

January 2, 2019

The meeting was called to order by the Clerk of the Legislature, John R. Searles.

The invocation was given by Rev. leFeber.

The Attendance Roll Call disclosed all Legislators present.

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COUNTY COURT JUDGE RONALD D. PLOETZ administered the oath of office to M. Andrew Burr, Legislator District #1, and Norman L. Marsh, Legislator, District #4.

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Mr. Searles stated the Legislature should now elect a Chairman for the year 2019, and asked for nominations.

MR. SNYDER, JR. moved, seconded by Mr. Higgins to nominate James J. Snyder, Sr. Carried.

MS. VICKMAN moved, seconded by Mr. Hale to close the nominations. Carried.

By voice vote, MR. SNYDER was elected Chairman for the year 2019.

CHAIRMAN SNYDER thanked the Legislature for their support; recognized the great job done by the Department Heads this past year; and extended congratulations to Andy Burr and Norm Marsh.

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CHAIRMAN SNYDER asked for nominations for Vice-Chairman for the year 2019.

MR. VANRENSELAER moved, seconded by Mr. Boberg to nominate Dan Hale. Carried.

MR. HELMICH moved, seconded by Mr. Burr to close the nominations. Carried.

By voice vote, MR. HALE was elected Vice-Chairman for the year 2019.

VICE-CHAIRMAN HALE thanked everyone for their support.

CHAIRMAN SNYDER announced Donna Vickman has been chosen Majority Leader for the year 2019.

MAJORITY LEADER VICKMAN extended her thanks to Jack Searles, Kelly Reed, all Department Heads and staff for their support of the Legislators; conveyed her appreciation for all that they do every day.

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MS. VICKMAN announced that Howard VanRensselaer has been chosen Assistant Majority Leader and Joseph Boberg has been chosen Majority Whip for the year 2019.

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CHAIRMAN SNYDER announced Susan Labuhn has been chosen Minority Leader for the year 2019.

MINORITY LEADER LABUHN congratulated Chairman Snyder, Vice-Chairman Hale and the Leadership of the Republican Caucus. She thanked Jack Searles for his assistance last year when she was Vice-Chairman and Chair of the Finance Committee. Minority Leader Labuhn stated that last year's bipartisan coalition was "common sense", and the Democratic Caucus is ready and willing to work through any obstacles in 2019 and get the job done together. She is available to meet with anyone, anytime, anywhere and she is always available by phone.

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MINORITY LEADER LABUHN announced that David Koch will be the Assistant Minority Leader and John Padlo will be the Minority Whip for the year 2019.

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COUNTY COURT JUDGE RONALD D. PLOETZ administered the oath of office to the members of the leadership.

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CHAIRMAN SNYDER announced that Ann Giglio will serve as Journal Clerk for the year 2019.

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CHAIRMAN SNYDER noted that the minutes of the December 12, 2018 session stand approved as presented.

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COMMUNICATIONS:

Member of the Assembly, Joseph M. Giglio: Acknowledging receipt of Act 574-2018, Requesting New York State Legislature Authorize Imposition of 25 Cent Mortgage Recording Fee.

Allen Halladay, Retired Director of Weights and Measures: Thank you note for the recognition of his service to Cattaraugus County.

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APPOINTMENTS:

CATTARAUGUS COUNTY AGING ADVISORY COUNCIL

One-year terms to expire December 31, 2019

Nancy Allen
3522 Buffalo Road
Allegany, New York 14706

Frank Aloï
9 Goss Avenue, PO Box 98
Portville, New York 14770

Judith Blair
725 Prospect Avenue
Olean, New York 14760

Ann Ploetz
5379 Beaver Meadows Road
Machias, New York 14101

Diane Boser
97 North 1st Street
Allegany, New York 14706

Ruth Vincent
2058 Peavy Road
Franklinville, New York 14737

James Boser
97 North 1st Street
Allegany, New York 14706

Terry Shaw
726 East Spring Street
Olean, New York 14760

Helen Crowley
5440 Robbins Road
Ellicottville, New York 14731

Dr. Kevin Watkins
Public Health Director
One Leo Moss Drive, Suite 4010
Olean, New York 14760

Barbara J. Hastings, Legislative Representative
4154 West Branch Road
Allegany, New York 14706

CATTARAUGUS COUNTY AGRICULTURAL & FARMLAND PROTECTION BOARD

Four-year terms to expire December 31, 2022

Barbara George
"Farmer" Representative
2272 Fisher-Blake Road
Freedom, New York 14065

David L. Zilker
"Farm Bureau" Representative
9909 Skyline Drive
Delevan, New York 14741

CATTARAUGUS-ALLEGANY WORKFORCE DEVELOPMENT BOARD

Three-year terms to expire December 31, 2021

Cesar Cabrera, Regional Representative
NYS Department of Labor
290 Main Street
Buffalo, New York 14202

Matthew Harrington
Harrington Builders, LLC
4557 Route 305
Cuba, New York 14727

Michael Hendrix, President
Both Branch & Hendrix
128 South Union Street
Olean, New York 14760

Lisa Lee, CEO
Literacy West
5455 State Route 19N
Belmont, New York 14813

Spencer Murray, General Manager
Villagio Restaurant
7 Monroe Street
Ellicottville, New York 14731

Jeremy Martin, Director of Engineering
Napoleon Engineering Services
1601 Johnson Street
Olean, New York 14760

Carrie Walker
Director of Human Resources
Jones Memorial Hospital
P.O. Box 72
Wellsville, New York 14895

Richard Zink, Executive Director
Southern Tier West Regional Planning
and Development Board
4029 Route 219
Salamanca, New York 14779

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ACT NO. 1-2019 by Mr. Snyder

ADOPTION OF 2019 RULES OF ORDER

Pursuant to Section 153 of the County Law.

RESOLVED, that the Rules of Order of the Cattaraugus County Legislature for the year 2019 shall be as follows:

**RULES OF ORDER
OF THE
CATTARAUGUS COUNTY LEGISLATURE**

RULE 1. ORGANIZATION MEETING

1.1 The organization meeting of the Legislature shall be held on or before January 8 in each year for election or appointment of all officers and employees. The Clerk shall call the meeting to order and the first order of business shall be the election of a Chair for the ensuing year. The Legislature, under the Chair, shall proceed with the election of a Vice-Chair whose term of office shall be for the current year.

1.2 At the organization meeting commencing a new legislature, the Legislature shall appoint a County Attorney to act during the term of office for which the then members of such Legislature were elected.

1.3 The Chair shall appoint the Journal Clerk whose term of office shall be for the current year.

1.4.1 The Chair shall announce one majority leader selected by the members affiliated with one political party having a majority of the legislative membership.

1.4.2 The majority leader shall be a member of the Finance Committee.

1.5.1 The Chair shall announce one minority leader selected by the members affiliated with a political party or combination of political parties, other than the political party of the majority leader.

1.5.2 The minority leader shall be a member of the Finance Committee.

RULE 2. REGULAR MEETINGS

2.1 Regular meetings shall commence at 4:00 p.m. on the second and fourth Wednesdays of each month, except, that in the months of July and August, the only regular meeting will be the fourth Wednesday, and in the month of December, the only regular meeting will be the second Wednesday.

RULE 3. SPECIAL MEETINGS

3.1 Special meetings shall be at the call of the Clerk upon the direction of the Chair, or at the call of the Clerk of the Legislature upon direction of the Vice-Chair provided that upon convening, a majority of the members of the Legislature pass a resolution ratifying such call, or upon written request signed by Legislators representing a majority of the Legislature.

3.2 A notice in writing stating the time, place and purpose of the special meeting shall be served personally or by email upon each member of the Legislature by the Clerk at least 48 hours before the date fixed for holding the meeting, or a member may waive the service of a notice for such meeting by a writing signed by the member.

3.3 Only business specified in the notice may be transacted at a special meeting.

RULE 4. PLACE AND TIME OF MEETINGS

4.1 All meetings shall be held at the Legislature Chambers in Little Valley, New York, and shall begin at the hour specified in these rules, unless a different time or place is provided by a motion for adjournment or by the call for the meeting.

4.2 The Clerk shall notify members, County Officers and Department Heads of all meetings, except adjourned regular meetings.

RULE 5. PRESENCE OF COUNTY ATTORNEY and COUNTY ADMINISTRATOR

5.1 The County Attorney shall be present during all legislative meetings for the purpose of advising the Legislature on legal questions, unless excused by the Chair.

5.2 The County Administrator shall be present during all legislative meetings for the purpose of counsel and advice, unless excused by the Chair.

RULE 6. QUORUM

6.1 A majority of the full Legislature shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

6.2 When a quorum is not present, the Clerk of the Legislature, upon request of the members present, shall notify members in the manner specified for calling special meetings that an adjourned meeting will be held at a specified time.

RULE 7. TEMPORARY CHAIR

7.1 Upon the appearance of a quorum, the Chair shall call the Legislature to order.

7.2 In the case of the non-appearance of the Chair, the Vice-Chair shall conduct the meeting.

7.3 In the case of the non-appearance of the Chair or the Vice-Chair, the Majority Leader shall conduct the meeting.

7.4 In case of the nonappearance of the Chair, Vice-Chair or Majority Leader within fifteen minutes of the appointed hour, the Clerk shall call the Legislature to order and a Chair pro tem shall be elected to preside for such day only, or during the absence of the Chair. The Chair pro tem shall have and exercise all of the powers and duties of the Chair at the meeting over which the Chair pro tem is called to preside.

RULE 8. ORDER OF BUSINESS

8.1 The order of business at each session shall be as follows, with the exception of times set apart for the consideration of special orders of the day:

1. Call to order by Chair.
2. Roll Call by Journal Clerk.
3. Invocation at each regular meeting.
4. Pledge of Allegiance.
5. Presentation of notices, petitions, claims, communications and departmental reports.
6. Privilege of the floor, subject to Rule 11.1.
7. Correcting and approving the minutes of any previous meetings.
8. Resolutions, motions and notices ready for action.
9. Resolutions presented for immediate consideration.
10. Unfinished business.
11. Adjournment.

RULE 9. ROLL CALL

9.1 On roll call, the Journal Clerk shall record by name all members present or absent. It shall be the duty of any Legislator arriving late or departing before adjournment to advise the Journal Clerk of his/her arrival and his/her departure and it shall be the duty of the Journal Clerk to note the name of the Legislator and the time by hour and minutes of his/her late arrival or early departure.

RULE 10. MINUTES OF PREVIOUS MEETING

10.1 Minutes of the previous meeting shall not be read, unless requested by any Legislator, by motion duly made, seconded and adopted by majority vote.

RULE 11. PRIVILEGE OF THE FLOOR

11.1 A person, other than a member of the County Legislature, may be granted the privilege of the floor by the Chair only on agenda items upon the request of a Legislator, unless a motion is made by a Legislator for a vote on extending the privilege. If such motion is made, a majority vote shall be made to extend the privilege. Such privilege may be granted upon non-agenda items by advance notice to the Chair prior to the meeting. The Chair, in its discretion, may set reasonable limitations upon the duration of time for which the privilege will be extended. In addition to persons granted the privilege of the floor, the Chair may extend such privilege under other appropriate times and circumstances. For purposes of this rule only, the Clerk of the Legislature and the County Attorney shall have the same speaking privilege as a Legislator.

11.2 If a person, other than a member of the County Legislature, in speaking transgresses the rules of the Legislature, the Chair or any member may call him/her to order and the Chair may suspend the privilege.

RULE 12. PRESENTATION AND WITHDRAWAL OF MOTIONS AND RESOLUTIONS

12.1 All resolutions shall be reduced to writing and filed with the Clerk.

12.2 Every resolution shall contain the name or names of the sponsors, a short title setting forth the purpose of the proposed action, and a reference to the law or laws, if any, from which the authority to pass the resolution shall be derived.

12.3 All resolutions and local laws shall be filed with the County Attorney not later than noon of the 13th day before the Legislature meeting.

12.4 All resolutions shall provide the name of the prime sponsor, or sponsors, on the first line.

12.5 Upon the request of the prime sponsor, or sponsors, prior to action taken by the legislature, the name or names of additional sponsors shall be added to the resolution in alphabetical order on the second line with the majority members listed first and the minority members listed second. Such permission may be given by the sponsor or sponsors either in writing to the Chair of the Legislature prior to the legislative meeting at which the resolution is to be debated or orally when the resolution is on the floor for discussion.

