

January 4, 2023

The meeting was called to order by the Clerk of the Legislature, John R. Searles.

The invocation was given by Legislator Kelly Andreano.

The Attendance Roll Call disclosed all Legislators present.

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Mr. Searles stated the Legislature should now elect a Chairman for the year 2023, and asked for nominations.

MR. BURR nominated Howard V. VanRensselaer; seconded by Mr. Brisky. Carried.

MR. BRISKY moved, seconded by Mr. Burr to close the nominations. Carried.

By roll call vote, MR. VANRENSELAER was unanimously elected Chairman for the year 2023.

CHAIRMAN VANRENSELAER addressed the Legislature:

I would like to thank the legislators for my reappointment as Chairman of the Legislature. I will serve with honor and respect of the responsibilities of this position. I would like to thank the legislators for their continued dedication to the issues that we've faced so far. The success of the County goes to our administration, department leaders, and all of our employees. We have a good sound budget that will serve the residents of Cattaraugus County well. Our focus this past year has been on rebuilding and improving our highway system, improving Onoville Marina, the expansion of the Great Lakes Cheese Plant, and to initiate the start of Cimolai-HY in Olean to create jobs in our County. We will continue with these projects to completion.

Thank you for your support; I will continue to do my best to be a faithful steward and look forward to working with all of you as we serve the citizens of Cattaraugus County.

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CHAIRMAN VANRENSELAER asked for nominations for Vice-Chairman for the year 2023.

MR. BRISKY nominated Andrew Burr; seconded by Mr. Benson. Carried.

MR. BRISKY moved, seconded by Mr. Klancer to close the nominations. Carried.

By roll call vote, MR. BURR was unanimously elected Vice-Chairman for the year 2023.

VICE-CHAIRMAN BURR addressed the Legislature:

Thank you to my fellow legislators for your support and for the opportunity to serve as your Vice-Chairman. We have a fine operation; Cattaraugus County is fiscally sound due to the dedication of this legislative body, administration, the department heads, and all employees. We have adopted three budgets with no increase in taxes. I am proud of our accomplishments: Great Lakes Cheese Project, Cimolai-HY. The results show we work together for the good of the taxpayers. I look forward to working together again this year as we serve the people of Cattaraugus County. Thank you for your support.

CHAIRMAN VANRENSELAER announced Michael Brisky has been chosen Majority Leader for the year 2023.

MAJORITY LEADER BRISKY addressed the Legislature:

I greatly appreciate the support of our caucus. It has been a good three years with all of us "swimming" in the same direction 99% of the time. Working together as a team, we made good economic development decisions for Cattaraugus County. Our investment in Onoville Marina will provide huge opportunities for economic growth. I would like to recognize the outstanding job done by Legislator Schröder, the Labor Relations Committee, Administration, the County Attorney's Office, and the bargaining unit representatives as they successfully negotiated seven collective bargaining agreements over the last year. I look forward to working with everyone in 2023 to continue with the progress we have made and the future progress to be made for the betterment of our County.

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MAJORITY LEADER BRISKY announced that Norman Marsh has been chosen Assistant Majority Leader and Kelly Andreano has been chosen Majority Whip for the year 2023.

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CHAIRMAN VANRENSELAER announced David Koch will serve as Minority Leader for the year 2023.

MINORITY LEADER KOCH addressed the Legislature:

I am glad to serve as Minority Leader in my final year. I am pleased with the accomplishments we made in 2022. We made a substantial investment in our workforce through our labor contract agreements. We've made a major investment in bringing back manufacturing jobs to Cattaraugus County. We are making investments in economic development projects, particularly Onoville Marina. We continue to make major investments in our infrastructure, roads and bridges. So, I think we could say that we are investing in the people of Cattaraugus County. I hope we can continue in the coming year to make investments in the County's future. Thank you.

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COUNTY COURT JUDGE RONALD D. PLOETZ administered the oath of office to the members of leadership.

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CHAIRMAN VANRENSELAER announced that Ann Giglio will serve as Journal Clerk for the year 2023.

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There being no amendments or objections thereto, Chairman VanRensselaer noted that the minutes of the December 14, 2022 session stand approved as presented.

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COMMUNICATIONS:

Delaware County Board of Supervisors: Resolution No. 245 entitled “Resolution Calling on the Governor and the New York State Legislature to Continue Efforts to Provide Fiscal Relief to Consumers by Extending the Exemption of State Sales and Excise Taxes on Motor Fuel until Historically High Inflationary Pressures are Lower”.

Letter of Disclosure From:

Mrs. Kelly J. Andreano
 Mr. Michael M. Brisky
 Mr. M. Andrew Burr

Mr. David M. Koch
 Ms. Ginger D. Schröder
 Mr. Howard V. VanRensselaer

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #8 of the Cattaraugus County Legislature.

It is to further advise you that I am employed by the Olean City School District as Chair of the Committee on Preschool Education and Speech. Cattaraugus County contracts with the Olean City School District for Preschool Special Education services.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
 Kelly J. Andreano, County Legislator

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #3 of the Cattaraugus County Legislature.

It is to further advise you that my mother, Kelle Brisky, is employed by Cattaraugus County as the Republican Deputy Commissioner at the Board of Elections, and that her employment with Cattaraugus County preceded my service as a Legislator by many years. I further advise that my sister, Danielle Wing, is employed by Cattaraugus County as a Clerk at the Board of Elections..

It is to further advise you that my company, RMJB Property LLC, owns and operates a number of rental units in Cattaraugus County, and in connection therewith, I do at times rent to people who receive assistance from the Cattaraugus County Department of Social Services. Therefore, I am occasionally reimbursed indirectly for the rent of said individuals who receive benefits from the Department of Social Services.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
 Michael M. Brisky, County Legislator

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #1 of the Cattaraugus County Legislature.

This is to advise that I serve as a Vice-President at Gernatt Family of Companies. I provide strategic oversight and financial management services on an as needed basis to the Gernatt Companies.

It is to further advise that I serve on the Board of Directors at Brooks-TLC Hospital System, which includes the assets of the former Brooks Memorial Hospital and TLC Health Network.

It is to further advise that I serve as a volunteer financial committee member for the Village of Gowanda.

It is to further advise that my father, Mark C. Burr, serves as President of Gowanda’s Historic Hollywood Theater, Ltd., which is a not-for-profit organization that has received money from Cattaraugus County.

It is to further advise that I serve as Vice-Chairman of the Cattaraugus County Republican Committee.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
 M. Andrew Burr, County Legislator

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #5 of the Cattaraugus County Legislature.

It is to further advise you that my daughter, Lora Prey, is employed by Cattaraugus County as a Keyboard Specialist in the Health Department.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
David M. Koch, County Legislator

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #3 of the Cattaraugus County Legislature.

It is also to advise you that for the past seven years I have served as a volunteer in an investigative/resource role with the Society for the Prevention of Cruelty to Animals in Cattaraugus County. In that role I assist with animal cruelty calls involving equines and farm livestock, provide resources to the organization for such calls and handle issues relating to advice with respect to the applicability and scope of Article 26 of the New York State Agriculture and Markets Law. In that role I am also often called upon by the deputies with the Office of the Sheriff to assist them in cruelty calls with advice and resources and/or by attorneys with the District Attorney's Office on evidence gathering/resources. Sometimes I also act in that same capacity (animal cruelty resource) but solely as a Legislator.

Since July of 2021, I have also served as the Attorney for the Town of Franklinville. I requested and received at the time I was contemplating taking on that role, a letter from the County Attorney noting that no inherent conflict of interest exists by virtue of that representation and my legislative duties.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
Ginger D. Schröder, County Legislator

Dear Legislators:

This letter is to advise you that I am the duly elected, qualified and acting County Legislator of District #4 of the Cattaraugus County Legislature.

It is to further advise you that, at times, I assist at VanRensselaer & Son Funeral Home, which is owned by my son, Howard T. VanRensselaer. I may, therefore, be occasionally reimbursed indirectly by the Cattaraugus County Department of Social Services for indigent burial services.

This letter is intended as a written disclosure of my official capacities as required by Section 803 of the General Municipal Law.

Sincerely,
Howard V. VanRensselaer, County Legislator

Family of Krista Lonergan: Thank you from Joe and Cindy Boberg for the flower arrangement in her memory.

Sidney, New York, Emergency Medical Services: Thank you for the donation in memory of Clifford "Chip" Marsh.

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APPOINTMENTS:

CATTARAUGUS-ALLEGANY WORKFORCE DEVELOPMENT BOARD

Three-year terms to expire December 31, 2025

- Lesley Christman, ACCORD Corporation
- Brian George, Cutco Corporation
- Kathleen Martel, JCC/Olean Campus
- Brad Monroe, Siemens
- Jessica Golley, HI-Y Farms
- Brad Mascho, Edelweiss Farms

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ACT NO. 1-2023 by Mr. VanRensselaer

ADOPTION OF 2023 RULES OF ORDER

Pursuant to Section 153 of the County Law.

