

Cattaraugus County Planning Board

CATTARAUGUS COUNTY PLANNING BOARD MEETING

DRAFT

MEETING MINUTES

January 28, 2010

Via Zoom Virtual Meeting Platform

PLANNING BOARD MEMBERS PRESENT:

Charles Couture, Chairman	Robert Keis
Paul Mager, Vice Chairman	David McCoy
Michael Zaprowski, Secretary	Dan Newbury
Andrea Mellon, Assistant Secretary	Al Ormond
Daniel Brown	Mark Smith
Kathy Ellis	James Valent

PLANNING BOARD MEMBERS ABSENT:

Tina Abrams

PLANNING DEPARTMENT STAFF

Crystal Abers, Director	Kate O'Stricker, Development Specialist
Marie Myers Shearing, Planner	Patrick McGlew, Development Specialist

GUESTS:

None

1. Call to Order
Charles Couture, Chairman, called the meeting to order at 7:00 PM
2. Welcome & Opening Remarks
Charles Couture acknowledged the 60th Anniversary (1961-2021) of the Cattaraugus County Planning Board
3. APPROVAL OF MINUTES
 - 3.1. December 29, 2020
Charles Couture called for a motion to accept the minutes. Dan Newbury moved to approve with a second from Mike Zaprowski. Motion carried.
4. NEW BUSINESS
 - 4.1. General Municipal Law Section 239 (l) & (m) Referrals
 - 4.1.1. Town of Carrollton- Special Use Permit
Marie requested a new Part 1 and meeting minutes via phone and follow-up e-mails, and received no reply.

Minor improvements with SEQR Short Environmental Assessment Form.

New site plan used with the illustration map provided by Marie.
 - I. 17 sites shown on map, public hearing minutes stated 15
 - II. 7 RV sites, public hearing stated 10
 - III. 7 shops shown, public hearing stated 12

- IV. No reference to a pool in public hearing, shown on map
- V. No notation of fence, as questioned by Board of Public Hearing
- VI. No placement of garbage receptacle area
- VII. Traffic plan incomplete
- VIII. Parcel measurements are incomplete

Appears an Engineer or Architect was not retained as requested.

Town of Carrollton is advised to resubmit the referral to the county along with all of the requested documentation.

Dan Newbury stated it was brought up at the Carrollton town board meeting that they are doing all they can to get it through. A cabin and restaurant will be the only things tied into the septic system. It is not close to the wetlands. If there is events he will supply portable toilets. RV's will only be hooked up to electric. Doesn't believe an engineer needs to be brought in.

Dan Newbury made note that all surrounding neighbors have no complaints.

Concerns are discussed with no bathrooms or showers when there's 17 cabins.

Marie discusses her concerns that it doesn't look ADA friendly and traffic pattern with enter and exit right onto 219.

Mike Zaprowski motioned to return the referral as incomplete with a second made by Dan Newbury. Motion carried

4.1.2. Town of Otto – Special Use Permit Missing Agricultural Data Statement

Project was not referred to the Planning Board prior to the Special Use Permit and Site Plan Review being approved by the Town of Otto.

Original SEQR documents note that the project will be a 5MWac. Resolution approving the permit and plan said 7.02 MW DC solar project.

No significant countywide or inter-community impact.

Requested to complete and submit the Agricultural Data Statement and Part 3 report within 30 days of final action.

Made note to adhere to General Municipal Law 239 & Town of Otto Zoning Ordinance Article 11 for future projects.

Discussion was held about decommissioning plans for solar, if the bonds will be enough in 20-30 years and the contamination to the soil and water, if there is any.

Dan Newbury motioned to accept the staff recommendation of no countywide or inter-municipal impact with advisories and a request for the Town to submit an Ag Data Statement. A second made by Paul Mager. Motion carried.

4.2. Environmental Review

4.2.1. None

5. CORRESPONDENCE

5.1. Town of Freedom

- Part 3 Local Notice of Final Action – Agreement with CCPB Recommendations
Agreed with the Planning Board recommendations. File is closed.

5.2. Town of Otto

- Part 2 & Part 3 SEWR Full Environmental Assessment Forms

5.3. Town of Ischua

- Part 3 Local Notice of Final Action – Agreement with CCPB Recommendations
Agreed with the Planning Board recommendations. File is closed.