12.6 If a Committee is sponsoring a resolution, then the names of the committee members shall appear on the first line as prime sponsors with additional sponsors listed on the second line.

12.7 Each resolution shall indicate the year of its introduction.

12.8 The Clerk of the Legislature shall assign all resolutions and correspondence to the proper committee or committees for proper action.

12.9 A copy of all resolutions shall be emailed to each Legislator. The Deputy Clerk of the Legislature shall place a copy of all resolutions in each Legislator's mail box located in the Office of the Assistant to the Legislature.

12.10 All committees with business to transact shall meet on the seventh day preceding the meeting of the Legislature. Five days preceding the meeting of the Legislature, the Clerk shall cause to be reproduced and emailed to all Legislators copies of all resolutions and the disposition, if any, of them.

12.11 The term "resolution" as herein used shall mean a formal proposed action, in writing, to be read by the Journal Clerk. Any proposed action given orally from the floor shall be deemed a motion.

12.12 No motion shall be debated until seconded. After a motion or resolution is stated by the Chair or read by the Journal Clerk, it shall be deemed to be in the possession of the Legislature and open for debate, but may be withdrawn at any time before decision is made or an amendment is adopted. A resolution may be withdrawn by the author. A motion or amendment may be withdrawn by the two members who offered and seconded it. The names of the members who offered and seconded the motion shall be entered in the proceedings by the Clerk.

12.13 All resolutions memorializing action on pending legislation by the State Legislature shall be identified by setting forth the Assembly or Senate Introductory Number of the legislation.

12.14 All resolutions in committee or reported on by committee and not acted on by committee and not acted on by the Legislature before the end of the year shall die each December 31.

12.15 No resolution shall be filed with the Clerk of the Legislature until it has been approved as to legality and form by the County Attorney. The County Attorney shall indicate his/ her approval of legality and form of the resolution by initialing the original copy of the resolution.

12.16 Each paragraph of each resolution or local law shall be numbered consecutively.

12.17 Paragraphs 12.3, 12.8 and 12.9 of this rule shall not apply to the organizational meeting in January, nor to tax and budget resolutions introduced in November and December.

12.18 Where applicable, a resolution request form shall be filed with the County Attorney prior to resolution preparation.

12.19.1 All proposed local laws and the public hearing resolutions accompanying them, after being passed out of the committees to which they are assigned, will appear on the legislative agenda for the next meeting of the Legislature, but the local law shall be listed under an agenda category entitled "Local Laws Not Ready for Final Action". No legislative action on a local law so listed except amendment may occur at that meeting. At the meeting at which the public hearing on a local law is scheduled to be held, the local law shall be listed on the legislative agenda under the category entitled "Resolutions, Motions and Notices Ready for Action", although the local law may not be acted upon until after the public hearing is held and closed.

12.19.2 Local laws and their accompanying hearing resolutions filed for immediate consideration will both be provided to the Legislature. In the event that the Legislature votes, pursuant to Rule 16.3, to consider the hearing resolution, it may be acted upon at the meeting at which it is introduced. In the event that the Legislature votes, pursuant to such rule, to consider the local law at that meeting, no legislative action on such local law may then occur except amendment. After such meeting of the Legislature, the procedure set forth in the last sentence of Rule 12.19.1 shall apply.

12.20 Beneath the caption of each proposed local law, there shall appear a brief description of the local law in plain language including its purpose and intent.

12.21 Academic and athletic achievement resolutions should be sponsored by all legislators.

RULE 13. RESOLUTIONS AND LOCAL LAWS CREATING COUNTY POSITIONS

13.1 Any local law or resolution seeking to create a new County position or fill a vacancy shall comply with the County policy adopted by Act 68-2003 as amended.

RULE 14. SPONSORSHIP OF COUNTY PROPERTY SALES

14.1 Every resolution which authorizes the sale of any County property, other than tax title property, must be sponsored by a majority of the Legislators representing the district in which the property is located.

RULE 15. TRANSFER OF FUNDS

15.1 Any resolution authorizing or directing the transfer of funds from any account to another account shall not be adopted unless such resolution or transfer of funds be accompanied by an explanation to be submitted by the applicable department head, fully explaining the reason and necessity of such transfer.

15.2 All other transfers of funds shall be made in accordance with Local Law Number 5-1985 (Intro Number 10-1985), as amended.

RULE 16. AGENDA

16.1 The Clerk shall prepare a statement of the order of business for each meeting of the Legislature which shall also contain the title and sponsor of each resolution to be presented together with the number to be assigned thereto.

16.2 The order of business shall be emailed prior to the regular meeting or be placed on the desk of each Legislator.

16.3 Any resolution not set forth in the order of business shall be tabled by the Chair until the next meeting of the Legislature, unless, upon motion regularly made and adopted by a two-thirds vote of the Legislators, the consideration of such resolution is authorized. The motion shall be as follows: "Move that Resolution No. ____ be considered at this time."

16.4 Any resolution appearing on the agenda will not be read at the meeting of the Legislature, but shall be called up by referring only to the Act number and the title, as hereinabove set forth, the same shall be deemed to be before the Legislature with the full force and effect as though the same had been fully read; if, however, any Legislator requests the reading of the resolution in full, such resolution must be read to the Legislature.

16.5 Information, correspondence, and non-County resolutions not germane to the regular legislative meeting shall be filed with the Journal Clerk.

RULE 17. UNFINISHED BUSINESS

17.1 All reports, resolutions, and other matters laid on the table, may be called therefrom under "Unfinished Business" in the regular order of business.

17.2 All questions laid over by rule, or by request of any member, for one day shall be considered in order on the succeeding day or at the next session, under the head of "Unfinished Business."

RULE 18. ORDER AND DECORUM

18.1 The Chair shall preserve order and decorum and shall decide all questions of order subject to an appeal to the Legislature. If an appeal be taken from the decision of the Chair, the Chair shall have the right in his/her place to make known the reason for his/her decision. The Legislature shall decide the case without debate and the question shall be stated, "Shall the ruling of the Chair be sustained?"

18.2 In order to debate, to give a notice, to make a motion, or to present a petition or other papers, a Legislator must rise and be recognized by the Chair before he/she shall proceed. When two or more Legislators rise to speak at the same time, the Chair shall determine who is entitled to the floor.

18.3 While a member is speaking, no member shall entertain any private discourse or pass between the speaker and the Chair.

18.4 While the Chair is putting a question, or while the roll is being called, no member shall speak or leave his/her place.

18.5 If any member, in speaking, transgresses the rules of the Legislature, then the Chair or any member may call him/her to order, in which case the member so called to order, shall immediately sit down, unless permitted to explain. He/she shall remain seated until the Chair determines the point raised and if the point shall be sustained, then such member shall not further proceed, except on order and by permission of the Chair.

18.6 When a motion to adjourn is carried, the members shall keep their seats and places until the Chair declares the Legislature adjourned.

18.7 While the Legislature is in session no person other than members of the Legislature shall be allowed on the floor without the consent of the Chair, except the County Attorney, Journal Clerk, County Administrator or his/her designee. "On the floor" shall be designated as that area surrounding the Legislators' desks; all other County officers, department heads and interested persons and spectators shall remain in seats provided outside the railing, unless otherwise instructed by the Chair. The space designated for individuals wishing to videotape public meetings shall be at the end of the public area behind the railing next to the Chamber windows. The space designated for the print and audio media shall continue to be to the left of the podium.

18.8 In order to have an orderly presentation of speakers at public hearings, the Legislative Assistant shall maintain a sign-up sheet for persons interested in speaking at such hearings.

18.9 During public hearings, the Chair may set a reasonable limitation upon the duration of time for which members of the public will be granted the privilege of the floor.

18.10 Errors in actual fact made during public hearings may be corrected or addressed by the Chair, or his/her designee.

18.11 A member wishing to make comments germane to a resolution under consideration by the Legislature may submit such comments, not to exceed 75 words, in writing to the Journal Clerk on the date that the resolution is under consideration by the Legislature.

18.12 Matters raised by any person which are not germane to a resolution under consideration may be referred by the Chair to the appropriate committee.

RULE 19. RULES OF DEBATE

19.1 No debate shall be in order until the pending question shall be stated by the Chair.

19.2 If the question being debated contains several distinct propositions, the same shall be divided by the Chair at the request of any member, to the end that a vote may be taken on each proposition.

19.3 All questions relating to the priority of business, that is, the priority of one question or subject matter over another, under the same order of business, shall be decided by the Chair without debate.

19.4 When the reading of any paper is called for and objected to by any member, the question shall be determined without debate by a vote of the Legislature.

19.5 The Vice-Chair shall assume the chair to preside when the Chair desires to speak from the floor on any pending matter. In the absence of the Vice-Chair, the Chair, with the permission of the majority

of the Legislature, may designate an acting Chair to preside when the Chair desires to speak from the floor on any pending matter. Such designation shall be effective until the question on the floor is disposed of, or the Chair elects to return to the Chair.

19.6 The Chair may limit the speaking of a member on any motion or resolution, or any amendment to a motion or resolution, to three times.

RULE 20. MOTIONS AND THEIR PRECEDENCE

20.1 When a question shall be under consideration, no motions shall be made except as herein specified, which motions shall have precedence in the order stated:

UNDEBATABLE

1. For adjournment of the Legislature
2. Take recess
3. Raise a question of privilege
4. To lay on the table
5. For the previous question
6. Limit or extend limits of debate

DEBATABLE

1. Postpone to a certain time
2. Commit or refer
3. Amend
4. Postpone indefinitely
5. Main motion

20.2 The motion to adjourn or to take a recess shall always be in order, but cannot be made while the Chair is putting a question or while a member has the floor or after the previous question has been ordered or while the Journal Clerk is calling the roll, or while in Committee of the Whole.

RULE 21. DEBATE CLOSURE

21.1 When a debate has run its course, a member may rise to request debate closure. The member must be recognized by the Chair prior to requesting debate closure. The Chair may recognize those members who were standing prior to the request for debate closure. When the Chair determines that the debate is concluded, the Chair shall put the resolution or motion on the floor to a vote.

21.2 Alternatively, a member may move the previous question. The motion requires a second, is non-debatable and requires a two-thirds vote.

RULE 22. QUESTIONS LAID OVER BY REQUEST

22.1 Any motion, resolution, or any other proposition giving rise to debate, except matters before the Legislature as unfinished business, or any regular parliamentary motion and any motion referring to a motion, shall lie over to the next day if so requested by a majority vote of the Legislature, but shall not be again postponed unless made a special order.

RULE 23. RULES OF VOTING

23.1 The ayes and nays shall be taken on all questions requiring a vote of the Legislature when required by statute. A roll call vote may be taken under all other circumstances, provided that two

legislators request that such a roll call vote be taken. Except where otherwise specifically provided by these rules, Roberts Rules of Order, or by statute, a majority vote of the members shall govern. Every member who shall be present on the floor (as defined in Rule 18.7) when a question is stated by the Chair shall vote thereon, except that a legislator who has a prohibited conflict of interest under the General Municipal Law or the County's Code of Ethics shall not vote after stating his/her connection with the matter under consideration and obtaining a ruling from the County Attorney that such constitutes prohibition from voting. If a legislator who is present on the floor and not prohibited from voting refuses or otherwise fails to vote, then the Chair shall direct the Clerk to record such member's vote in the affirmative on the question being voted on.

23.2 In the event that a legislator wishes to leave the floor before a question is stated by the Chair, he/she must do so before the question is called, and announce his/her absence to the Journal Clerk, who shall record it, and thereafter announce his/her return to the Journal Clerk.

23.3 The order of voting at meetings of the Legislature shall be rotated alphabetically, beginning with the letter 'A'. For example, legislator 'A' would be required to vote first on resolutions requiring a roll call vote considered at the first meeting held during the year, Legislator 'B' would vote first on resolutions considered at the second meeting, etc., continuing through the members of the Legislature alphabetically for the meetings held during the remainder of the year.

RULE 24. STANDING COMMITTEES

24.1 The Chair shall appoint the members of all standing committees and special committees. All standing committees shall be appointed for the current year, but shall hold over until new committees have been appointed by the Chair, except at the end of a legislative term, at which time all committee assignments terminate. No person shall continue to serve after he/she has ceased to be a member of the Legislature. In order to conduct official business, a quorum, consisting of the majority of the committee, shall be required.

