk Management Consulting services, for an annual amount of \$70,000.00, minus a 5% discount, for a total contract amount of \$66,500.00 per year, to be paid as invoiced, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Petruzzi Insurance Agency, LLC, for the provision of the above-described brokerage services, contingent upon and subject to inclusion in the 2025 budget of sufficient funds to cover the costs of the aforementioned services, for a term commencing January 1, 2025 and terminating December 31, 2025, with a second year option for the term commencing January 1, 2026 and terminating December 31, 2026, according to the above-described terms.

Resolution Referred to:			
Finance	<input checked="" type="checkbox"/>	Human Services	<input type="checkbox"/>
DPW	<input type="checkbox"/>	Development & Ag	<input type="checkbox"/>
Labor Relations	<input type="checkbox"/>	Co.Operations/Public Safety	<input checked="" type="checkbox"/>

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
NTS DATA SERVICES, LLC FOR BOARD OF ELECTIONS
IMAGING SOFTWARE SYSTEM MAINTENANCE AND SUPPORT**

Pursuant to Sections 5-708(5.a) and 8-304 of the Election Law
and Section 450 of the County Law.

I. WHEREAS, Act 556-2021 authorized a contract with NTS Data Services, LLC, for maintenance and support services for the Team-2000 Voter Information Software system, Sign-it, "IMAGE-IT! Full Document Imaging" software system, and IMS software applications, the term of which expires December 31, 2024, and

II. WHEREAS, due to changes in the Election Law, NTS has upgraded the software system to the APEX/IMS, Workflow (Multi-Folder) and Pacets software applications system, and

III. WHEREAS, the Board of Elections is desirous of continuing maintenance and support services on the above-described upgraded software systems, and

IV. WHEREAS, NTS Data Services, LLC, 2079 Sawyer Drive, Niagara Falls, New York 14304, can continue to provide the APEX/IMS, Workflow (Multi-Folder) and Pacets software applications, for an amount in accordance with the following schedule:

January 15, 2025	\$54,931.32
January 15, 2026	\$58,227.20
January 15, 2027	\$61,720.83
January 15, 2028	\$65,424.08
January 15, 2029	\$69,349.52,

now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with NTS Data Services, LLC, for the provision of the above-described services, contingent upon and subject to inclusion in the 2025 budget of sufficient funds to cover the costs of the aforementioned services, for a term commencing January 1, 2025 and terminating December 31, 2029, according to the above-described terms.

Resolution Referred to:

- | | | | |
|-----------------|-------------------------------------|-----------------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input type="checkbox"/> |
| DPW | <input type="checkbox"/> | Development & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Co.Operations/Public Safety | <input checked="" type="checkbox"/> |