RESOLVED, that the Rules of Order of the Cattaraugus County Legislature for the year 2023 shall be as follows:

**RULES OF ORDER
OF THE
CATTARAUGUS COUNTY LEGISLATURE**

RULE 1. ORGANIZATION MEETING

1.1 The organization meeting of the Legislature shall be held on or before January 8 in each year for election or appointment of all officers and employees. The Clerk shall call the meeting to order and the first order of business shall be the election of a Chair for the ensuing year. The Legislature, under the Chair, shall proceed with the election of a Vice-Chair whose term of office shall be for the current year.

1.2 At the organization meeting commencing a new legislature, the Legislature shall appoint a County Attorney to act during the term of office for which the then members of such Legislature were elected.

1.3 The Chair shall appoint the Journal Clerk whose term of office shall be for the current year.

1.4.1 The Chair shall announce one majority leader selected by the members affiliated with one political party having a majority of the legislative membership.

1.4.2 The majority leader shall be a member of the Finance Committee.

1.5.1 The Chair shall announce one minority leader selected by the members affiliated with a political party or combination of political parties, other than the political party of the majority leader.

1.5.2 The minority leader shall be a member of the Finance Committee.

RULE 2. REGULAR MEETINGS

2.1 Regular meetings shall commence at 5:00 p.m. on the second and fourth Wednesdays of each month, except, that in the months of July and August, the only regular meeting will be the fourth Wednesday, and in the month of December, the only regular meeting will be the second Wednesday.

RULE 3. SPECIAL MEETINGS

3.1 Special meetings shall be at the call of the Clerk upon the direction of the Chair, or at the call of the Clerk of the Legislature upon direction of the Vice-Chair provided that upon convening, a majority of the members of the Legislature pass a resolution ratifying such call, or upon written request signed by Legislators representing a majority of the Legislature.

3.2 A notice in writing stating the time, place and purpose of the special meeting shall be served personally or by email upon each member of the Legislature by the Clerk at least 48 hours before the date fixed for holding the meeting, or a member may waive the service of a notice for such meeting by a writing signed by the member.

3.3 Only business specified in the notice may be transacted at a special meeting.

RULE 4. PLACE AND TIME OF MEETINGS

4.1 All meetings shall be held at the Legislature Chambers in Little Valley, New York, and shall begin at the hour specified in these rules, unless a different time or place is provided by a motion for adjournment or by the call for the meeting.

4.2 The Clerk shall notify members, County Officers and Department Heads of all meetings, except adjourned regular meetings.

RULE 5. PRESENCE OF COUNTY ATTORNEY and COUNTY ADMINISTRATOR

5.1 The County Attorney shall be present during all legislative meetings for the purpose of advising the Legislature on legal questions, unless excused by the Chair.

5.2 The County Administrator shall be present during all legislative meetings for the purpose of counsel and advice, unless excused by the Chair.

RULE 6. QUORUM

6.1 A majority of the full Legislature shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

6.2 When a quorum is not present, the Clerk of the Legislature, upon request of the members present, shall notify members in the manner specified for calling special meetings that an adjourned meeting will be held at a specified time.

RULE 7. TEMPORARY CHAIR

7.1 Upon the appearance of a quorum, the Chair shall call the Legislature to order.

7.2 In the case of the non-appearance of the Chair, the Vice-Chair shall conduct the meeting.

7.3 In the case of the non-appearance of the Chair or the Vice-Chair, the Majority Leader shall conduct the meeting.

7.4 In case of the non-appearance of the Chair, Vice-Chair or Majority Leader within fifteen minutes of the appointed hour, the Clerk shall call the Legislature to order and a Chair pro tem shall be elected to preside for such day only, or during the absence of the Chair. The Chair pro tem shall have and exercise all of the powers and duties of the Chair at the meeting over which the Chair pro tem is called to preside.

RULE 8. ORDER OF BUSINESS

8.1 The order of business at each session shall be as follows, with the exception of times set apart for the consideration of special orders of the day:

1. Call to order by Chair.
2. Roll Call by Journal Clerk.
3. Invocation at each regular meeting.
4. Pledge of Allegiance.
5. Presentation of notices, petitions, claims, communications and departmental reports.
6. Privilege of the floor, subject to Rule 11.1.
7. Correcting and approving the minutes of any previous meetings.
8. Resolutions, motions and notices ready for action.
9. Resolutions presented for immediate consideration.
10. Unfinished business.
11. Adjournment.

RULE 9. ROLL CALL

9.1 On roll call, the Journal Clerk shall record by name all members present or absent. It shall be the duty of any Legislator arriving late or departing before adjournment to advise the Journal Clerk of his/her arrival and his/her departure and it shall be the duty of the Journal Clerk to note the name of the Legislator and the time by hour and minutes of his/her late arrival or early departure.

RULE 10. MINUTES OF PREVIOUS MEETING

10.1 Minutes of the previous meeting shall not be read, unless requested by any Legislator, by motion duly made, seconded and adopted by majority vote.

RULE 11. PRIVILEGE OF THE FLOOR

11.1 A person, other than a member of the County Legislature, may be granted the privilege of the floor by the Chair only on agenda items upon the request of a Legislator, unless a motion is made by a Legislator for a vote on extending the privilege. If such motion is made, a majority vote shall be made to extend the privilege. Such privilege may be granted upon non-agenda items by advance notice to the Chair prior to the meeting. The Chair, in its discretion, may set reasonable limitations upon the duration of time for which the privilege will be extended. In addition to persons granted the privilege of the floor, the Chair may extend such privilege under other appropriate times and circumstances. For purposes of this rule only, the Clerk of the Legislature and the County Attorney shall have the same speaking privilege as a Legislator.

11.2 If a person, other than a member of the County Legislature, in speaking transgresses the rules of the Legislature, the Chair or any member may call him/her to order and the Chair may suspend the privilege.

RULE 12. PRESENTATION AND WITHDRAWAL OF MOTIONS AND RESOLUTIONS

12.1 All resolutions shall be reduced to writing and filed with the Clerk.

12.2 Every resolution shall contain the name or names of the sponsors, a short title setting forth the purpose of the proposed action, and a reference to the law or laws, if any, from which the authority to pass the resolution shall be derived.

12.3 All resolutions and local laws shall be filed with the County Attorney not later than noon of the 13th day before the Legislature meeting.

12.4 All resolutions shall provide the name of the prime sponsor, or sponsors, on the first line.

12.5 Upon the request of the prime sponsor, or sponsors, prior to action taken by the legislature, the name or names of additional sponsors shall be added to the resolution in alphabetical order on the second line with the majority members listed first and the minority members listed second. Such permission may be given by the sponsor or sponsors either in writing to the Chair of the Legislature prior to the legislative meeting at which the resolution is to be debated or orally when the resolution is on the floor for discussion.

12.6 If a Committee is sponsoring a resolution, then the names of the committee members shall appear on the first line as prime sponsors with additional sponsors listed on the second line.

12.7 Each resolution shall indicate the year of its introduction.

12.8 The Clerk of the Legislature shall assign all resolutions and correspondence to the proper committee or committees for proper action.

12.9 A copy of all resolutions shall be emailed to each Legislator. The Deputy Clerk of the Legislature shall place a copy of all resolutions in each Legislator's mail box located in the Office of the Assistant to the Legislature.

12.10 All committees with business to transact shall meet on the seventh day preceding the meeting of the Legislature. Five days preceding the meeting of the Legislature, the Clerk shall cause to be reproduced and emailed to all Legislators copies of all resolutions and the disposition, if any, of them.

12.11 The term "resolution" as herein used shall mean a formal proposed action, in writing, to be read by the Journal Clerk. Any proposed action given orally from the floor shall be deemed a motion.

12.12 No motion shall be debated until seconded. After a motion or resolution is stated by the Chair or read by the Journal Clerk, it shall be deemed to be in the possession of the Legislature and open for debate, but may be withdrawn at any time before decision is made or an amendment is adopted. A resolution may be withdrawn by the author. A motion or amendment may be withdrawn by the two members who offered and seconded it. The names of the members who offered and seconded the motion shall be entered in the proceedings by the Journal Clerk.

12.13 All resolutions memorializing action on pending legislation by the State Legislature shall be identified by setting forth the Assembly or Senate Introductory Number of the legislation.

12.14 All resolutions in committee or reported on by committee and not acted on by committee and not acted on by the Legislature before the end of the year shall die each December 31.

12.15 No resolution shall be filed with the Clerk of the Legislature until it has been approved as to legality and form by the County Attorney. The County Attorney shall indicate his/her approval of legality and form of the resolution by initialing the original copy of the resolution.

12.16 Each paragraph of each resolution or local law shall be numbered consecutively.

12.17 Paragraphs 12.3, 12.8 and 12.9 of this rule shall not apply to the organizational meeting in January, nor to tax and budget resolutions introduced in November and December.