Standing committees and number of members are as follows:

Number	Name of Committee	Number of Members
1.	County Operations/Public Safety	7
2.	Development & Agriculture	7
3.	Finance	7
4.	Human Services	7
5.	Labor Relations	5
6.	Public Works	7
7.	Strategic Planning	7

Duties and scope of each committee are listed in the Appendix.

RULE 25. SPECIAL COMMITTEES

25.1 Special committees may be authorized at any legal meeting of the Legislature. They shall be appointed by the Chair. Any resolution creating any special committee shall specify the powers and duties of the committee and the number of its members.

RULE 26. ADVISORY COMMITTEES AND LEGISLATIVE REPRESENTATIVES

26.1 Advisory committees and legislative representatives shall be appointed in the same manner as special committees.

RULE 27. COMMITTEE OF THE WHOLE

27.1 In order to consider matters informally the Legislature may, at any time when in session, resolve itself into a Committee of the Whole on any subject before it. The Chair, or, in the Chair's absence, the Vice-Chair, shall preside.

27.2 The rules of the Legislature shall be observed by this committee insofar as they are applicable, except that the previous question shall not apply; nor shall the number of times a member may speak be limited, and except that the ayes and nays shall be taken. The only motions in order are, "to amend," "to adopt," and "to rise and report." A motion to rise and report progress shall always be in order at any stage, and shall be decided without debate.

27.3 The committee cannot refer the subject to another committee.

27.4 Local Laws and other matters shall be considered in Committee of the Whole, in the following manner: They shall first be read through, if the committee so directs; otherwise, they shall be read and considered by sections, leaving the title to be last considered. All amendments in their proper connection shall be reported to the Legislature.

RULE 28. REFERRAL TO COMMITTEES

28.1 All petitions, communications, budget adjustments, reports, resolutions, motions, etc., requiring action of a committee, shall be referred by the Chair, without motion, to the appropriate committee, unless otherwise ordered by the Legislature.

RULE 29. COMMITTEES IN GENERAL

29.1 The first member designated on each committee shall be the Chair thereof, and the second member the Vice-Chair. In the absence of the Chair and Vice-Chair of the committee, the senior-ranking committee member of the Majority party shall become the temporary Chair of the committee. Under all circumstances, a committee quorum will be required for any official action.

29.2 The Chair of each committee shall give, or cause to be given by the Clerk of the Legislature, notice in person, by telephone, or by email at least two days in advance of the meeting, the hour and place of each meeting, except no advance notice need be required when the committee meeting is held on a day when the Legislature shall be in session.

29.3 All committee meetings shall be upon the lawful call of either the Chair of the County Legislature, the Committee Chair, or by the filing of a petition by a majority of the committee members with the Clerk of the Legislature.

29.4 No committee meeting shall be adjourned until announced by the Chair of the committee or upon a vote of the majority of the members present.

29.5 Action on any matter lawfully before any committee shall be taken only while a quorum of the committee is present and in session.

29.6 Only those committee members and the sponsor or sponsors of a resolution shall address the resolution during the committee session. Other persons may speak with the permission of the Committee Chair. The Committee Chair may limit the time to address the Committee.

29.7 Any committee is authorized to accept advice and counsel of citizens not members of the Legislature.

29.8 Each committee chair shall be responsible for keeping the minutes of the meetings of his/her committee. The minutes shall be kept on a form prescribed and furnished by the Clerk. The minutes shall contain a brief summary of the business conducted by the committee, together with a record of the decisions made by the committee, as well as the time, place, and persons present, and any other pertinent information. A list of members of the committee present and pertinent facts such as meals, time and place of meeting shall be filed with the Clerk of the Legislature within one week after each meeting.

29.9 Any vacancy on a committee, standing or special, shall be filled by the Chair of the Legislature without delay.

29.10 Each committee shall have the power to investigate, in such manner as seems best, the particular branch or department of County Government under its supervision. Such investigation shall be authorized by a majority vote of the members of the committee. The Chair, County Administrator, County Attorney and Department Head shall be notified in writing.

29.11 Committees shall use their best efforts to deal only with agenda items at the Committee sessions on the first and third Wednesday of each month.

29.12 Committees, on making reports, shall return all papers relating thereto to the Clerk of the Legislature.

29.13 Committees shall have general charge of all matters pertaining to the work of this Legislature as indicated by the titles thereof, and as more specifically described as special duties, and each committee shall have supervision and charge of expenditures subject to the direction of the Legislature from appropriations indicated. Each committee shall contain members of the majority and minority parties, insofar as possible, in proportion to respective party representation on the Legislature.

29.14 The Committee Chair must report to the Chair of the County Legislature all situations where a Legislator's attendance falls below 50%.

29.15 Committees shall meet with Department Heads, from time to time, for mutual discussion of departmental objectives and/or problems.

29.16 All committee meetings shall be subject to the provisions of Article 7 of the Public Officers Law, together with any common-law privileges applicable under the circumstances.

RULE 30. REPORTS BY COMMITTEES

30.1 All committees, standing or special, shall, as promptly as possible, consider and submit to the Legislature, written reports upon such resolutions, communications, or other matters as may be referred to them. Once a majority of the members of a committee approve a resolution and sign a

committee report so indicating, the resolution shall be deemed passed out of the committee. Resolutions not passed out of a committee shall be deemed "held" by the committee for further consideration. A resolution must be passed out of all committees to which it is assigned before it can be considered by the Legislature. The Finance Committee may only act on resolutions that have been passed out of all other committees to which they have been assigned.

RULE 31. PARLIAMENTARY QUESTIONS

31.1 On all points of order not governed by these rules, the general rules of parliamentary practice as outlined in Roberts Rules of Order, Revised, shall be referred to for the guidance of the Legislature and committees - special, standing, or advisory. The County Attorney shall be the parliamentarian for the Legislature and committees.

RULE 32. AMENDMENT OF RULES

32.1 These rules may be amended, and other rules added and adopted, by a two-thirds vote of the Legislature by a motion made after a previous notice of one day. All rules and resolutions in conflict with these rules are hereby repealed and rescinded to the extent that they conflict with the rules herein.

RULE 33. WAIVER OF RULES

33.1 These rules may be waived by a motion adopted by a two-thirds vote of the members of the Legislature but only so far as the rules affect or relate to a single resolution or rules may be waived for multiple resolutions provided each resolution is identified in the motion, and if any member objects to any resolution being included, it must be removed from the list and given consideration individually.

RULE 34. DUTIES OF THE CHAIR

34.1 In addition to those prescribed heretofore, the Chair of the Legislature shall have the following powers and duties:

.1 To become familiar with the property, functions, and fiscal affairs of the County and make recommendations to the County Legislature on legislation, rules and regulations, and such other matters as he/she may deem material and advisable.

.2 To see that the statutory and local laws and resolutions of the Legislature and directions of County Officers empowered to make the same, are faithfully executed, and to report to the Legislature any neglect of duty.

.3 To advise department heads and officers and recommend matters deemed helpful to them in the performance of their duties.

.4 To transfer employees temporarily from one department or office to another with the approval of the appointing officer or Legislature.

.5 To determine what officer shall perform a particular power or duty not clearly defined by law.

.6 To determine what officers and employees may attend conferences and schools conducted for the betterment of County government.

.7 To execute and deliver in the name of the County all documents and contracts authorized by the County Legislature.

.8 To call a meeting of any standing or special committee of the Legislature at any time.

.9 To represent the County at all public hearings and conferences that he/she deems it necessary to attend.

.10 The Chair of the Legislature shall be an ex-officio member of all standing and special committees and shall be notified of such meetings. The Chair, as such ex-officio member of all committees, shall not be counted in determining if a quorum is present and his/her vote shall not be counted on a motion to bring a resolution out of committee.

.11 To execute all documents necessary for rights-of-way acquisitions, within budgetary appropriations.

.12 To execute all change orders, within budgetary appropriations.

RULE 35. DUTIES OF THE VICE-CHAIR

35.1 The Vice-Chair shall have the following duties:

.1 Shall preside over each duly constituted meeting of the Legislature, in the absence of the Chair.

.2 Shall have and exercise all the powers and duties of the Chair at any meeting over which he/she is called to preside.

.3 Shall have the right to name any member to perform the duties of Vice-Chair, but the power of such substitute shall not extend beyond the current session without the consent of the Legislature.

.4 Shall, in the absence of the Chair, execute and deliver in the name of the County all documents and contracts authorized by the County Legislature.

.5 Shall act as liaison between the Committee Chairmen and the Chair of the Legislature.

.6 Shall exercise such other duties as may be determined by subsequent action of the County Legislature.

.7 Shall be an ex-officio member of all standing and special committees, except for those committees to which the Vice-Chair is appointed as a member, and shall be notified of such meetings. The Vice-Chair, as such ex-officio member of all committees, shall not be counted in determining if a quorum is present and his/her vote shall not be counted on a motion to bring a resolution out of committee.

.8 Shall be the Chair of the Finance Committee.

RULE 36. DUTIES OF THE CLERK OF THE LEGISLATURE

36.1 The Clerk shall keep a record of all acts and proceedings of the Legislature and be the custodian of the record vouchers and other papers required or authorized by law to be deposited in his/her office.

36.2 The Clerk shall prepare the tax rolls, except when otherwise directed by the County Legislature, and perform such additional and related duties as may be prescribed by law.

RULE 37. DUTIES OF THE JOURNAL CLERK

37.1 The Journal Clerk shall, at the pleasure of the Chair, read all resolutions, reports, and communications received by the Legislature and keep minutes of proceedings. The Journal Clerk shall, at the close of each session of the Legislature, make and furnish a transcript of the proceedings to each member of the County Legislature.

RULE 38. SERGEANT-AT-ARMS

38.1 At any public hearing held by the County Legislature, and at any other meeting of the Legislature, when requested by the Chair of the Legislature, the Sheriff of Cattaraugus County shall delegate one of his/her uniformed deputies to the Legislature Rooms to act as a sergeant-at-arms.

RULE 39. DUTIES OF THE COUNTY ADMINISTRATOR

39.1 The County Administrator shall have those powers and duties set forth in Local Law Number 5-1985 (Intro Number 10-1985), as amended, together with such other powers and duties as may be granted by Local Law or resolution of the County Legislature.

RULE 40. SALE OF COUNTY-OWNED TAX TITLE PROPERTY

40.1 The Real Property Tax Director shall annually, after the last day for property owners to redeem their property, secure a written property evaluation description sheet from the town assessor for each parcel. Copies of these shall be submitted to the County Treasurer's Office no later than February 15 of each year.

40.2 The County Treasurer and the Real Property Tax Director shall review all properties, and recommend to the County Operations Committee, by April 15 of each year, where the auction will be held. After approval of the County Operations Committee, the auctions of those parcels shall be advertised in the official newspapers of the County, and such other newspapers as the Committee deems advantageous, for at least two successive weeks. The County Treasurer shall advertise such properties in a timely manner, so that the date of the auction shall be not less than three (3) days after the date of the second publication in the official newspapers.

40.3 The public auctions shall be conducted by such individual or individuals as the County Operations Committee deems appropriate.

40.4 The County requires a deposit of twenty percent (20%) of the bid price, in the form of cash, money order, certified check or credit card, to be applied to the purchase price. If the highest bidder fails to tender the 20% deposit before the deadline on the auction date, then the second highest bidder shall be notified that the second highest bidder is given the opportunity to tender the high bid price to the County. If the second highest bidder fails to tender the high bid price to the County by the deadline established on the auction date, then the parcel shall be reauctioned on the same date. Once the auctioneer declares the final and highest bid, no deposit will be refunded.

40.5 If at public auction, the highest bidder tenders payment in excess of twenty percent (20%) of the high bid, and then fails to complete the purchase, the County shall retain twenty percent (20%) of the bid price. The excess shall be returned to the highest bidder within a reasonable time after the public auction.