6. OLD BUSINESS

6.1. 2020 Year in Review

Marie reviewed the statistics from 2020

- 12 Section 239 (l) & (m). Referrals
- 12 Environmental Reviews
- 3 Intergovernmental Reviews
- 10 Meetings
 - 4-In Person
 - 6 Virtual

7. REPORTS / OTHER BUSINESS

7.1. Chairman's Report

7.1.1. Election of Officers

Charles wanted to draw attention to Agriculture and alerted the Board to the recent plight of a Wyoming County farmer who fell out of a silo and broke his back in three places and his recovery going forward. Accidents make farming a dangerous business and stressed safety.

Dave McCoy motioned to keep the same officers in place with a second made by Robert Keis. Motion carried.

- Chairman: Charles Couture
- Vice Chairman: Paul Mager
- Secretary: Michael Zaprowski
- Assistant Secretary: Andrea Mellon

7.2. Department Reports

7.2.1. Director's Report

Crystal Abers- Started 2021 with a plan to move forward. Looking into applying for a CDBG Grant for \$300,000 for Economic Development opportunities throughout the county. Continued to work on broadband, spoke with Armstrong today. Had a conversation with DFT. Covid is taking up a lot of time. Glad zoom meetings have

worked. Sat down with Chris Baker today and WNY advisory committee for the vaccine. Potentially getting dates for around the county on possible vaccines. January 1st. Onoville Marina was moved under EDPT. Hired a new full time General Maintenance Manager. 90 days to go till opening day. Brought up the 60th Anniversary of the Planning Board could be held down at Onoville.

7.2.2. Staff Reports

7.2.2.1. Kate

ARC GIS and Signage System project is well on the way. Barton & Loguidice is actively GIS-ing the trails that do not have updated data and building the data base. They are also working with the all of the trail management on the signage system. There will be another County Wide Trail Committee meeting with Barton & Loguidice at the end of February.

Southern tier trails:

The public meeting was had for the Southern Tier Feasibility Study on January 6th. There are links on the southerntiertrail.org website that shows the presentation and power point of the presentation. There are a couple priority projects that have come out of the study that they are currently working

Land Bank:

Demos Completed and parts of the EVGV Trail along Parkside Drive
2- Olean Portville

Rehabs for Sale- 2

Rehabs in progress:

16 South Main Franklinville – work to begin this week.

316 N 9th Olean- will be complete next week

TOTALS TO DATE:

2020 Properties:

Seven Demos: Two are complete

Olean- 3

Gowanda, Ischua, Portville

Rehabs:

Cattaraugus 209 South Street- request for proposals due tomorrow

215 S Barry Olean

TOTAL when done- 53

7.2.2.2. Pat

Marie requested Pat share with the Board some Land Bank photos he was requested by Kate to take. The photos highlighted two demolition projects and two rehab projects.

7.2.2.3. Marie

Tallying up everything from 2020 and getting it together so there is all of the documentation that is required. She will be sending out Planning Board 2021 packets soon.

7.3. Administration

7.3.1. 60th Anniversary

Marie noted the annual dinner will hopefully be able to be held at Onoville and is helping develop the anniversary poster and graphic to be put on all correspondence highlighting the anniversary.

7.3.2.Meeting Schedule for 2021

The meeting schedule will be sent out in the 2021 information packets

7.3.3.Public Officers Oath

Also to be included in the2021 information packets

7.3.4.Mileage Vouchers

Mileage rate for 2021 is 56 cents/mile. The form will be sent out in the information packet for use once in-person meetings resume.

7.3.5.Training Opportunity

7.3.5.1. Farmland Protection in Practice: Clarence Greenprint 2/2/21 at 7PM

7.4. STW Report

Robert Keis- STW did not meet this month. They are thinking that there will not be a Houghton conference in May, might see about late July. List of a series of webinars starting soon were sent to Robert and he will forward along.

7.5. Members Forum

Mike asked Marie is she received an inquiry on the Town of Salamanca solar project, which she did not. Marie offered assistance and to send resources and information if requested by the Town. Mike said he would follow up with the person that had contacted him.

Andrea made note that Ashford has a first draft for the town board and Planning Board for a local solar law.

8. UPCOMING MEETINGS & EVENTS

8.1. As noted in the Agenda

9. NEXT MEETING

9.1. February 25, 2021

10. ADJOURNMENT

Paul Mager motioned for adjournment, Andrea Mellon seconded motion. Motion passed. Meeting adjourned at 8:12 PM.