12.18 Where applicable, a resolution request form shall be filed with the County Attorney prior to resolution preparation.

12.19.1 All proposed local laws and the public hearing resolutions accompanying them, after being passed out of the committees to which they are assigned, will appear on the legislative agenda for the next meeting of the Legislature, but the local law shall be listed under an agenda category entitled "Local Laws Not Ready for Final Action". No legislative action on a local law so listed except amendment may occur at that meeting. At the meeting at which the public hearing on a local law is scheduled to be held, the local law shall be listed on the legislative agenda under the category entitled "Resolutions, Motions and Notices Ready for Action", although the local law may not be acted upon until after the public hearing is held and closed.

12.19.2 Local laws and their accompanying hearing resolutions filed for immediate consideration will both be provided to the Legislature. In the event that the Legislature votes, pursuant to Rule 16.3, to consider the hearing resolution, it may be acted upon at the meeting at which it is introduced. In the event that the Legislature votes, pursuant to such rule, to consider the local law at that meeting, no legislative action on such local law may then occur except amendment. After such meeting of the Legislature, the procedure set forth in the last sentence of Rule 12.19.1 shall apply.

12.20 Beneath the caption of each proposed local law, there shall appear a brief description of the local law in plain language including its purpose and intent.

12.21 Academic and athletic achievement resolutions should be sponsored by all legislators.

RULE 13. RESOLUTIONS AND LOCAL LAWS CREATING COUNTY POSITIONS

13.1 Any local law or resolution seeking to create a new County position or fill a vacancy shall comply with the County policy adopted by Act 68-2003 as amended.

RULE 14. SPONSORSHIP OF COUNTY PROPERTY SALES

14.1 Every resolution which authorizes the sale of any County property, other than tax title property, must be sponsored by a majority of the Legislators representing the district in which the property is located.

RULE 15. TRANSFER OF FUNDS

15.1 Any resolution authorizing or directing the transfer of funds from any account to another account shall not be adopted unless such resolution or transfer of funds be accompanied by an explanation to be submitted by the applicable department head, fully explaining the reason and necessity of such transfer.

15.2 All other transfers of funds shall be made in accordance with Local Law Number 5-1985 (Intro Number 10-1985), as amended.

RULE 16. AGENDA

16.1 The Clerk shall prepare a statement of the order of business for each meeting of the Legislature which shall also contain the title and sponsor of each resolution to be presented together with the number to be assigned thereto.

16.2 The order of business shall be emailed prior to the regular meeting or be placed on the desk of each Legislator.

16.3 Any resolution not set forth in the order of business shall be tabled by the Chair until the next meeting of the Legislature, unless, upon motion regularly made and adopted by a two-thirds vote of the Legislators, the consideration of such resolution is authorized. The motion shall be as follows: "Move that Resolution No. ____ be considered at this time."

16.4 Any resolution appearing on the agenda will not be read at the meeting of the Legislature, but shall be called up by referring only to the Act number and the title, as hereinabove set forth, the same shall be deemed to be before the Legislature with the full force and effect as though the same had been fully read; if, however, any Legislator requests the reading of the resolution in full, such resolution must be read to the Legislature.

16.5 Information, correspondence, and non-County resolutions not germane to the regular legislative meeting shall be filed with the Journal Clerk.

RULE 17. UNFINISHED BUSINESS

17.1 All reports, resolutions, and other matters laid on the table, may be called therefrom under "Unfinished Business" in the regular order of business.

17.2 All questions laid over by rule, or by request of any member, for one day shall be considered in order on the succeeding day or at the next session, under the head of "Unfinished Business."

RULE 18. ORDER AND DECORUM

18.1 The Chair shall preserve order and decorum and shall decide all questions of order subject to an appeal to the Legislature. If an appeal be taken from the decision of the Chair, the Chair shall have the right in his/her place to make known the reason for his/her decision. The Legislature shall decide the case without debate and the question shall be stated, "Shall the ruling of the Chair be sustained?"

18.2 In order to debate, to give a notice, to make a motion, or to present a petition or other papers, a Legislator must rise and be recognized by the Chair before he/she shall proceed. When two or more Legislators rise to speak at the same time, the Chair shall determine who is entitled to the floor.

18.3 While a member is speaking, no member shall entertain any private discourse or pass between the speaker and the Chair.

18.4 While the Chair is putting a question, or while the roll is being called, no member shall speak or leave his/her place.

18.5 If any member, in speaking, transgresses the rules of the Legislature, then the Chair or any member may call him/her to order, in which case the member so called to order, shall immediately sit down, unless permitted to explain. He/She shall remain seated until the Chair determines the point raised and if the point shall be sustained, then such member shall not further proceed, except on order and by permission of the Chair.

18.6 When a motion to adjourn is carried, the members shall keep their seats and places until the Chair declares the Legislature adjourned.

18.7 While the Legislature is in session, no person other than members of the Legislature shall be allowed on the floor without the consent of the Chair, except the County Attorney, Journal Clerk, County Administrator or his/her designee. "On the floor" shall be designated as that area surrounding the Legislators' desks; all other County officers, department heads and interested persons and spectators shall remain in seats provided outside the railing, unless otherwise instructed by the Chair. The space designated for individuals wishing to videotape public meetings shall be at the end of the public area behind the railing next to the Chamber windows. The space designated for the print and audio media shall continue to be to the left of the podium.

18.8 In order to have an orderly presentation of speakers at public hearings, the Assistant to the Legislature shall maintain a sign-up sheet for persons interested in speaking at such hearings.

18.9 During public hearings, the Chair may set a reasonable limitation upon the duration of time for which members of the public will be granted the privilege of the floor.

18.10 Errors in actual fact made during public hearings may be corrected or addressed by the Chair, or his/her designee.

18.11 A member wishing to make comments germane to a resolution under consideration by the Legislature may submit such comments, not to exceed 75 words, in writing to the Journal Clerk on the date that the resolution is under consideration by the Legislature.

18.12 Matters raised by any person which are not germane to a resolution under consideration may be referred by the Chair to the appropriate committee.

RULE 19. RULES OF DEBATE

19.1 No debate shall be in order until the pending question shall be stated by the Chair.

19.2 If the question being debated contains several distinct propositions, the same shall be divided by the Chair at the request of any member, to the end that a vote may be taken on each proposition.

19.3 All questions relating to the priority of business, that is, the priority of one question or subject matter over another, under the same order of business, shall be decided by the Chair without debate.

19.4 When the reading of any paper is called for and objected to by any member, the question shall be determined without debate by a vote of the Legislature.

19.5 The Vice-Chair shall assume the chair to preside when the Chair desires to speak from the floor on any pending matter. In the absence of the Vice-Chair, the Chair, with the permission of the majority

of the Legislature, may designate an acting Chair to preside when the Chair desires to speak from the floor on any pending matter. Such designation shall be effective until the question on the floor is disposed of, or the Chair elects to return to the Chair.

19.6 The Chair may limit the speaking of a member on any motion or resolution, or any amendment to a motion or resolution, to three times.

RULE 20. MOTIONS AND THEIR PRECEDENCE

20.1 When a question shall be under consideration, no motions shall be made except as herein specified, which motions shall have precedence in the order stated:

UNDEBATABLE

1. For adjournment of the Legislature
2. Take recess
3. Raise a question of privilege
4. To lay on the table
5. For the previous question
6. Limit or extend limits of debate

DEBATABLE

1. Postpone to a certain time
2. Commit or refer
3. Amend
4. Postpone indefinitely
5. Main motion

20.2 The motion to adjourn or to take a recess shall always be in order, but cannot be made while the Chair is putting a question or while a member has the floor or after the previous question has been ordered or while the Journal Clerk is calling the roll, or while in Committee of the Whole.

RULE 21. DEBATE CLOSURE

21.1 When a debate has run its course, a member may rise to request debate closure. The member must be recognized by the Chair prior to requesting debate closure. The Chair may recognize those members who were standing prior to the request for debate closure. When the Chair determines that the debate is concluded, the Chair shall put the resolution or motion on the floor to a vote.

21.2 Alternatively, a member may move the previous question. The motion requires a second, is non-debatable and requires a two-thirds vote.

RULE 22. QUESTIONS LAID OVER BY REQUEST

22.1 Any motion, resolution, or any other proposition giving rise to debate, except matters before the Legislature as unfinished business, or any regular parliamentary motion and any motion referring to a motion, shall lie over to the next day if so requested by a majority vote of the Legislature, but shall not be again postponed unless made a special order.