40.6 All property shall be sold to the highest bidder, upon the recommendation of the County Operations Committee and upon the adoption of a resolution by the County Legislature. However, the County Operations Committee and the County Legislature reserve the right to reject any and all bids. Additionally, only "eligible bidders" shall be permitted to bid at any such auction. For the purposes of Rule 40, the term "eligible bidder" is defined as a person who, or corporation or other entity which, on the auction date is not an owner of any parcels of real property in Cattaraugus County that are the subject of a pending in rem tax foreclosure proceeding.

40.7 No property shall be sold to the former owner without competitive bidding if tender of payment of taxes, interest, penalties and other charges due on the property, including those County charges, County liens or County mortgages which may have been extinguished by the judgment of foreclosure, is made less than fifteen (15) business days prior to the date of public auction. The former owner shall not be given another opportunity to repurchase the County-owned tax title property if the property is not sold at the initial public auction but is subsequently reaucted.

40.8 The former owner shall not have an opportunity to tender payment of the back taxes, penalties, interest and other charges due on the property if the County conveys the property to another municipality, or the County declares the property necessary for County purposes.

40.9 No property shall be conveyed to another municipality unless the municipality reimburses the County for the amount of returned taxes for which the County has made whole to the municipality involved or any other town, city, village or school district.

40.10 Failure to tender the balance due to the County within 30 days from the date of bid acceptance by the Legislature will result in the forfeiture of the bid deposit by the highest bidder.

40.11 If the highest bidder fails to tender the balance due to the County within 30 days from the date of bid acceptance by the County Legislature, then the second highest bidder shall be notified that the Legislature will consider sale of the property to the second highest bidder at the high bid price. The second highest bidder shall notify the County within 30 days after notification by the County as to whether the second highest bidder will tender the high bid price to the County. Failure of the second highest bidder to tender the entire bid price within 30 days after notification by the County shall result in the property being placed on the next auction list.

40.12 The County Treasurer's office shall assist the highest bidder, or former owner, in recording the County Treasurer's deed.

40.13 A successful bidder shall be responsible for payment of the applicable current city and village taxes related to the spring auction, and school taxes related to the fall auction, at the time that the bidder tenders the bid balance to the County.

40.14 No sale of tax title property shall be made to any County Legislator, or County Legislator's spouse or dependent children, as defined by the County Ethics Code.

40.15 In the event that properties remain unsold after they have been offered for sale at two annual spring property tax auctions, and at the sole discretion of the County Treasurer and the Director of Real Property Tax Services, the County Treasurer's Office is hereby authorized to accept sealed bids for the purchase of such property until the close of business on the last day of July in each year, and a

resolution authorizing the sale of any such property to the highest bidder shall thereafter be submitted to the Legislature for its consideration.

40.16 Properties sold for \$250.00 or less must be paid for in full on the auction date. This amount is non-refundable should the bidder fail to complete the purchase.

40.17 Any successful bidder who fails to tender the deposit upon being declared the successful high bidder, will be forbidden to participate in this or any future auction conducted on behalf of Cattaraugus County. If a purchaser fails to close on the parcels that he/she bids on at the auction, he/she may be prohibited from participating at future auctions held for Cattaraugus County.

40.18 The successful bidder/purchaser shall certify that he/she does not represent the former owner(s) of the property against whom the County foreclosed and has no intent to defraud the County of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The successful bidder/purchaser agrees that neither he/she nor his/her assigns shall convey the property to the former owner(s) against whom the County foreclosed within 24 months subsequent to the auction date and, if such conveyance occurs, the purchaser understands that he/she may be found to have committed fraud and/or intent to defraud and will be liable for any deficiency between the purchase price at the auction and such sums as may be owed to the County as related to the foreclosure on the property and consents to immediate judgment by Cattaraugus County for said amounts.

RULE 41. SALE OF SURPLUS EQUIPMENT

41.1 The Public Works Committee shall be responsible for the disposition of surplus equipment and other personal property of the County. Such Committee shall fix the times and places at which public auctions, the minimum number thereof being one per annum, shall be held and shall promulgate such additional rules and establish such procedures as may be necessary to effect the orderly and proper conduct thereof.

41.2 All sales shall become final upon payment by the purchaser of the full amount of the purchase price.

41.3 The Public Works Committee is authorized to employ such professional auctioneers from time to time for this purpose as may be necessary and to delegate its responsibility for the conduct of such auctions to one or more of its members or to any office of County government.

41.4 All officers, departments, and other agencies of County government shall dispose of equipment no longer necessary for public use in the manner set forth herein. The disposition of a specific item of equipment by another method may be permitted, however, by the Committee.

41.5 No sale of surplus equipment shall be made to any County Legislator, or County Legislator's spouse or dependent children, as defined by the County Ethics Code.

RULE 42. PROCEDURE FOR BIDDING AND ACCEPTING BIDS

42.1 Specifications and bids will be set and determined by the Department Head and the standing committee of the Legislature that governs the respective department for which the item or services are being procured and, wherever possible, the specifications shall be written to conform with State bid specifications.

42.2 No department, board, or other agency of County government shall advertise for sealed bids for any purpose which has not been included in the current year budget, without prior approval of the legislative committee which exercises jurisdiction over such agency.

42.3 No committee shall authorize advertisement for sealed bids, unless the bid item is partially or entirely included in the current year's budget.

**APPENDIX
STANDING COMMITTEES**

1. COUNTY OPERATIONS/PUBLIC SAFETY (7 members)

1.1 This committee shall have charge of all matters relating to the following departments:

- .1 Board of Elections
- .2 County Attorney
- .3 County Clerk
- .4 County Museum
- .5 Information Services
- .6 Real Property Tax Service
- .7 Assigned Counsel
- .8 District Attorney
- .9 Emergency Services
- .10 Judiciary
- .11 Probation
- .12 Public Defender
- .13 Sheriff.

1.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over general governmental functions.
- .2 Liaison with Chautauqua-Cattaraugus Library System.
- .3 Emergency Communications Systems.
- .4 Liaison with Fire Advisory Board.
- .5 Liaison with Society for Prevention of Cruelty to Animals (SPCA).
- .6 Liaison with Nuclear Waste industry.

2. DEVELOPMENT & AGRICULTURE (7 members)

2.1 This committee shall have charge of all matters relating to the Department of Economic Development, Planning and Tourism.

2.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over matters relating to tourism and economic development in the County.
- .2 Liaison with the County Planning Board.
- .3 General jurisdiction over agricultural matters.
- .4 Liaison with the following:
 - .1 Agricultural Society
 - .2 Business Development Corporations
 - .3 Chambers of Commerce
 - .4 Cornell Cooperative Extension

- .5 Empire Zone Corporation
- .6 Federated Sportsmen
- .7 Industrial Development Agency
- .8 Local Development Corporations
- .9 Salamanca Rail Museum
- .10 Southern Tier West Regional Planning & Development Board.

3. FINANCE (7 members)

3.1 This committee shall have charge of all matters relating to the following departments:

- .1 County Administrator
- .2 County Treasurer.

3.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over the financial affairs of the County.
- .2 Review tentative budget.
- .3 General jurisdiction over the following administrative divisions of the County Administrator:
 - .1 Auditing
 - .2 General Administration
 - .3 Purchasing.
- .4 General jurisdiction over community college issues.
- .5 Liaison with Off-Track Betting Corporation.

4. HUMAN SERVICES (7 members)

4.1 This committee shall have charge of all matters relating to the following departments:

- .1 Aging
- .2 Community Services
- .3 Coroners
- .4 Health
- .5 Nursing Homes
- .6 Social Services
- .7 Veterans Service Agency
- .8 Youth Bureau.

4.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over all matters relating to the general welfare of persons in the County.
- .2 Liaison with the following contract agencies:
 - .1 Cattaraugus County Chapter NYSARC, Inc.
 - .2 Council on Addiction Recovery Services, Inc. (CaRES).
- .3 Liaison with Cattaraugus-Allegany Workforce Development Board.

5. LABOR RELATIONS (5 members)

5.1 This committee shall have charge of all matters relating to the following department:

- .1 Human Resources.

5.2 In addition, the committee shall have the following responsibilities:

- .1 All employee classifications, salary changes, and employment practices.
- .2 Vacancies shall be filled in accordance with Act 68-2003, as amended.
- .3 Shall review personnel issues after those issues have been reviewed by the respective program committees.
- .4 Shall have charge of matters that influence the general labor relations and employment policies of the County.
- .5 Shall have the authority to hear all matters pursuant to Civil Service Law Section 75 involving misconduct or incompetence by County employees, except to the extent that collective bargaining agreements provide otherwise, and may, upon motion, appoint or designate a hearing officer, to act in its stead, to hear such matters and make recommendations to the County Legislature accordingly.

5.3 Upon delegation by the Chair, this committee shall consider fiscal and other matters dealing with collective bargaining and employee relations.

5.4 This committee's members, plus the Chair of the County Legislature, are the Employer representatives to the Labor-Management Committees referred to in the collective bargaining agreements.

6. PUBLIC WORKS (7 members)

6.1 This committee shall have charge of all matters relating to the Public Works Department.

6.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over all County buildings and grounds.
- .2 Watershed Program.
- .3 Liaison with Cattaraugus County Soil & Water Conservation District.
- .4 Approve or disapprove requests from non-County government groups for County facility usage.
- .5 General jurisdiction over all matters relating to solid waste.
- .6 General jurisdiction over forestry matters.

7. STRATEGIC PLANNING (7 members)

7.1 This committee will have the following responsibilities:

- .1 General jurisdiction relating to the process of governmental review of planning mechanisms.
- .2 Liaison with the following entities:
 - .1 Southern Tier West regarding governmental planning
 - .2 All local governments within Cattaraugus County regarding sharing/coordination of services.

7.2 In addition, this committee shall have charge of all matters relating to cooperation and coordination/sharing of County services within Cattaraugus County.

Adopted January 2, 2019 by voice vote.

ACT NO. 2-2019 by Mr. Snyder, Sr.

AUTHORIZATION TO EMPLOY OUTSIDE COUNSEL

Pursuant to Section 501 of the County Law.

WHEREAS, it is anticipated that the County of Cattaraugus will be involved in civil actions during the year 2019, and

WHEREAS, the civil actions may require the services of outside counsel, now, therefore, be it

RESOLVED, that the County Attorney be, and hereby is, authorized and directed, on behalf of Cattaraugus County, to employ outside counsel from time-to-time in the year 2019 to perform services in relation to civil actions that may be pending or may hereafter occur, with preference given to attorneys in Cattaraugus County.

Adopted January 2, 2019 by voice vote.

ACT NO. 3-2019 by Mr. Snyder, Sr.

AUTHORIZATION TO EMPLOY FISCAL ADVISORS

Pursuant to Section 153 of the County Law.

WHEREAS, it is necessary to prepare in-depth financial statements and other financial paraphernalia to market the financial instruments issued by the County, and

WHEREAS, Fiscal Advisors and Marketing, Inc., 120 Walton Street, Suite 600, Syracuse, New York 13202, is a reputable municipal bond marketing service, and

WHEREAS, the cost of these professional services will come from the proceeds of the financial issues, and

WHEREAS, it is desirable to retain the services of Fiscal Advisors and Marketing, Inc., to prepare the necessary financial information, now, therefore, be it

RESOLVED, that the Cattaraugus County Legislature hereby retains the firm of Fiscal Advisors and Marketing, Inc., to undertake the above-described financial services for Cattaraugus County.

Adopted January 2, 2019 by voice vote.

ACT NO. 4-2019 by Mr. Snyder, Sr.

AUTHORIZATION TO EMPLOY BONDING ATTORNEY

Pursuant to Section 501 of the County Law.

WHEREAS, it is anticipated that the County of Cattaraugus will undertake certain programs during the year 2019 which will be financed through the sale of bonds, and

WHEREAS, these projects will require the services of a recognized bonding attorney, now, therefore, be it

RESOLVED, that the County Attorney be, and hereby is, authorized and directed, on behalf of Cattaraugus County, to employ a recognized bonding attorney from time-to-time in the year 2019 to perform services in relation to financing such programs as may hereafter be authorized by the Cattaraugus County Legislature.

Adopted January 2, 2019 by voice vote.

ACT NO. 5-2019 by Mr. Snyder, Sr.

**DELEGATING AUTHORITY FOR CERTAIN REAL PROPERTY TAX
REFUNDS AND CORRECTION OF TAX BILLS AND TAX ROLLS**

Pursuant to Sections 554(a) and 556(8)(a) of the
Real Property Tax Law.

WHEREAS, Act 5-2018 delegated the authority to make real property tax refunds and to correct tax bills and tax rolls to the County Administrator, and

WHEREAS, that delegation should be continued for the year 2019, now, therefore, be it

RESOLVED, that for the year 2019, the County Administrator is hereby authorized to perform the duties of the County Legislature in providing real property tax refunds, where the recommended refund is \$2,500.00 or less, in accordance with Section 556 of the Real Property Tax Law, and be it further

RESOLVED, that for the year 2019, the County Administrator is hereby authorized to correct tax bills and tax rolls, where the recommended tax refund is \$2,500.00 or less, in accordance with Section 554 of the Real Property Tax Law.

Adopted January 2, 2019 by voice vote.

ACT NO. 6-2019 by Mr. Snyder, Sr.

DESIGNATION OF OFFICIAL DEPOSITORIES AND TRADING PARTNERS

Pursuant to Section 212 of the County Law.

RESOLVED, that the following banking institutions in Cattaraugus County be designated as official depositories for County funds, commencing January 1, 2019, and that the County Treasurer is hereby authorized to deposit in each or any of such banking institutions in an amount not to exceed Thirty-Five Million Dollars (\$35,000,000):

Bank of America, Buffalo, New York
Bank of Cattaraugus, Cattaraugus, New York
Cattaraugus County Bank, Little Valley, New York
Cattaraugus County Bank, South Dayton, New York
Citizens Bank, Springville, NY
Community Bank, Gowanda, New York
Community Bank, Olean, New York
Evans Bank, Forestville, NY
Fidelity Brokerage Services, LLC, Rochester, New York,
Five Star Bank, Allegany, New York

Five Star Bank, Ellicottville, New York
 Five Star Bank, Olean, New York
 Five Star Bank, Salamanca, New York
 JP Morgan Chase, Buffalo, New York
 Key Banc Capital Markets, Brooklyn, Ohio
 Key Bank, Olean, New York
 M & T Bank, Ellicottville, New York
 M & T Bank, Olean, New York
 Morgan Stanley/Dean Witter, Buffalo, New York
 The Bancorp Bank, Wilmington, Delaware
 U.S. Bank, Belfast, Maine.

Adopted January 2, 2019 by voice vote.

ACT NO. 7-2019 by Mr. Boberg, Mr. Breton, Mr. Burr, Mr. Hale, Mr. Helmich
 Mr. Higgins, Mr. Klancer, Mr. Marsh, Mr. Snyder, Sr.,
 Mr. Snyder, Jr., Mr. VanRensselaer and Ms. Vickman

DESIGNATING OFFICIAL REPUBLICAN NEWSPAPER FOR THE YEAR 2019

Pursuant to Section 214 of the County Law.

RESOLVED, that the Olean Times Herald, a newspaper published in Olean, New York, and advocating the principles of the Republican Party be, and the same hereby is, designated as one of the newspapers for the publication of all local laws, notices, and other matters required by law to be published by Cattaraugus County for the year 2019.

Adopted January 2, 2019 by voice vote.

ACT NO. 8-2019 by Mr. Giardini, Ms. Hastings, Mr. Koch, Mrs. Labuhn and Mr. Padlo

DESIGNATING OFFICIAL DEMOCRATIC NEWSPAPER FOR THE YEAR 2019

Pursuant to Section 214 of the County Law.

RESOLVED, that the *Olean Times Herald*¹, a newspaper published in *Olean*¹, New York, and advocating the principles of the Democratic Party be, and the same hereby is, designated as one of the newspapers for the publication of all local laws, notices, and other matters required by law to be published by Cattaraugus County for the year 2019.

¹MRS. LABUHN moved, seconded by Mr. Koch, to amend as follows: In the Resolved, delete: "Salamanca Press", and replace with: "Olean Times Herald"; delete: "Salamanca", and replace with: "Olean". Carried.

Adopted, as amended, January 2, 2019 by voice vote.

ACT NO. 9-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACTS FOR
TAX FORECLOSURE SEARCHES**

Pursuant to Article 11 of the Real Property Tax Law and
Section 450 of the County Law.

WHEREAS, Act 10-2018 authorized contracts with Cattaraugus Abstract Corporation, 406 Erie Street, Little Valley, New York 14755, and Empire Search Company, 208 Court Street, Little Valley, New York 14755, for the provision of tax foreclosure searches at a rate of \$90.00 per parcel, the terms of which expired December 31, 2018, and

WHEREAS, searches of the various records in the County Clerk's Office are necessary in order to comply with statutory notification provisions as Cattaraugus County prepares to commence its in rem foreclosure proceedings for unpaid taxes, and

WHEREAS, the County is desirous of renewing the aforementioned contracts, and

WHEREAS, Cattaraugus Abstract Corporation and Empire Search Company have agreed to perform the aforementioned searches for the amount of \$90.00 per parcel, for an annual amount per contract not to exceed \$45,000.00, now, therefore, be it

RESOLVED, that the County Administrator be, and hereby is, authorized and directed to execute contracts, on behalf of Cattaraugus County, with Cattaraugus Abstract Corporation and Empire Search Company for the provision of the above-described tax foreclosure searches, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 10-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CHAUTAUQUA-CATTARAUGUS LIBRARY SYSTEM, INC.**

Pursuant to Sections 224, 233-a and 450 of the County Law
and Section 256 of the Education Law.

WHEREAS, the 2019 County budget provides for the payment of \$81,248.00 to the Chautauqua-Cattaraugus Library System, Inc., from Account No. A.298.7415.0000.42009 for the provision of educational materials for the citizens of Cattaraugus County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Chautauqua-Cattaraugus Library System, Inc., for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that payment of the aforementioned amount be made to the Chautauqua-Cattaraugus Library System, Inc., in quarterly installments, upon submission of vouchers for payments certified by the Chair of the Legislature, audited by the County Administrator, and paid by the County Treasurer.

Adopted January 2, 2019 by voice vote.

ACT NO. 11-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SALAMANCA RAIL MUSEUM**

Pursuant to Sections 224 (12) and 450 of the County Law.

WHEREAS, the Salamanca Rail Museum attracts thousands of visitors to Cattaraugus County annually, and

WHEREAS, it is important that the County assist the Salamanca Rail Museum with the preservation of the history of railroads in the Southern Tier, and

WHEREAS, the 2019 County budget provides for the payment of \$10,000.00 to the Salamanca Rail Museum from Account No. A.298.7450.0000.42010 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Salamanca Rail Museum, to assist with the preservation of the history of railroads in the Southern Tier, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 12-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH CATTARAUGUS COUNTY SPCA**

Pursuant to Sections 224 (4) and 450 of the County Law and
Section 120 of the Agriculture and Markets Law.

WHEREAS, it is important that the County assist the Cattaraugus County SPCA with the provision of dog control services and humanitarian assistance to animals in Cattaraugus County, and

WHEREAS, the 2019 County budget provides for the payment of \$95,000.00 to the Cattaraugus County SPCA from Account No. A.298.3510.0000.42007 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Cattaraugus County SPCA, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 13-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SOUTHERN TIER WEST REGIONAL PLANNING AND DEVELOPMENT BOARD**

Pursuant to Section 239-c of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County assist Southern Tier West Regional Planning and Development Board with the provision of planning assistance to municipalities and businesses in Cattaraugus, Chautauqua, and Allegany Counties, and

WHEREAS, the 2019 County budget provides for the payment of \$24,970.00 to the Southern Tier West Regional Planning and Development Board (STW) from Account No. A.643.8025.0000.42032 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Southern Tier West Regional Planning and Development Board for the provision of the above-described services for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 14-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
BOCES FOR STUDENT GOVERNMENT PROGRAM**

Pursuant to Section 95 of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County support the provision of a student government program conducted by BOCES to teach students about local government, with an emphasis on County government, and

WHEREAS, the 2019 County budget provides for the payment of \$8,000.00 to BOCES from Account No. A.101.2980.0000.42001 for this program, of which 50% is reimbursable by the New York State Office of Children and Family Services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with BOCES for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote. Mr. Padlo abstained from vote.

ACT NO. 15-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY SOIL & WATER CONSERVATION DISTRICT**

Pursuant to Sections 224 (3) and 450 of the County Law.

WHEREAS, it is important that the County assist the Cattaraugus County Soil & Water Conservation District with the provision of conservation of the soil and water resources of the County through prevention of soil erosion and prevention of flood water and sediment damages, and

WHEREAS, the 2019 County budget provides for the payment of \$122,198.00 to the Cattaraugus County Soil & Water Conservation District from Account No. A.871.8710.0000.42033 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Cattaraugus County Soil & Water Conservation District for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 16-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY SOIL & WATER CONSERVATION DISTRICT FOR
ISCHUA CREEK WATERSHED MAINTENANCE PROGRAM**

Pursuant to Sections 299-m and 450 of the County Law.

WHEREAS, Act 17-2018 authorized a contract with the Cattaraugus County Soil & Water Conservation District, Cooperative Extension Center, USDA Service Center Building, 8 Martha Street, Ellicottville, New York 14731, for the provision of a maintenance program for the County's watershed sites, the term of which expired December 31, 2018, and

WHEREAS, the County Department of Public Works is desirous of continuing the maintenance program for the Ischua Creek Watershed, and

WHEREAS, the Cattaraugus County Soil & Water Conservation District has agreed to provide the aforementioned maintenance program for the year 2019 at an amount not to exceed \$18,000.00, and

WHEREAS, sufficient funds are included in Account No. A.871.8740.0000.40809 of the 2019 budget of the Department of Public Works for the cost of the aforementioned watershed maintenance program, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Cattaraugus County Soil & Water Conservation District, for the provision of the above-described watershed maintenance program, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 17-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
MERCY FLIGHT, INC.**

Pursuant to Sections 224 (14) and 450 of the County Law and
Section 122-b of the General Municipal Law.

WHEREAS, it is important that the County assist Mercy Flight, Inc., with the provision of vital emergency transportation services to Western New York, and

WHEREAS, the 2019 County budget provides for the payment of \$7,650.00 to Mercy Flight, Inc., from Account No. A.454.4540.0000.42015 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019, on behalf of Cattaraugus County, with Mercy Flight, Inc., for the provision of vital emergency transportation services to Western New York, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 18-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH SOUTHERN
TIER HEALTH CARE SYSTEM, INC., FOR FLYCAR FUNDING**

Pursuant to Section 122-b of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County support the Cattaraugus County Advanced Life Support (flycar) Program, and

WHEREAS, Southern Tier Health Care System, Inc., One Blue Bird Square, Olean, New York 14760, is a principal sponsor of the aforementioned program, and

WHEREAS, this program provides pre-hospital emergency medical treatment for ill or injured individuals, and

WHEREAS, the 2019 County budget provides for the payment of \$15,300.00 to Southern Tier Health Care System, Inc., for the provision of these services from Account A.454.4540.0000.42017, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Southern Tier Health Care System, Inc., for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 19-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY ARTS COUNCIL**

Pursuant to Sections 224 (13) and 450 of the County Law.

WHEREAS, it is important that the County support the provision of sponsored art programs throughout Cattaraugus County, and

WHEREAS, the Cattaraugus County Arts Council, 100 West Main Street, Allegany, New York 14706, will be involved in sponsoring arts programs throughout Cattaraugus County, working in partnership with existing organizations throughout the County, and

WHEREAS, the 2019 County budget provides for the payment of \$9,250.00 to the Arts Council from Account No. A.298.7010.0000.42008 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Cattaraugus County Arts Council, for

the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 20-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
FEDERATED SPORTSMEN'S CLUBS OF CATTARAUGUS COUNTY, INC.**

Pursuant to Sections 224 (3) and 450 of the County Law.