RULE 23. RULES OF VOTING

23.1 The ayes and nays shall be taken on all questions requiring a vote of the Legislature when required by statute. A roll call vote may be taken under all other circumstances, provided that two legislators

request that such a roll call vote be taken. Except where otherwise specifically provided by these rules, Roberts Rules of Order, or by statute, a majority vote of the members shall govern. Every member who shall be present on the floor (as defined in Rule 18.7) when a question is stated by the Chair shall vote thereon, except that a legislator who has a prohibited conflict of interest under the General Municipal Law or the County's Code of Ethics shall not vote after stating his/her connection with the matter under consideration and obtaining a ruling from the County Attorney that such constitutes prohibition from voting. If a legislator who is present on the floor and not prohibited from voting refuses or otherwise fails to vote, then the Chair shall direct the Clerk to record such member's vote in the affirmative on the question being voted on.

23.2 In the event that a legislator wishes to leave the floor before a question is stated by the Chair, he/she must do so before the question is called, and announce his/her absence to the Journal Clerk, who shall record it, and thereafter announce his/her return to the Journal Clerk.

23.3 The order of voting at meetings of the Legislature shall be rotated alphabetically, beginning with the letter 'A'. For example, legislator 'A' would be required to vote first on resolutions requiring a roll call vote considered at the first meeting held during the year, Legislator 'B' would vote first on resolutions considered at the second meeting, etc., continuing through the members of the Legislature alphabetically for the meetings held during the remainder of the year.

RULE 24. STANDING COMMITTEES

24.1 The Chair shall appoint the members of all standing committees and special committees. All standing committees shall be appointed for the current year, but shall hold over until new committees have been appointed by the Chair, except at the end of a legislative term, at which time all committee assignments terminate. No person shall continue to serve after he/she has ceased to be a member of the Legislature. In order to conduct official business, a quorum, consisting of the majority of the committee, shall be required.

Standing committees and number of members are as follows:

Number	Name of Committee	Number of Members
1.	County Operations/Public Safety	7
2.	Development & Agriculture	7
3.	Finance	7
4.	Human Services	7
5.	Labor Relations	5
6.	Public Works	7
7.	Strategic Planning	7

Duties and scope of each committee are listed in the Appendix.

RULE 25. SPECIAL COMMITTEES

25.1 Special committees may be authorized at any legal meeting of the Legislature. They shall be appointed by the Chair. Any resolution creating any special committee shall specify the powers and duties of the committee and the number of its members.

RULE 26. ADVISORY COMMITTEES AND LEGISLATIVE REPRESENTATIVES

26.1 Advisory committees and legislative representatives shall be appointed in the same manner as special committees.

RULE 27. COMMITTEE OF THE WHOLE

27.1 In order to consider matters informally the Legislature may, at any time when in session, resolve itself into a Committee of the Whole on any subject before it. The Chair, or, in the Chair's absence, the Vice-Chair, shall preside.

27.2 The rules of the Legislature shall be observed by this committee insofar as they are applicable, except that the previous question shall not apply; nor shall the number of times a member may speak be limited, and except that the ayes and nays shall be taken. The only motions in order are, "to amend," "to adopt," and "to rise and report." A motion to rise and report progress shall always be in order at any stage, and shall be decided without debate.

27.3 The committee cannot refer the subject to another committee.

27.4 Local Laws and other matters shall be considered in Committee of the Whole, in the following manner: They shall first be read through, if the committee so directs; otherwise, they shall be read and considered by sections, leaving the title to be last considered. All amendments in their proper connection shall be reported to the Legislature.

RULE 28. REFERRAL TO COMMITTEES

28.1 All petitions, communications, budget adjustments, reports, resolutions, motions, etc., requiring action of a committee, shall be referred by the Chair, without motion, to the appropriate committee, unless otherwise ordered by the Legislature.

RULE 29. COMMITTEES IN GENERAL

29.1 The first member designated on each committee shall be the Chair thereof, and the second member the Vice-Chair. In the absence of the Chair and Vice-Chair of the committee, the senior-ranking committee member of the Majority party shall become the temporary Chair of the committee. Under all circumstances, a committee quorum will be required for any official action.

29.2 The Chair of each committee shall give, or cause to be given by the Clerk of the Legislature, notice in person, by telephone, or by email at least two days in advance of the meeting, the hour and place of each meeting, except no advance notice need be required when the committee meeting is held on a day when the Legislature shall be in session.

29.3 All committee meetings shall be upon the lawful call of either the Chair of the County Legislature, the Committee Chair, or by the filing of a petition by a majority of the committee members with the Clerk of the Legislature.

29.4 No committee meeting shall be adjourned until announced by the Chair of the committee or upon a vote of the majority of the members present.

29.5 Action on any matter lawfully before any committee shall be taken only while a quorum of the committee is present and in session.

29.6 Only those committee members and the sponsor or sponsors of a resolution shall address the resolution during the committee session. Other persons may speak with the permission of the Committee Chair. The Committee Chair may limit the time to address the Committee.

29.7 Any committee is authorized to accept advice and counsel of citizens not members of the Legislature.

29.8 Each committee chair shall be responsible for keeping the minutes of the meetings of his/her committee. The minutes shall be kept on a form prescribed and furnished by the Clerk. The minutes shall contain a brief summary of the business conducted by the committee, together with a record of the decisions made by the committee, as well as the time, place, and persons present, and any other pertinent information. A list of members of the committee present and pertinent facts such as meals, time and place of meeting shall be filed with the Clerk of the Legislature within one week after each meeting.

29.9 Any vacancy on a committee, standing or special, shall be filled by the Chair of the Legislature without delay.

29.10 Each committee shall have the power to investigate, in such manner as seems best, the particular branch or department of County Government under its supervision. Such investigation shall authorized by a majority vote of the members of the committee. The Chair, County Administrator, County Attorney and Department Head shall be notified in writing.

29.11 Committees shall use their best efforts to deal only with agenda items at the Committee sessions on the first and third Wednesday of each month.

29.12 Committees, on making reports, shall return all papers relating thereto to the Clerk of the Legislature.

29.13 Committees shall have general charge of all matters pertaining to the work of this Legislature as indicated by the titles thereof, and as more specifically described as special duties, and each committee shall have supervision and charge of expenditures subject to the direction of the Legislature from appropriations indicated. Each committee shall contain members of the majority and minority parties, insofar as possible, in proportion to respective party representation on the Legislature.

29.14 The Committee Chair must report to the Chair of the County Legislature all situations where a Legislator's attendance falls below 50%.

29.15 Committees shall meet with Department Heads, from time to time, for mutual discussion of departmental objectives and/or problems.

29.16 All committee meetings shall be subject to the provisions of Article 7 of the Public Officers Law, together with any common-law privileges applicable under the circumstances.

RULE 30. REPORTS BY COMMITTEES

30.1 All committees, standing or special, shall, as promptly as possible, consider and submit to the Legislature, written reports upon such resolutions, communications, or other matters as may be referred to them. Once a majority of the members of a committee approve a resolution and sign a committee report so indicating, the resolution shall be deemed passed out of the committee. Resolutions not passed out of a committee shall be deemed "held" by the committee for further consideration. A resolution must be passed out of all committees to which it is assigned before it can be considered by the Legislature. The Finance Committee may only act on resolutions that have been passed out of all other committees to which they have been assigned.

RULE 31. PARLIAMENTARY QUESTIONS

31.1 On all points of order not governed by these rules, the general rules of parliamentary practice as outlined in Roberts Rules of Order, Revised, shall be referred to for the guidance of the Legislature and committees - special, standing, or advisory. The County Attorney shall be the parliamentarian for the Legislature and committees.

RULE 32. AMENDMENT OF RULES

32.1 These rules may be amended, and other rules added and adopted, by a two-thirds vote of the Legislature by a motion made after a previous notice of one day. All rules and resolutions in conflict with these rules are hereby repealed and rescinded to the extent that they conflict with the rules herein.

RULE 33. WAIVER OF RULES

33.1 These rules may be waived by a motion adopted by a two-thirds vote of the members of the Legislature but only so far as the rules affect or relate to a single resolution or rules may be waived for multiple resolutions provided each resolution is identified in the motion, and if any member objects to any resolution being included, it must be removed from the list and given consideration individually.

RULE 34. DUTIES OF THE CHAIR

34.1 In addition to those prescribed heretofore, the Chair of the Legislature shall have the following powers and duties:

- .1 To become familiar with the property, functions, and fiscal affairs of the County and make recommendations to the County Legislature on legislation, rules and regulations, and such other matters as he/she may deem material and advisable.
- .2 To see that the statutory and local laws and resolutions of the Legislature and directions of County Officers empowered to make the same, are faithfully executed, and to report to the Legislature any neglect of duty.
- .3 To advise department heads and officers and recommend matters deemed helpful to them in the performance of their duties.
- .4 To transfer employees temporarily from one department or office to another with the approval of the appointing officer or Legislature.
- .5 To determine what officer shall perform a particular power or duty not clearly defined by law.
- .6 To determine what officers and employees may attend conferences and schools conducted for the betterment of County government.
- .7 To execute and deliver in the name of the County all documents and contracts authorized by the County Legislature.
- .8 To call a meeting of any standing or special committee of the Legislature at any time.
- .9 To represent the County at all public hearings and conferences that he/she deems it necessary to attend.
- .10 The Chair of the Legislature shall be an ex-officio member of all standing and special committees and shall be notified of such meetings. The Chair, as such ex-officio member of all committees, shall not be counted in determining if a quorum is present and his/her vote shall not be counted on a motion to bring a resolution out of committee.
- .11 To execute all documents necessary for rights-of-way acquisitions, within budgetary appropriations.
- .12 To execute all change orders, within budgetary appropriations.