WHEREAS, Cattaraugus County is desirous of supporting the Federated Sportsmen's Clubs of Cattaraugus County, Inc., and

WHEREAS, the Federated Sportsmen's Clubs of Cattaraugus County, Inc. is a County-wide organization which promotes interest pertaining to the development and expansion of conservation as applied to reforestation, propagation of fish and game, and purchase and maintenance of public game refuges and shooting grounds, and

WHEREAS, the organization has gathered many facts representing a cross section of recreation needs of Cattaraugus County as applied to forests, public parks, fish and game, and

WHEREAS, the 2019 County budget provides for the payment of \$2,400.00 to the Federated Sportsmen's Clubs of Cattaraugus County, Inc., from Account No. A.298.8720.0000.42011 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Federated Sportsmen's Clubs of Cattaraugus County, Inc., for the year 2019, for the provision of services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 21-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CORNELL COOPERATIVE EXTENSION ASSOCIATION OF CATTARAUGUS COUNTY**

Pursuant to Sections 224 (8) and 450 of the County Law.

WHEREAS, the County Legislature is desirous of assisting the Cornell Cooperative Extension Association of Cattaraugus County by providing the amount of \$184,901.00 for the provision of services, which includes the 4-H program, and

WHEREAS, the 2019 County budget provides for the payment of \$184,901.00 to the Cornell Cooperative Extension Association of Cattaraugus County from Account No. A.298.2980.0000.42003 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019, on behalf of Cattaraugus County, with the Cornell Cooperative Extension Association of Cattaraugus County, for the provision of a variety of services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that payment of the aforementioned amount be made to the Cornell Cooperative Extension Association of Cattaraugus County upon submission of an invoice for payment certified by the Chair of the Legislature, audited by the County Administrator and paid by the County Treasurer.

Adopted January 2, 2019 by voice vote.

ACT NO. 22-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY LAND BANK CORPORATION**

Pursuant to Section 450 of the County Law.

WHEREAS, the 2019 County budget provides for the payment of \$100,000.00 to the Cattaraugus County Land Bank Corporation from Account No. A.298.6420.0000.42058 for the demolition and rehabilitation of tax foreclosure properties, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019 with the Cattaraugus County Land Bank Corporation for the provision of the above-described services for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 23-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS REHABILITATION CENTER, INC. FOR SHREDDING SERVICES**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 104-2018 authorized a contract with Cattaraugus Rehabilitation Center, Inc., 1439 Buffalo Street, Olean, New York 14760, for the provision of shredding services to various County departments, the term of which expired December 31, 2018, and

WHEREAS, the County is desirous of continuing the aforementioned shredding services, and

WHEREAS, Cattaraugus Rehabilitation Center, Inc., can provide the necessary shredding services for an amount of \$.20 per pound for off-site shredding services (off-site - boxed records are picked up and shredded at their own facility), and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Cattaraugus Rehabilitation Center, Inc., for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2020, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 24-2019 by Mr. Snyder, Sr.

**AMENDING ACT 508-2018 REGARDING CONTRACT WITH
MEDATRITION, LLC FOR PROFESSIONAL DIETICIAN SERVICES FOR
DEPARTMENT OF AGING**

Pursuant to Section 95-a of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, Act 508-2018 authorized a contract with Medatrition, LLC, 1656 Haskell Road, Olean, New York 14760, for professional dietician services for clients participating in any of the Aging nutrition programs, the term of which expires December 31, 2019, and

WHEREAS, Medatrition, LLC, has requested a rate increase from \$55/hour to \$60/hour for 2019, now, therefore, be it

RESOLVED, that Act 508-2018 be, and hereby is, amended as follows: In the Third Whereas, delete: "\$55.00 per hour for an amount not to exceed \$22,880.00", and replace with: "\$60.00 per hour for an amount not to exceed \$24,960.00".

Adopted January 2, 2019 by voice vote.

ACT NO. 25-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH CHAUTAUQUA COUNTY
FOR TRAUMA INFORMED CARE TRAINING SERVICES**

Pursuant to Section 450 of the County Law.

WHEREAS, Chautauqua County is desirous of providing trauma based care training to community leaders who have recurrent contact with members of hot-spot communities, and

WHEREAS, Chautauqua County and Cattaraugus County are collaborating to serve the following hot-spot communities: Perrysburg, South Dayton, Gowanda, Conewango Valley and Cherry Creek, and

WHEREAS, the Cattaraugus County Health Department can provide trauma informed care training for the Chautauqua County Health Department for an amount of \$2,125.00, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Chautauqua County, for the provision of the above-described services, for a term commencing December 1, 2018 and terminating March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 26-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
NASCENTIA HEALTH (FORMERLY VNA HOMECARE OPTIONS, LLC)
FOR HEALTH DEPARTMENT MANAGED LONG TERM CARE SERVICES**

Pursuant to Section 3602 of the Public Health Law and
Section 450 of the County Law.

WHEREAS, Act 225-2015, as amended by Act 32-2018, authorized a contract with VNA Homecare Options, LLC, 1050 West Genesee Street, Syracuse, New York 13204, to provide a health and long term care services benefit package to eligible enrollees, and

WHEREAS, the New York State Department of Health (NYSDOH) is requiring that participating provider agreements for skilled nursing facility services be amended to include a provision regarding the payment of minimum wage and fair labor standards funding to eligible providers, and

WHEREAS, the contract with Nascentia Health (formerly VNA Homecare Options) must be amended immediately to include the aforementioned minimum wage provision, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Nascentia Health (formerly VNA Homecare Options) for the provision of the above-described health and long term care services, to amend the original contract which commenced November 1, 2015, to continue in full force and effect until terminated by either party hereto, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 27-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
BILL TIMBERLAKE SOUND COMMUNICATIONS FOR
HEALTH DEPARTMENT CANCER ADVERTISING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County Health Department is in need of advertising for cancer services,
and

WHEREAS, Bill Timberlake Sound Communications, 231 North Union Street, Olean, New York 14760, can provide the aforementioned advertising services through radio for an amount not to exceed \$3,500.00, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Bill Timberlake Sound Communications, for the provision of the above-described advertising services, for a term commencing January 1, 2019 and terminating March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 28-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
BRADFORD PUBLISHING COMPANY FOR
HEALTH DEPARTMENT CANCER ADVERTISING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County Health Department is in need of advertising for cancer services,
and

WHEREAS, Bradford Publishing Company, 36 River Street, Salamanca, New York 14779,
can provide the aforementioned advertising services through local newspapers for an amount not to
exceed \$9,857.34, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the
aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with Bradford Publishing Company, for the
provision of the above-described advertising services, for a term commencing January 1, 2019 and
terminating March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 29-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SCREEN VISION MEDIA FOR
HEALTH DEPARTMENT CANCER ADVERTISING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County Health Department is in need of advertising for cancer services,
and

WHEREAS, Screen Vision Media, 245 Kenneth Drive, Suite 400, Rochester, New York
14823, can provide the aforementioned advertising services through the AMC Theater in Allegany, New
York, for an amount not to exceed \$3,867.00, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the
aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with Screen Vision Media, for the provision of
the above-described advertising services, for a term commencing January 4, 2019 and terminating
March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 30-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
COMMUNITY BROADCASTERS, LLC FOR
HEALTH DEPARTMENT CANCER ADVERTISING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County Health Department is desirous of advertising for cancer services,
and

WHEREAS, Community Broadcasters, LLC, 3163 NYS Route 417, Olean, New York 14760,
can provide the aforementioned advertising services through the Pig Radio Station for an amount not to
exceed \$3,500.00, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the
aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with Community Broadcasters, LLC, for the
provision of the above-described advertising services, for a term commencing January 1, 2019 and
terminating March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 31-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SPECTRUM SERVICES FOR
HEALTH DEPARTMENT CANCER ADVERTISING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County Health Department is desirous of advertising for cancer services,
and

WHEREAS, Spectrum Services, 425 Michigan Avenue, Suite 205, Buffalo, New York
14203, can provide the aforementioned advertising services through cable services for an amount not to
exceed \$10,001.50, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the
aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with Spectrum Services, for the provision of the
above-described advertising services, for a term commencing January 1, 2019 and terminating March
31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 32-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
QUEST DIAGNOSTICS CLINICAL LABORATORIES, INC. FOR
HEALTH DEPARTMENT SUBSTANCE ABUSE TESTING SERVICES**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, the County is in need of substance abuse testing services for the County Health Department, and

WHEREAS, Quest Diagnostics Clinical Laboratories, Inc., 875 Greentree Road, Four Parkway Center, Pittsburgh, Pennsylvania 15220, can provide the aforementioned substance abuse testing services in accordance with the following rate schedule:

PRICING FOR "LAB BASED" TESTING AND SERVICES

<u>Description</u>	<u>Test Code</u>	<u>Client Test Code Price</u>
Blood SAP	1861B	\$180.00
Ethanol (Blood) .01%	443N	\$ 24.00
Quest Blood Collection Fee	22549N	\$ 11.00
Preferred Blood Collection Fee	22552N	\$ 21.50
MRO Fee Full	8746N	\$ 5.00
Quest Hair Collection Fee	21671N	\$ 15.00
Preferred Hair Collection Fee	22553N	\$ 21.50
Account Setup Fee (Non-Refundable)	31257N	\$ 85.00
Quest Urine Collection Fee	8766N	\$ 11.00
Preferred Urine Collection Fee	35499N	\$ 15.50
Hair-5	19870N	\$ 35.00
Substance Abuse Panel 10-	35190N	\$ 16.00
Hair Kit w/o Shipping Supplies	POC0050	\$ 0.00
Hair Kit with Shipping Supplies	POC0051	\$ 0.00
Hair-5 (expanded OP)	26220N	\$ 37.00

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Quest Diagnostics Clinical Laboratories, Inc., for the provision of the above-described services, for a term commencing January 1, 2019 to continue in full force and effect until terminated by either party hereto, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 33-2019 by Mr. Snyder, Sr.

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(Department of Economic Development, Planning & Tourism)**

Pursuant to Article 27 of the Parks, Recreation and Historic Preservation Law and Sections 363 and 366 of the County Law.

WHEREAS, Act 643-2018 authorized the Chair to execute contracts with the New York State Office of Parks, Recreation and Historic Preservation, the Cattaraugus County Federation of Snowmobile Clubs, Inc., and various snowmobile clubs for the snowmobile trail grant program, the terms of which expire March 31, 2019, and

WHEREAS, the County has been awarded funding through the New York State Office of Parks, Recreation and Historic Preservation for the maintenance of snowmobile trails for the 2018-2019 program year, and

WHEREAS, various appropriation and revenue accounts must be adjusted in order to accommodate the grant funds, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Estimated Revenue Account:

A.644.7180.0000.3889.01	NYS Snowmobile Trail Grant	\$153,204.00
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Increase Appropriation Account:

A.644.7180.0000.42037	Federation of Snowmobile Clubs	\$153,204.00.
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Adopted January 2, 2019 by voice vote.

ACT NO. 34-2019 by Mr. Snyder, Sr.

APPOINTMENTS OF CORONER'S PHYSICIANS

Pursuant to Section 400 (4-b) of the County Law and Act 138-81.

RESOLVED, that the following individuals are appointed Coroner's Physicians for Cattaraugus County for two years with their terms to expire on December 31, 2020, at the salary which has heretofore, or may hereafter be established:

Brown, Timothy
2978 Route 394
Randolph, New York 14772

Mast, Dean
10208 Pigeon Valley Road
Cattaraugus, New York 14719

LaPoint, Scott F.
Erie County Medical Examiner's Office
501 Kensington Avenue
Buffalo, New York 14214

Yarid, Nicole A.
Erie County Medical Examiner's Office
501 Kensington Avenue
Buffalo, New York 14214

Loghmanee, Fazlollah
111 Lehn Springs Drive
Williamsville, New York 14221

Walters, Brian
38 Alpine Road
Ellicottville, New York 14731.

Adopted January 2, 2019 by voice vote.

ACT NO. 35-2019 by Mr. Snyder, Sr.

APPOINTMENT TO COMMUNITY SERVICES BOARD PEOPLE WITH DEVELOPMENTAL DISABILITIES SUBCOMMITTEE

Pursuant to Section 41.11 of the Mental Hygiene Law.

RESOLVED, that the following individual is appointed to the Community Services Board People with Developmental Disabilities Subcommittee effective January 1, 2019 to replace Linda Edstrom, whose term expires December 31, 2021:

Marcella Richmond
1374 Witherell Heights
Olean, New York 14760,

and be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Community Services Board.

Adopted January 2, 2019 by voice vote.

ACT NO. 36-2019 by Mr. Snyder, Sr.

**APPOINTMENTS TO COMMUNITY SERVICES BOARD
MENTAL HEALTH SUBCOMMITTEE**

Pursuant to Section 41.11 of the Mental Hygiene Law.