RULE 35. DUTIES OF THE VICE-CHAIR

35.1 The Vice-Chair shall have the following duties:

- .1 Shall preside over each duly constituted meeting of the Legislature, in the absence of the Chair.
- .2 Shall have and exercise all the powers and duties of the Chair at any meeting over which he/she is called to preside.
- .3 Shall have the right to name any member to perform the duties of Vice-Chair, but the power of such substitute shall not extend beyond the current session without the consent of the Legislature.
- .4 Shall, in the absence of the Chair, execute and deliver in the name of the County all documents and contracts authorized by the County Legislature.
- .5 Shall act as liaison between the Committee Chairmen and the Chair of the Legislature.
- .6 Shall exercise such other duties as may be determined by subsequent action of the County Legislature.
- .7 Shall be an ex-officio member of all standing and special committees, except for those committees to which the Vice-Chair is appointed as a member, and shall be notified of such meetings. The Vice-Chair, as such ex-officio member of all committees, shall not be counted in determining if a quorum is present and his/her vote shall not be counted on a motion to bring a resolution out of committee.
- .8 Shall be the Chair of the Finance Committee.

RULE 36. DUTIES OF THE CLERK OF THE LEGISLATURE

36.1 The Clerk shall keep a record of all acts and proceedings of the Legislature and be the custodian of the record vouchers and other papers required or authorized by law to be deposited in his/her office.

36.2 The Clerk shall prepare the tax rolls, except when otherwise directed by the County Legislature, and perform such additional and related duties as may be prescribed by law.

RULE 37. DUTIES OF THE JOURNAL CLERK

37.1 The Journal Clerk shall, at the pleasure of the Chair, read all resolutions, reports, and communications received by the Legislature and keep minutes of proceedings. The Journal Clerk shall, at the close of each session of the Legislature, make and furnish a transcript of the proceedings to each member of the County Legislature.

RULE 38. SERGEANT-AT-ARMS

38.1 At any public hearing held by the County Legislature, and at any other meeting of the Legislature, when requested by the Chair of the Legislature, the Sheriff of Cattaraugus County shall delegate one of his/her uniformed deputies to the Legislature Rooms to act as a sergeant-at-arms.

RULE 39. DUTIES OF THE COUNTY ADMINISTRATOR

39.1 The County Administrator shall have those powers and duties set forth in Local Law Number 5-1985 (Intro Number 10-1985), as amended, together with such other powers and duties as may be granted by Local Law or resolution of the County Legislature.

RULE 40. SALE OF COUNTY-OWNED TAX TITLE PROPERTY

40.1 The Real Property Tax Director shall annually, after the last day for property owners to redeem their property, secure a written property evaluation description sheet from the town assessor for each

parcel. Copies of these shall be submitted to the County Treasurer's Office no later than February 15 of each year.

40.2 The County Treasurer and the Real Property Tax Director shall review all properties, and recommend to the County Operations Committee, by April 15 of each year, where the auction will be held. After approval of the County Operations Committee, the auctions of those parcels shall be advertised in the official newspapers of the County, and such other newspapers as the Committee deems advantageous, for at least two successive weeks. The County Treasurer shall advertise such properties in a timely manner, so that the date of the auction shall be not less than three (3) days after the date of the second publication in the official newspapers.

40.3 The public auctions shall be conducted by such individual or individuals as the County Operations Committee deems appropriate.

40.4 The County requires a deposit of twenty percent (20%) of the bid price, in the form of cash, money order, certified check or credit card, to be applied to the purchase price. If the highest bidder fails to tender the 20% deposit before the deadline on the auction date, then the second highest bidder shall be notified that the second highest bidder is given the opportunity to tender the high bid price to the County. If the second highest bidder fails to tender the high bid price to the County by the deadline established on the auction date, then the parcel shall be reauctioned on the same date. Once the auctioneer declares the final and highest bid, no deposit will be refunded.

40.5 If at public auction, the highest bidder tenders payment in excess of twenty percent (20%) of the high bid, and then fails to complete the purchase, the County shall retain twenty percent (20%) of the bid price. The excess shall be returned to the highest bidder within a reasonable time after the public auction.

40.6 All property shall be sold to the highest bidder, upon the recommendation of the County Operations Committee and upon the adoption of a resolution by the County Legislature. However, the County Operations Committee and the County Legislature reserve the right to reject any and all bids. Additionally, only "eligible bidders" shall be permitted to bid at any such auction. For the purposes of Rule 40, the term "eligible bidder" is defined as a person who, or corporation or other entity which, on the auction date is not an owner of any parcels of real property in Cattaraugus County that are the subject of a pending in rem tax foreclosure proceeding.

40.7 No property shall be sold to the former owner without competitive bidding if tender of payment of taxes, interest, penalties and other charges due on the property, including those County charges, County liens or County mortgages which may have been extinguished by the judgment of foreclosure, is made less than fifteen (15) business days prior to the date of public auction. The former owner shall not be given another opportunity to repurchase the County-owned tax title property if the property is not sold at the initial public auction but is subsequently reauctioned.

40.8 The former owner shall not have an opportunity to tender payment of the back taxes, penalties, interest and other charges due on the property if the County conveys the property to another municipality, or the County declares the property necessary for County purposes.

40.9 No property shall be conveyed to another municipality unless the municipality reimburses the County for the amount of returned taxes for which the County has made whole to the municipality involved or any other town, city, village or school district.

40.10 Failure to tender the balance due to the County within 30 days from the date of bid acceptance by the Legislature will result in the forfeiture of the bid deposit by the highest bidder.

40.11 If the highest bidder fails to tender the balance due to the County within 30 days from the date of bid acceptance by the County Legislature, then the second highest bidder shall be notified that the Legislature will consider sale of the property to the second highest bidder at the high bid price. The second highest bidder shall notify the County within 30 days after notification by the County as to whether the second highest bidder will tender the high bid price to the County. Failure of the second highest bidder to tender the entire bid price within 30 days after notification by the County shall result in the property being placed on the next auction list.

40.12 The County Treasurer's office shall assist the highest bidder, or former owner, in recording the County Treasurer's deed.

40.13 A successful bidder shall be responsible for payment of the applicable current city and village taxes related to the spring auction, and school taxes related to the fall auction, at the time that the bidder tenders the bid balance to the County.

40.14 No sale of tax title property shall be made to any County Legislator, or County Legislator's spouse or dependent children, as defined by the County Ethics Code.

40.15 In the event that properties remain unsold after they have been offered for sale at two annual spring property tax auctions, and at the sole discretion of the County Treasurer and the Director of Real Property Tax Services, the County Treasurer's Office is hereby authorized to accept sealed bids for the purchase of such property until the close of business on the last day of July in each year, and a resolution authorizing the sale of any such property to the highest bidder shall thereafter be submitted to the Legislature for its consideration.

40.16 Properties sold for \$250.00 or less must be paid for in full on the auction date. This amount is non-refundable should the bidder fail to complete the purchase.

40.17 Any successful bidder who fails to tender the deposit upon being declared the successful high bidder, will be forbidden to participate in this or any future auction conducted on behalf of Cattaraugus County. If a purchaser fails to close on the parcels that he/she bids on at the auction, he/she may be prohibited from participating at future auctions held for Cattaraugus County.

40.18 The successful bidder/purchaser shall certify that he/she does not represent the former owner(s) of the property against whom the County foreclosed and has no intent to defraud the County of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The successful bidder/purchaser agrees that neither he/she nor his/her assigns shall convey the property to the former owner(s) against whom the County foreclosed within 24 months subsequent to the auction date and, if such conveyance occurs, the purchaser understands that he/she may be found to have committed fraud and/or intent to defraud and will be liable for any deficiency between the purchase price at the auction and such sums as may be owed to the County as related to the foreclosure on the property and consents to immediate judgment by Cattaraugus County for said amounts.

RULE 41. SALE OF SURPLUS EQUIPMENT

41.1 The Public Works Committee shall be responsible for the disposition of surplus equipment and other personal property of the County. Such Committee shall fix the times and places at which public auctions, the minimum number thereof being one per annum, shall be held and shall promulgate such additional rules and establish such procedures as may be necessary to effect the orderly and proper conduct thereof.