RESOLVED, that the following individual is appointed to the Community Services Board Mental Health Subcommittee effective January 1, 2019 to replace Stephen Morgan, whose term expires December 31, 2019:

Bradley F. South
19 Southgate Road
Bradford, Pennsylvania 16701,

and be it further

RESOLVED, that the following individual is appointed to the Community Services Board Mental Health Subcommittee effective January 1, 2019 to replace Shelly Woods, whose term expires December 31, 2021:

Gina Ward
1936 Camp Street Ext.
Jamestown, New York 14701,

and be it further,

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Community Services Board.

Adopted January 2, 2019 by voice vote.

ACT NO. 37-2019 by Mr. Snyder, Sr.

**APPOINTMENTS TO CORNELL COOPERATIVE EXTENSION
ASSOCIATION OF CATTARAUGUS COUNTY**

Pursuant to Article V, Section 3B, of the Constitution of the Cornell Cooperative Extension Association of Cattaraugus County, State of New York.

RESOLVED, that the following individuals are hereby appointed to the Cornell Cooperative Extension Board for a one-year term to expire December 31, 2019:

Susan Labuhn
430 Broad Street
Salamanca, New York 14779

Kelly Reed, Deputy County Administrator
303 Court Street
Little Valley, New York 14755,

and be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Cornell Cooperative Extension Association of Cattaraugus County.

Adopted January 2, 2019 by voice vote.

ACT NO. 38-2019 by Mr. Snyder, Sr.

**APPOINTMENT OF INTER-COUNTY ASSOCIATION OF
WESTERN NEW YORK MEMBERS**

Pursuant to Section 153 of the County Law.

RESOLVED, that the following individuals shall be the Cattaraugus County voting members to the Inter-County Association of Western New York for the year 2019:

Susan Labuhn
430 Broad Street
Salamanca, New York 14779

David M. Koch
124 Academy Street
Salamanca, New York 14779

Donna M. Vickman
971 Back Street, P.O. Box 5
Farmersville Station, New York 14060

Richard F. Helmich, Jr. (*alternate*)
11357 VanGilder Road
Delevan, New York 14042-9732

Frank H. Higgins (*alternate*)
1616 Gemini Drive
Olean, New York 14760

Vergilio L. Giardini, Jr. (*alternate*)
1597 Parkside Drive
Limestone, New York 14753,

and be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Inter-County Association of Western New York.

Adopted January 2, 2019 by voice vote.

ACT NO. 39-2019 by Mr. Snyder, Sr.

APPOINTMENT OF SENECA TRAIL RC & D PROJECT MEMBERS

Pursuant to Section 153 of the County Law.

RESOLVED, that the following individual is appointed to the Seneca Trail RC & D Project for a one-year term to expire December 31, 2019:

Susan Labuhn
 County Legislator
 430 Broad Street
 Salamanca, New York 14779,

and be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Seneca Trail RC & D Project.

Adopted January 2, 2019 by voice vote.

ACT NO. 40-2019 by Mr. Snyder, Sr.

**APPOINTMENT OF SOIL & WATER CONSERVATION
 DISTRICT BOARD MEMBER**

Pursuant to Section 153 of the County Law.

RESOLVED, that the following individual is appointed to the Cattaraugus County Soil & Water Conservation District Board of Directors with a three-year term to expire December 31, 2021:

Mark Alianello
 1 Washington Street
 Ellicottville, New York 14731,

and be it further

RESOLVED, that the Clerk of the Legislature is hereby directed to forward a certified copy of this resolution to the Cattaraugus County Soil & Water Conservation District.

Adopted January 2, 2019 by voice vote.

ACT NO. 41-2019 by Mr. Snyder, Sr.

APPOINTMENTS TO CATTARAUGUS COUNTY ETHICS BOARD

Pursuant to Local Law Number 8-1990 of the
 Cattaraugus County Legislature.

RESOLVED, that the following individual is hereby appointed to the Cattaraugus County Ethics Board to fill the unexpired term of Brenda Merrill, who resigned, with a term to expire December 31, 2019:

Judith A. Zlockie
6140 Fairview Lane
Great Valley, New York 14741,

and

RESOLVED, that the following individual is hereby appointed to the Cattaraugus County Ethics Board to fill the unexpired term of Robert V. Buchhardt, who resigned, with a term to expire December 31, 2020:

Richard Tamutus
1355 Goodrich Avenue
Olean, New York 14760.

Adopted January 2, 2019 by voice vote.

ACT NO. 42-2019 by Ms. Vickman, Mr. Snyder, Jr. and Mr. Giardini

**CREATING ONE (1) PART-TIME POSITION OF CLEANER AT THE PINES-OLEAN,
THREE (3) PART-TIME POSITIONS OF CLEANER AT THE PINES-MACHIAS
AND ESTABLISHING COMPENSATION FOR THE SAME
(Department of Nursing Homes and Department of Public Works)**

Pursuant to Sections 204 and 205 of the County Law and
Section 22 of the Civil Service Law.

WHEREAS, the 2019 budget created four (4) part-time cleaner positions for the Department of Public Works to be assigned to the Department of Nursing Homes to properly address the daily needs and functions of the Nursing Homes, and

WHEREAS, the New Position Duties Statements have been submitted to the Cattaraugus County Personnel Officer, who has approved and certified the title of Cleaner in accordance with Civil Service Law Section 22, and

WHEREAS, sufficient funds have been included in the 2019 budget for these positions, now, therefore, be it

RESOLVED, that effective January 1, 2019, there is hereby created one (1) position of Cleaner in the Department of Public Works at The Pines-Olean to be filled on a part-time basis, Cattaraugus County Part-Time Employee Unit Salary Schedule, Pay Grade 12 (\$14.19 per hour), Position No. 502-049-039, and be it further

RESOLVED, that effective January 1, 2019, there are hereby created three (3) positions of Cleaner in the Department of Public Works at The Pines-Machias to be filled on a part-time basis, Cattaraugus County Part-Time Employee Unit Salary Schedule, Pay Grade 12 (\$14.19 per hour), Position Nos. 502-049-037, 502-049-038 and 502-049-040.

Adopted January 2, 2019 by voice vote.

ACT NO. 43-2019 by Mr. Snyder, Sr. and Ms. Vickman

**AUTHORIZING PARTICIPATION IN INSURANCE PROGRAM
FOR COUNTY CORONERS AND
TRANSFER OF FUNDS
(Contingent Fund to Coroners)**

Pursuant to Sections 205, 363 and 365 of the County Law.

WHEREAS, currently the County Coroners are not authorized to participate in the County health insurance or dental insurance plans, and

WHEREAS, in order to administer these benefits equitably and fairly, authorization for such participation must be granted, and

WHEREAS, a transfer of funds is necessary in order to cover the cost of participation in the aforementioned plans, now, therefore, be it

RESOLVED, that effective January 1, 2019, the elected Coroners for Cattaraugus County shall be eligible, at their choice of either single or family coverage, to participate in the County's health insurance and dental insurance plans, under the same terms and conditions, and at the same rates as elected County Legislators, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Appropriation Account:

A.901.1990.0000.40601	Contingent Fund	\$54,199.00
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Increase Appropriation Accounts:

A.118.1185.0000.12000	Part Time Wages	\$ 1,700.00
A.118.1185.0000.81000	FICA	\$ 131.00
A.118.1185.0000.83000	Health Insurance	\$51,052.00
A.118.1185.0000.84000	Dental Insurance	\$ 1,316.00
A.175.1752.0000.40410.01	Medical Claims	\$50,936.00
A.175.1752.0000.40413	Dental Claims	\$ 1,316.00
A.175.1758.0000.48228	Telemedicine Program	\$ 116.00

Increase Estimated Revenue Accounts:

A.175.0000.0000.2770.01	Self-Insured Health Premiums	\$50,936.00
A.175.0000.0000.2770.08	Self-Insured Dental Premiums	\$ 1,316.00
A.175.1758.0000.2770.07	Telemedicine Premiums	\$ 116.00.

MRS. LABUHN moved, seconded by Mr. Koch, to refer Act No. 43-2019 to the County Operations/Public Safety Committee. Motion failed.

MR. KOCH and MRS. LABUHN requested a Roll Call vote on Act No. 43-2019, which disclosed as follows:

Ayes: Breton, Giardini, Hale, Helmich, Higgins, Klancer, Marsh, Snyder, Sr., Snyder, Jr., VanRensselaer, Vickman – 11.

Nays: Boberg, Burr, Hastings, Koch, Labuhn, Padlo – 6.

Act No. 43-2019 having received a majority vote of the Legislature, was declared Adopted.

ACT NO. 44-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE GRANT DOCUMENT EXTENSION
WITH NYS DIVISION OF CRIMINAL JUSTICE SERVICES
FOR CRIME PREVENTION AND REDUCTION STRATEGIES PROGRAMS
(Project #LG16-1465-D03)**

Pursuant to Chapter 53 of the Laws of New York of 2015
and Section 450 of the County Law.

WHEREAS, Act 470-2016 authorized the Chair to execute a contract with NYS Division of Criminal Justice Services for a joint grant in the amount of \$90,000.00 in Bullet Aid funding which was awarded to Cattaraugus and Allegany Counties for the Southern Tier Regional Drug Task Force from State funds for Crime Prevention and Reduction Strategies Programs allocated to New York State for the 2016-2017 State Fiscal Year, and

WHEREAS, Cattaraugus County is the lead agency, on behalf of Allegany County, to process costs incurred by both County Sheriff's Offices in the fighting of illegal drug activity, combating drug trafficking and conducting investigations, and in support of efforts related to the Southern Tier Regional Drug Task Force, and

WHEREAS, an extension is necessary in order to allow more time for Allegany County to utilize its share of the grant, and

WHEREAS, this program is 100% state funded (NYS Object Code #LG16-1465-D00 Project ID), now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an extension for the grant documents, in order to apply for, accept and receive the aforementioned funding, for a term commencing January 1, 2017 and terminating March 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 45-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE GRANT DOCUMENTS
WITH NYS DIVISION OF CRIMINAL JUSTICE SERVICES
FOR CRIME PREVENTION AND REDUCTION STRATEGIES PROGRAMS
(GMS Project ID# LG18-1511-D00)**

Pursuant Section 450 of the County Law.

WHEREAS, funding in the amount of \$45,000.00 is available through the NYS Division of Criminal Justice Services for the Southern Tier Regional Drug Task Force for Crime Prevention and Reduction Strategies Program, and

WHEREAS, grant documents must be executed in order to accept and receive the aforementioned funding, and

WHEREAS, this program is 100% state funded (GMS Project ID# LG18-1511-D00), now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute grant documents, on behalf of Cattaraugus County, with the NYS Division of Criminal Justice Services, in order to apply for, accept and receive the aforementioned funding, for a term commencing

January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 46-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
MCCARTHY & CONLON, LLP FOR AUDITING SERVICES FOR
DEPARTMENTS OF HEALTH, COMMUNITY SERVICES AND NURSING HOMES**

Pursuant to Sections 210 and 450 of the County Law.

WHEREAS, Act 446-2016 authorized a contract with McCarthy & Conlon, LLP, for the provision of auditing, accounting and reimbursement consultant services for the County Departments of Health, Community Services and Nursing Homes, the term of which expires December 31, 2019, and

WHEREAS, the Department of Community Services must begin reporting Medicaid and Medicaid Managed Care Upper Payment Limit data to the New York State Department of Health on its CFR, and

WHEREAS, McCarthy & Conlon, LLP, 5 Warren Street, Suite 204, Glens Falls, New York 12801, has agreed to perform the required data certification for the Department of Community Services 2017 CFR Supplemental schedule for an amount of \$825.00, and

WHEREAS, an amendment of the aforementioned contract is necessary in order to include the additional required data certification, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with McCarthy & Conlon, LLP, for the provision of the above-described services, for a term commencing January 1, 2017 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 47-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
OLEAN GENERAL HOSPITAL FOR
LABORATORY, RADIOLOGY AND MAMMOGRAPHY SERVICES
FOR HEALTH DEPARTMENT FAMILY PLANNING CLINIC**

Pursuant to 10 NYCRR Part 763 and Section 450 of the County Law.