41.2 All sales shall become final upon payment by the purchaser of the full amount of the purchase price.

41.3 The Public Works Committee is authorized to employ such professional auctioneers from time to time for this purpose as may be necessary and to delegate its responsibility for the conduct of such auctions to one or more of its members or to any office of County government.

41.4 All officers, departments, and other agencies of County government shall dispose of equipment no longer necessary for public use in the manner set forth herein. The disposition of a specific item of equipment by another method may be permitted, however, by the Committee.

41.5 No sale of surplus equipment shall be made to any County Legislator, or County Legislator's spouse or dependent children, as defined by the County Ethics Code.

RULE 42. PROCEDURE FOR BIDDING AND ACCEPTING BIDS

42.1 Specifications and bids will be set and determined by the Department Head and the standing committee of the Legislature that governs the respective department for which the item or services are being procured and, wherever possible, the specifications shall be written to conform with State bid specifications.

42.2 No department, board, or other agency of County government shall advertise for sealed bids for any purpose which has not been included in the current year budget, without prior approval of the legislative committee which exercises jurisdiction over such agency.

42.3 No committee shall authorize advertisement for sealed bids, unless the bid item is partially or entirely included in the current year's budget.

**APPENDIX
STANDING COMMITTEES****1. COUNTY OPERATIONS/PUBLIC SAFETY (7 members)**

1.1 This committee shall have charge of all matters relating to the following departments:

- .1 Board of Elections
- .2 County Attorney
- .3 County Clerk
- .4 County Museum
- .5 Information Services
- .6 Real Property Tax Service
- .7 Assigned Counsel
- .8 District Attorney
- .9 Emergency Services

- .10 Judiciary
- .11 Probation
- .12 Public Defender
- .13 Sheriff

1.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over general governmental functions.
- .2 Liaison with Chautauqua-Cattaraugus Library System.
- .3 Emergency Communications Systems.
- .4 Liaison with Fire Advisory Board.
- .5 Liaison with Society for Prevention of Cruelty to Animals (SPCA).
- .6 Liaison with Nuclear Waste industry.

2. DEVELOPMENT & AGRICULTURE (7 members)

2.1 This committee shall have charge of all matters relating to the Department of Economic Development, Planning and Tourism.

2.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over matters relating to tourism and economic development in the County.
- .2 Liaison with the County Planning Board.
- .3 General jurisdiction over agricultural matters.
- .4 Liaison with the following:
 - .1 Agricultural Society
 - .2 Business Development Corporations
 - .3 Chambers of Commerce
 - .4 Cornell Cooperative Extension
 - .5 Empire Zone Corporation
 - .6 Federated Sportsmen
 - .7 Industrial Development Agency
 - .8 Local Development Corporations
 - .9 Salamanca Rail Museum
 - .10 Southern Tier West Regional Planning & Development Board.

3. FINANCE (7 members)

3.1 This committee shall have charge of all matters relating to the following departments:

- .1 County Administrator
- .2 County Treasurer.

3.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over the financial affairs of the County.
- .2 Review tentative budget.
- .3 General jurisdiction over the following administrative divisions of the County Administrator:
 - .1 Auditing
 - .2 General Administration
 - .3 Purchasing.

- .4 General jurisdiction over community college issues.
- .5 Liaison with Off-Track Betting Corporation.

4. HUMAN SERVICES (7 members)

4.1 This committee shall have charge of all matters relating to the following departments:

- .1 Aging
- .2 Community Services
- .3 Coroners
- .4 Health
- .5 Nursing Homes
- .6 Social Services
- .7 Veterans Service Agency
- .8 Youth Bureau.

4.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over all matters relating to the general welfare of persons in the County.
- .2 Liaison with the following contract agencies:
 - .1 Cattaraugus County Chapter NYSARC, Inc.
 - .2 Council on Addiction Recovery Services, Inc. (CaRES)
- .3 Liaison with Cattaraugus-Allegany Workforce Development Board.

5. LABOR RELATIONS (5 members)

5.1 This committee shall have charge of all matters relating to the following department:

- .1 Human Resources.

5.2 In addition, the committee shall have the following responsibilities:

- .1 All employee classifications, salary changes, and employment practices.
- .2 Vacancies shall be filled in accordance with Act 68-2003, as amended.
- .3 Shall review personnel issues after those issues have been reviewed by the respective program committees.
- .4 Shall have charge of matters that influence the general labor relations and employment policies of the County.
- .5 Shall have the authority to hear all matters pursuant to Civil Service Law Section 75 involving misconduct or incompetence by County employees, except to the extent that collective bargaining agreements provide otherwise, and may, upon motion, appoint or designate a hearing officer, to act in its stead, to hear such matters and make recommendations to the County Legislature accordingly.

5.3 Upon delegation by the Chair, this committee shall consider fiscal and other matters dealing with collective bargaining and employee relations.

5.4 This committee's members, plus the Chair of the County Legislature, are the Employer representatives to the Labor-Management Committees referred to in the collective bargaining agreements.

6. PUBLIC WORKS (7 members)

6.1 This committee shall have charge of all matters relating to the following departments:

- .1 Public Works
- .2 Buildings & Grounds.

6.2 In addition, the committee shall have the following responsibilities:

- .1 General jurisdiction over all County buildings and grounds.
- .2 Watershed Program.
- .3 Liaison with Cattaraugus County Soil & Water Conservation District.
- .4 Approve or disapprove requests from non-County government groups for County facility usage.
- .5 General jurisdiction over all matters relating to solid waste.
- .6 General jurisdiction over forestry matters.

7. STRATEGIC PLANNING (7 members)

7.1 This committee will have the following responsibilities:

- .1 General jurisdiction relating to the process of governmental review of planning mechanisms.
- .2 Liaison with the following entities:
 - .1 Southern Tier West regarding governmental planning.
 - .2 All local governments within Cattaraugus County regarding sharing/coordination of services.

7.2 In addition, this committee shall have charge of all matters relating to cooperation and coordination/sharing of County services within Cattaraugus County.

Adopted January 4, 2023 by voice vote.

ACT NO. 2-2023 by Mr. VanRensselaer

AUTHORIZATION TO EMPLOY OUTSIDE COUNSEL

Pursuant to Section 501 of the County Law.

WHEREAS, it is anticipated that the County of Cattaraugus will be involved in civil actions during the year 2023, and

WHEREAS, the civil actions may require the services of outside counsel, now, therefore, be it

RESOLVED, that the County Attorney be, and hereby is, authorized and directed, on behalf of Cattaraugus County, to employ outside counsel from time-to-time in the year 2023 to perform services in relation to civil actions that may be pending or may hereafter occur, with preference given to attorneys in Cattaraugus County.

Adopted January 4, 2023 by voice vote.

ACT NO. 3-2023 by Mr. VanRensselaer

AUTHORIZATION TO EMPLOY FISCAL ADVISORS

Pursuant to Section 153 of the County Law.

WHEREAS, it is necessary to prepare in-depth financial statements and other financial paraphernalia to market the financial instruments issued by the County, and

WHEREAS, Fiscal Advisors and Marketing, Inc., 120 Walton Street, Suite 600, Syracuse, New York 13202, is a reputable municipal bond marketing service, and

WHEREAS, the cost of these professional services will come from the proceeds of the financial issues, and

WHEREAS, it is desirable to retain the services of Fiscal Advisors and Marketing, Inc., to prepare the necessary financial information, now, therefore, be it

RESOLVED, that the Cattaraugus County Legislature hereby retains the firm of Fiscal Advisors and Marketing, Inc., to undertake the above-described financial services for Cattaraugus County.

Adopted January 4, 2023 by voice vote.

ACT NO. 4-2023 by Mr. VanRensselaer

AUTHORIZATION TO EMPLOY BONDING ATTORNEY

Pursuant to Section 501 of the County Law.

WHEREAS, it is anticipated that the County of Cattaraugus will undertake certain programs during the year 2023 which will be financed through the sale of bonds, and

WHEREAS, these projects will require the services of a recognized bonding attorney, now, therefore, be it

RESOLVED, that the County Attorney be, and hereby is, authorized and directed, on behalf of Cattaraugus County, to employ a recognized bonding attorney from time-to-time in the year 2023 to perform services in relation to financing such programs as may hereafter be authorized by the Cattaraugus County Legislature.

Adopted January 4, 2023 by voice vote.

ACT NO. 5-2023 by Mr. VanRensselaer

**DELEGATING AUTHORITY FOR CERTAIN REAL PROPERTY TAX
REFUNDS AND CORRECTION OF TAX BILLS AND TAX ROLLS**

Pursuant to Sections 554(a) and 556(8)(a) of the
Real Property Tax Law.