WHEREAS, Act 421-2017 authorized a contract with Olean General Hospital, 515 Main Street, Olean, New York 14760, for the provision of laboratory, radiology and mammography services for the County Health Department, the term of which expired December 31, 2018, and

WHEREAS, the County Health Department is desirous of continuing the aforementioned services, and

WHEREAS, the Olean General Hospital can provide the aforementioned laboratory, radiology and mammography services at the Olean General Hospital's approved Medicaid rate, and

WHEREAS, this program is 31% federal (CFDA #93.217 and #93.994) and 69% state funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Olean General Hospital, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 48-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
OLEAN GENERAL HOSPITAL FOR HEALTH DEPARTMENT
NUTRITION, PHYSICAL, OCCUPATIONAL AND SPEECH THERAPY SERVICES**

Pursuant to 10 NYCRR Section 763.3 and Section 450 of the County Law.

WHEREAS, Act 422-2017 authorized the Chair to execute a contract with Olean General Hospital, 515 Main Street, Olean, New York 14760, for the provision of outpatient physical therapy services for patients in the Health Department's Home Care Program, the term of which expired December 31, 2018, and

WHEREAS, the Health Department is desirous of continuing the aforementioned services, and

WHEREAS, Olean General Hospital can provide nutrition, physical, occupational and speech therapy services, as follows:

OUTPATIENT

Outpatient Physical Therapy	\$48/standard office visit
	\$21/short office visit
	(less than 15 min.)

HOME VISITS

Physical Therapy Home Visits	\$68/visit
Physical Therapy Evaluations	\$70/each

Occupational Therapy Home Visits	\$68/visit
Occupational Therapy Evaluations	\$70/each
Speech Therapy Home Visits	\$68/visit
Speech Therapy Evaluations	\$70/each
Nutritionist Education/Counseling	\$90/visit
Nutritionist Evaluations/Assessment	\$90/visit

CONSULTING SERVICES

Qualified Medical Record Practitioner	\$68/hour
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MEETINGS

Attendance at meetings	\$28/hour,
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and

WHEREAS, Olean General Hospital shall be paid on a monthly basis, as invoiced, in accordance with the rates listed above for services rendered, which are inclusive of all costs, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Olean General Hospital, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 49-2019 by Mr. Snyder, Sr.

**APPROVING CONTRACT BETWEEN
CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND
SENECA NATION OF INDIANS FOR
CASE MANAGEMENT SERVICES FOR HOMELESS INDIVIDUALS WITH
CO-OCCURRING MENTAL HEALTH AND ADDICTION ISSUES**

Pursuant to 14 NYCRR 587.8(g) and
Section 450 of the County Law.

WHEREAS, Act 68-2018 authorized approval for a contract with the Seneca Nation of Indians for case management services for homeless individuals with co-occurring mental health and addiction issues residing in Cattaraugus County, the term of which expired December 31, 2018, and

WHEREAS, the County Department of Community Services is desirous of contracting with the Seneca Nation of Indians for the aforementioned services, and

WHEREAS, the Seneca Nation of Indians, P.O. Box 231, 90 Ohi:Yo Way, Salamanca, New York 14779, can provide the aforementioned case management services for such homeless Seneca Nation of Indians individuals residing in Cattaraugus County, for an amount not to exceed \$48,412.00, to be paid as invoiced, and

WHEREAS, this program is 100% state funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, between the Cattaraugus County Community Services Board and the Seneca Nation of Indians, to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments, upon notification of award, for the allocation of additional state aid funding or cost of living adjustments (COLAs) for this program, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 50-2019 by Mr. Snyder, Sr.

**APPROVING CONTRACT BETWEEN
CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND
OLEAN GENERAL HOSPITAL FOR OPERATION OF
A 24-HOUR TELEPHONE CRISIS HOTLINE**

Pursuant to Chapter 119 of the Laws of 1997 and
Section 41.13(6) of the Mental Hygiene Law.

WHEREAS, Act 67-2018 authorized approval for a contract between the Cattaraugus County Community Services Board and the Olean General Hospital for the operation of a 24-hour telephone crisis hotline to service the residents of Cattaraugus County, the term of which expired December 31, 2018, and

WHEREAS, the County Department of Community Services is desirous of continuing the aforementioned services, and

WHEREAS, the Olean General Hospital, 515 Main Street, Olean, New York 14760, can operate a 24-hour telephone crisis hotline to service the residents of Cattaraugus County, and

WHEREAS, the County shall pay to the Olean General Hospital, 515 Main Street, Olean, New York 14760, an amount not to exceed \$129,662.00 for such purpose, to be paid on a quarterly basis as invoiced, and

WHEREAS, this program is 100% state funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019, between the Cattaraugus County Community Services Board and Olean General Hospital, to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments, upon notification of award, for the allocation of additional state aid funding or cost of living adjustments (COLAs) for this program, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 51-2019 by Mr. Snyder, Sr.

**APPROVING CONTRACT BETWEEN
CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND
DIRECTIONS IN INDEPENDENT LIVING, INC. FOR HEALTH HOME,
NON-MEDICAID CARE COORDINATION, MENTAL HEALTH CONSUMER ADVOCACY,
SUPPORT AND TRAINING PROGRAM**

Pursuant to Section 75.13 of the Mental Hygiene Law and
Section 450 of the County Law.

WHEREAS, Act 70-2018 authorized approval of a contract with Directions in Independent Living, Inc., 514 West State Street, Olean, New York 14760, for the provision of advocacy, support and training programs for consumers of mental health services, Health Home Care, and Non-Medicaid Care Coordination services, the term of which expired December 31, 2018, and

WHEREAS, the Department of Community Services is desirous of continuing the aforementioned services, and

WHEREAS, Directions in Independent Living, Inc., can provide advocacy, support and training programs for consumers of mental health services, Health Home, and Non-Medicaid Care Coordination services for an amount not to exceed \$158,183.00, to be paid in quarterly installments, as invoiced, and

WHEREAS, this program is 100% state funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019, between the Cattaraugus County Community Services Board and Directions in Independent Living, Inc., to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments, upon notification of award, for the allocation of additional state aid funding or cost of living adjustments (COLAs) for this program, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 52-2019 by Mr. Snyder, Sr.

APPROVING CONTRACT BETWEEN CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND SPECTRUM HUMAN SERVICES FOR ASSERTIVE COMMUNITY TREATMENT (ACT) TEAM

Pursuant to Section 41.13(a)(6) of the Mental Hygiene Law and Section 450 of the County Law.

WHEREAS, Act 493-2017 authorized approval of a contract with Mental Health Services Erie County Southeast Corporation V d/b/a Spectrum Human Services, 227 Thorn Avenue, Orchard Park, New York 14127, for the Cattaraugus County Community Services Board's acceptance of funding for the Assertive Community Treatment (ACT) Team, the term of which expired December 31, 2018 and

WHEREAS, the primary focus of the ACT Team is to deliver comprehensive and effective services to individuals who are diagnosed with a severe mental illness and whose needs have not been well met by more traditional service delivery approaches, and

WHEREAS, the Department of Community Services is desirous of continuing the aforementioned services, and

WHEREAS, Mental Health Services Erie County Southeast Corporation V d/b/a Spectrum Human Services, 227 Thorn Avenue, Orchard Park, New York 14127, can operate a 48-slot ACT Team for the residents of Cattaraugus County for an amount of \$66,320.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract between the Cattaraugus County Community Services Board and Cattaraugus Community Action, Inc., to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 53-2019 by Mr. Snyder, Sr.

**APPROVING CONTRACT BETWEEN
CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND
HOUSING OPTIONS MADE EASY, INC. FOR VARIOUS SERVICES,
SERVING AS THE LEAD AGENCY FOR RECOVERY CENTER SERVICES**

Pursuant to Sections 41.47 and 41.55 of the Mental Hygiene Law
and Section 450 of the County Law.

WHEREAS, Act 69-2018, as amended by Act 409-2018, authorized approval of a contract with Housing Options Made Easy, Inc., 75 Jamestown Street, Gowanda, New York 14070, for supported housing for mentally ill people and the homeless, the provision of a consumer operated client systems advocacy service, and the operation of a telephone "warm" line, innovative vocational services, non-Medicaid Care coordination, peer staff for Mobile Transitional Services, as well as serving as the lead agency for Recovery Center Services, the term of which expired December 31, 2018, and

WHEREAS, the County Department of Community Services is desirous of continuing the aforementioned services, and

WHEREAS, Housing Options Made Easy, Inc., can provide the aforementioned various services for mentally ill people in Cattaraugus County for an amount not to exceed \$1,039,751.00, to be paid in quarterly installments as invoiced, and

WHEREAS, the 2019 County budget provides for the payment of \$1,039,751.00 to Housing Options Made Easy, Inc., for the aforementioned programs, and

WHEREAS, the above programs are funded through 100% state funds with a net County cost of zero, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2019, between the Cattaraugus County Community Services Board and Housing Options Made Easy, Inc., to signify the County's approval, for the provision of the above-mentioned programs, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments, upon notification of award, for the allocation of additional state aid funding or cost of living adjustments (COLAs) for this program, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 2, 2019 by voice vote.

ACT NO. 54-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
ERIE COUNTY FOR MEDICAL EXAMINER OFFICE SERVICES**

Pursuant to Section 119-o of the General Municipal Law and
Sections 450, 673 and 674 of the County Law.

WHEREAS, Act 400-2017, as amended by Act 459-2017, authorized a contract with Erie County for medical examiner office services, including toxicology, the term of which expired December 31, 2018, and

WHEREAS, the County is desirous of continuing the aforementioned services, and

WHEREAS, the Erie County Medical Examiner's Office shall provide autopsies, including toxicology services, for Cattaraugus County in accordance with the following fee schedule:

- guarantee up to 12 cases per year, as follows:

2019 - \$2,266.00/case - lump sum amount	\$27,192.00
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- Record Review \$ 250.00
- Autopsy on inmate \$3,000.00
- Toxicology on inmate \$ 375.00
- above 12 cases per year, as follows (2019):

External Exam	\$1,800.00
Partial Autopsy	\$2,275.00
Full Autopsy	\$2,800.00
- Failure to remove personal property \$100.00 property removal fee
- Failure to provide investigation information \$150.00 investigation fee
- Dental Identification \$150.00 per case, when needed
- Court Testimony will be billed at the following rates:

Criminal/Consultation	\$250.00 per hour
Clerical Staff Time	\$50.00 per hour
Travel Expenses	\$250.00 per hour
- Examination of Non-Human Remains (bones) \$150.00 per case
- Additional Costs: (when needed, will be billed to the County):

Limited consult (1-8 hours)	\$200.00
Comprehensive consult (8+ hours)	\$600.00,

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the County of Erie, for the provision of the above-described medical examiner services, for a term commencing January 1, 2019 and terminating December 31, 2019, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

ACT NO. 55-2019 by Mr. Snyder, Sr.

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
AFFINITY REHABILITATION, LLP C/O HEALTHPRO® HERITAGE FOR
DEPARTMENT OF NURSING HOMES PROFESSIONAL THERAPY SERVICES**

Pursuant to 10 NYCRR Part 415.16 and
Section 450 of the County Law.

WHEREAS, Act 483-2016 authorized a contract with Affinity Rehabilitation, LLP, c/o HealthPRO® Heritage, 10600 York Road, Suite 105, Cockeysville, Maryland 21030, for the provision of professional occupational therapy, physical therapy and speech/language pathology services for The Pines Healthcare & Rehabilitation Center - Olean and Machias Campuses, the term of which expired October 31, 2018, and

WHEREAS, the aforementioned contract should be extended to June 30, 2019 to allow for time to renegotiate the contract terms, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Affinity Rehabilitation, LLP c/o HealthPRO® Heritage, for the provision of the above-described professional therapy services, to extend the term of the contract which commenced November 1, 2016 to terminate June 30, 2019, at the same rates, terms and conditions, according to the above-described terms.

Adopted January 2, 2019 by voice vote.

* * * * *

MR. PADLO moved, seconded by Mr. Marsh, to adjourn until January 23, 2019 at 4:00 p.m. in memory of former New York State Assemblyman Daniel B. Walsh. Carried.

Meeting adjourned at 4:49 p.m.

Ann M. Giglio
Journal Clerk