WHEREAS, Act 5-2022 delegated the authority to make real property tax refunds and to correct tax bills and tax rolls to the County Administrator, and

WHEREAS, that delegation should be continued for the year 2023, now, therefore, be it
RESOLVED, that for the year 2023, the County Administrator is hereby authorized to perform the duties of the County Legislature in providing real property tax refunds, where the recommended refund is \$2,500.00 or less, in accordance with Section 556 of the Real Property Tax Law, and be it further

RESOLVED, that for the year 2023, the County Administrator is hereby authorized to correct tax bills and tax rolls, where the recommended tax refund is \$2,500.00 or less, in accordance with Section 554 of the Real Property Tax Law.

Adopted January 4, 2023 by voice vote.

ACT NO. 6-2023 by Mr. VanRensselaer

DESIGNATION OF OFFICIAL DEPOSITORIES AND TRADING PARTNERS

Pursuant to Section 212 of the County Law.

RESOLVED, that the following banking institutions in Cattaraugus County be designated as official depositories for County funds, commencing January 1, 2023, and that the County Treasurer is hereby authorized to deposit in each or any of such banking institutions in an amount not to exceed Fifty-Five Million Dollars (\$55,000,000):

Bank of America, Buffalo, New York
Bank of Cattaraugus, Cattaraugus, New York
Cattaraugus County Bank, Little Valley, New York
Cattaraugus County Bank, South Dayton, New York
Citizens Bank, Springville, New York
Community Bank, Gowanda, New York
Community Bank, Olean, New York
Evans Bank, Forestville, New York
Fidelity Brokerage Services, LLC, Rochester, New York
Five Star Bank, Allegany, New York
Five Star Bank, Ellicottville, New York
Five Star Bank, Olean, New York
Five Star Bank, Salamanca, New York
JP Morgan Chase, Buffalo, New York
Key Banc Capital Markets, Brooklyn, Ohio
Key Bank, Olean, New York
M & T Bank, Ellicottville, New York
M & T Bank, Olean, New York
The Bancorp Bank, Wilmington, Delaware
JP Morgan Securities, LLC, Brooklyn, New York.

Adopted January 4, 2023 by voice vote.

ACT NO. 7-2023 by Mr. VanRensselaer

DESIGNATING OFFICIAL REPUBLICAN NEWSPAPER FOR THE YEAR 2023

Pursuant to Section 214 of the County Law.

RESOLVED, that the Olean Times Herald, a newspaper published in Olean, New York, and it being the only daily newspaper published in the County, and the same hereby is, designated as one of the newspapers for the publication of all local laws, notices, and other matters required by law to be published by Cattaraugus County for the year 2023.

Adopted January 4, 2023 by voice vote.

ACT NO. 8-2023 by Mr. Koch

DESIGNATING OFFICIAL DEMOCRATIC NEWSPAPER FOR THE YEAR 2023

Pursuant to Section 214 of the County Law.

RESOLVED, that the Olean Times Herald, a newspaper published in Olean, New York, and advocating the principles of the Democratic Party be, and the same hereby is, designated as one of the newspapers for the publication of all local laws, notices, and other matters required by law to be published by Cattaraugus County for the year 2023.

Adopted January 4, 2023 by voice vote.

ACT NO. 9-2023 by Mr. VanRensselaer

DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2023

Pursuant to Section 214 of the County Law.

RESOLVED, that the Olean Times Herald, a newspaper published in Olean, New York, and the Salamanca Press, a newspaper published in Salamanca, New York, are hereby designated as the official newspapers for the publication of all local laws, notices, and other matters required by law to be published by Cattaraugus County for the year 2023.

Adopted January 4, 2023 by voice vote.

ACT NO. 10-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACTS FOR
TAX FORECLOSURE SEARCHES**

Pursuant to Article 11 of the Real Property Tax Law and Section 450 of the County Law.

WHEREAS, Act 12-2022 authorized contracts with Cattaraugus Abstract Corporation, 406 Erie Street, Little Valley, New York 14755, and Empire Search Company, 208 Court Street, Little Valley, New York 14755, for the provision of tax foreclosure searches at a rate of \$90.00 per parcel, the terms of which expired December 31, 2022, and

WHEREAS, searches of the various records in the County Clerk's Office are necessary in order to comply with statutory notification provisions as Cattaraugus County prepares to commence in rem foreclosure proceedings for unpaid taxes, and

WHEREAS, the County is desirous of renewing the aforementioned contracts, and

WHEREAS, Cattaraugus Abstract Corporation and Empire Search Company have agreed to perform the aforementioned searches for the amount of \$90.00 per parcel, for an annual amount not to exceed \$45,000.00 per contract, now, therefore, be it

RESOLVED, that the County Administrator be, and hereby is, authorized and directed to execute contracts, on behalf of Cattaraugus County, with Cattaraugus Abstract Corporation and Empire Search Company for the provision of the above-described tax foreclosure searches, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 11-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CHAUTAUQUA-CATTARAUGUS LIBRARY SYSTEM, INC.**

Pursuant to Sections 224, 233-a and 450 of the County Law
and Section 256 of the Education Law.

WHEREAS, the 2023 County budget provides for the payment of \$81,248.00 to the Chautauqua-Cattaraugus Library System, Inc., from Account No. A.298.7415.0000.42009 for the provision of educational materials for the citizens of Cattaraugus County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Chautauqua-Cattaraugus Library System, Inc., for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that payment of the aforementioned amount be made to the Chautauqua-Cattaraugus Library System, Inc., in quarterly installments, upon submission of vouchers for payments certified by the Chair of the Legislature, audited by the County Administrator, and paid by the County Treasurer.

Adopted January 4, 2023 by voice vote.

ACT NO. 12-2023 by Mr. VanRensselaer
and Mrs. Hunt and Mr. Koch¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SALAMANCA RAIL MUSEUM**

Pursuant to Sections 224 (12) and 450 of the County Law.

WHEREAS, the Salamanca Rail Museum attracts thousands of visitors to Cattaraugus County annually, and

WHEREAS, it is important that the County assist the Salamanca Rail Museum with the preservation of the history of railroads in the Southern Tier, and

WHEREAS, the 2023 County budget provides for the payment of \$10,000.00 to the Salamanca Rail Museum from Account No. A.298.7450.0000.42010 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Salamanca Rail Museum, to assist with the preservation of the history of railroads in the Southern Tier, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mrs. Hunt and Mr. Koch”.

Adopted January 4, 2023 by voice vote.

ACT NO. 13-2023 by Mr. VanRensselaer
and Mr. Brisky, Mr. Morrow, Ms. Schröder and Mr. Smith¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH CATTARAUGUS COUNTY SPCA**

Pursuant to Sections 224 (4) and 450 of the County Law and
Section 120 of the Agriculture and Markets Law.

WHEREAS, it is important that the County assist the Cattaraugus County SPCA with the provision of dog control services and humanitarian assistance to animals in Cattaraugus County, and

WHEREAS, the 2023 County budget provides for the payment of \$150,000.00 to the Cattaraugus County SPCA from Account No. A.298.3510.0000.42007 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Cattaraugus County SPCA, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mr. Brisky, Mr. Morrow, Ms. Schröder and Mr. Smith”.

Adopted January 4, 2023 by voice vote.

ACT NO. 14-2023 by Mr. VanRensselaer
and Mrs. Hunt, Mr. Higgins, Mr. Morrow, Ms. Schröder and Mr. Koch¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH EMPIRE ANIMAL RESCUE SOCIETY**

Pursuant to Sections 224 (4) and 450 of the County Law
and Section 120 of the Agriculture and Markets Law.

WHEREAS, it is important that the County assist the Empire Animal Rescue Society with the provision of dog control services and humanitarian assistance to animals in Cattaraugus County, and

WHEREAS, the 2023 County budget provides for the payment of \$60,000.00 to the Empire Animal Rescue Society from Account No. A.298.3510.0000.42068 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Empire Animal Rescue Society, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mrs. Hunt, Mr. Higgins, Mr. Morrow, Ms. Schröder and Mr. Koch”.

Adopted January 4, 2023 by voice vote.

ACT NO. 15-2023 by Mr. VanRensselaer
and Mr. Morrow, Ms. Schröder and Mr. Smith¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATT COUNTY CAT NIPPERS**

Pursuant to Sections 224 (4) and 450 of the County Law.

WHEREAS, it is important that the County assist the Catt County Cat Nippers with the provision of cat control services and humanitarian assistance to cats in Cattaraugus County, and

WHEREAS, the 2023 County Budget provides for payment in the amount of \$20,000.00 to the Catt County Cat Nippers from Account No. A.298.3510.0000.42072 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Catt County Cat Nippers, to provide assistance for cat control services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mr. Morrow, Ms. Schröder and Mr. Smith”.

Adopted January 4, 2023 by voice vote.

ACT NO. 16-2023 by Mr. VanRensselaer
and Mrs. Andreano, Mr. Higgins and Mr. Smith¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
TRI-COUNTY ARTS COUNCIL**

Pursuant to Sections 224 (13) and 450 of the County Law.

WHEREAS, it is important that the County support the provision of sponsored art programs throughout Cattaraugus County, and

WHEREAS, the Tri-County Arts Council, 110 West State Street, Olean, New York 14760, will be involved in sponsoring arts programs throughout Cattaraugus County, working in partnership with existing organizations throughout the County, and

WHEREAS, the 2023 County budget provides for the payment of \$11,500.00 to the Arts Council from Account No. A.298.7010.0000.42008 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, for the year 2023, with the Tri-County Arts Council, for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: "Mrs. Andreano, Mr. Higgins and Mr. Smith".

Adopted January 4, 2023 by voice vote.

ACT NO. 17-2023 by Mr. VanRensselaer
and Mr. Helmich, Mr. Marsh and Mr. Morrow¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CORNELL COOPERATIVE EXTENSION ASSOCIATION OF CATTARAUGUS COUNTY**

Pursuant to Sections 224 (8) and 450 of the County Law.

WHEREAS, the County Legislature is desirous of assisting the Cornell Cooperative Extension Association of Cattaraugus County by providing the amount of \$257,371.00 for the provision of services, which includes the 4-H program and the Dairy, Livestock and Field Team, and

WHEREAS, the 2023 County budget provides for the payment of \$222,371.00 to the Cornell Cooperative Extension Association of Cattaraugus County from Account No. A.298.2980.0000.42003 and the payment of \$35,000.00 from Account No. A.298.2980.0000.42003.04 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Cornell Cooperative Extension Association of Cattaraugus County, for the provision of a variety of services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that payment of the aforementioned amount be made to the Cornell Cooperative Extension Association of Cattaraugus County upon submission of an invoice for payment

certified by the Chair of the Legislature, audited by the County Administrator and paid by the County Treasurer.

¹The following Legislators requested their names be listed as additional sponsors: “Mr. Helmich, Mr. Marsh and Mr. Morrow”.

Adopted January 4, 2023 by voice vote.

ACT NO. 18-2023 by Mr. VanRensselaer
and Mr. Brisky, Mr. Helmich and Mr. Marsh¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY LAND BANK CORPORATION**

Pursuant to Section 450 of the County Law.

WHEREAS, the 2023 County budget provides for the payment of \$300,000.00 to the Cattaraugus County Land Bank Corporation from Account No. A.298.6420.0000.42058 for the demolition and rehabilitation of tax foreclosure properties, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Cattaraugus County Land Bank Corporation for the provision of the above-described services for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mr. Brisky, Mr. Helmich and Mr. Marsh”.

Adopted January 4, 2023 by voice vote.

ACT NO. 19-2023 by Mr. VanRensselaer
and Mrs. Andreano, Mr. Benson, Mr. Boberg, Mr. Brisky, Mr. Burr,
Mr. Helmich, Mr. Higgins, Mrs. Hunt, Mr. Klancer, Mr. Marsh, Mr. Morrow,
Mr. Parker, Ms. Schröder, Mr. Smith, Mr. Snyder and Mr. Koch¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
FEDERATED SPORTSMEN’S CLUBS OF CATTARAUGUS COUNTY, INC.**

Pursuant to Sections 224 (3) and 450 of the County Law.

WHEREAS, Cattaraugus County is desirous of supporting the Federated Sportsmen’s Clubs of Cattaraugus County, Inc., and

WHEREAS, the Federated Sportsmen’s Clubs of Cattaraugus County, Inc. is a County-wide organization which promotes interest pertaining to the development and expansion of conservation as applied to reforestation, propagation of fish and game, and purchase and maintenance of public game refuges and shooting grounds, and

WHEREAS, the organization has gathered many facts representing a cross section of recreation needs of Cattaraugus County as applied to forests, public parks, fish and game, and

WHEREAS, the 2023 County budget provides for the payment of \$2,400.00 to the Federated Sportsmen's Clubs of Cattaraugus County, Inc., from Account No. A.298.8720.0000.42011 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Federated Sportsmen's Clubs of Cattaraugus County, Inc., for the year 2023, for the provision of services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: "Mrs. Andreano, Mr. Benson, Mr. Boberg, Mr. Brisky, Mr. Burr, Mr. Helmich, Mr. Higgins, Mrs. Hunt, Mr. Klancer, Mr. Marsh, Mr. Morrow, Mr. Parker, Ms. Schröder, Mr. Smith, Mr. Snyder and Mr. Koch".

Adopted January 4, 2023 by voice vote.

ACT NO. 20-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SOUTHERN TIER WEST REGIONAL PLANNING AND DEVELOPMENT BOARD**

Pursuant to Section 239-c of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County assist Southern Tier West Regional Planning and Development Board with the provision of planning assistance to municipalities and businesses in Cattaraugus, Chautauqua, and Allegany Counties, and

WHEREAS, the 2023 County budget provides for the payment of \$24,970.00 to the Southern Tier West Regional Planning and Development Board (STW) from Account No. A.643.8025.0000.42032 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Southern Tier West Regional Planning and Development Board for the provision of the above-described services for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 21-2023 by Mr. VanRensselaer
and Mr. Brisky and Mr. Morrow¹

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
BOCES FOR STUDENT GOVERNMENT PROGRAM**

Pursuant to Section 95 of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County support the provision of a student government program conducted by BOCES to teach students about local government, with an emphasis on County government, and

WHEREAS, the 2023 County budget provides for the payment of \$8,000.00 to BOCES from Account No. A.101.2980.0000.42001 for this program, of which 50% is reimbursable by the New York State Office of Children and Family Services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with BOCES for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

¹The following Legislators requested their names be listed as additional sponsors: “Mr. Brisky and Mr. Morrow”.

Adopted January 4, 2023 by voice vote.

ACT NO. 22-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY SOIL & WATER CONSERVATION DISTRICT**

Pursuant to Sections 224 (3) and 450 of the County Law.

WHEREAS, it is important that the County assist the Cattaraugus County Soil & Water Conservation District with the provision of conservation of the soil and water resources of the County through prevention of soil erosion and prevention of flood water and sediment damages, and

WHEREAS, the 2023 County budget provides for the payment of \$142,198.00 to the Cattaraugus County Soil & Water Conservation District from Account No. A.871.8710.0000.42033 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023 with the Cattaraugus County Soil & Water Conservation District for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 23-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY SOIL & WATER CONSERVATION DISTRICT FOR
ISCHUA CREEK WATERSHED MAINTENANCE PROGRAM**

Pursuant to Sections 299-m and 450 of the County Law.

WHEREAS, Act 23-2022 authorized a contract with the Cattaraugus County Soil & Water Conservation District, Cooperative Extension Center, USDA Service Center Building, 8 Martha Street,

Ellicottville, New York 14731, for the provision of a maintenance program for the County's watershed sites, the term of which expired December 31, 2022, and

WHEREAS, the County Department of Public Works is desirous of continuing the maintenance program for the Ischua Creek Watershed, and

WHEREAS, the Cattaraugus County Soil & Water Conservation District has agreed to provide the aforementioned maintenance program for the year 2023 at an amount not to exceed \$11,604.00, and

WHEREAS, sufficient funds are included in Account No. A.871.8740.0000.40809 of the 2023 budget of the Department of Public Works for the cost of the aforementioned watershed maintenance program, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Cattaraugus County Soil & Water Conservation District, for the provision of the above-described watershed maintenance program, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 24-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
MERCY FLIGHT, INC.**

Pursuant to Sections 224 (14) and 450 of the County Law and
Section 122-b of the General Municipal Law.

WHEREAS, it is important that the County assist Mercy Flight, Inc., with the provision of vital emergency transportation services to Western New York, and

WHEREAS, the 2023 County budget provides for the payment of \$7,650.00 to Mercy Flight, Inc., from Account No. A.454.4540.0000.42015 for these services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023, on behalf of Cattaraugus County, with Mercy Flight, Inc., for the provision of vital emergency transportation services to Western New York, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 25-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH SOUTHERN
TIER HEALTH CARE SYSTEM, INC., FOR FLYCAR FUNDING**

Pursuant to Section 122-b of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, it is important that the County support the Cattaraugus County Advanced Life Support (flycar) Program, and

WHEREAS, Southern Tier Health Care System, Inc., One Blue Bird Square, Olean, New York 14760, is a principal sponsor of the aforementioned program, and

WHEREAS, this program provides pre-hospital emergency medical treatment for ill or injured individuals, and

WHEREAS, the 2023 County budget provides for the payment of \$15,300.00 to Southern Tier Health Care System, Inc., for the provision of these services from Account A.454.4540.0000.42017, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract for the year 2023, on behalf of Cattaraugus County, with Southern Tier Health Care System, Inc., for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 26-2023 by Mr. VanRensselaer

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(2023 Public Works Projects)**

Pursuant to Sections 363 and 366 of the County Law.

WHEREAS, various appropriation and revenue accounts must be adjusted to cover the cost of the various projects included in the County's 2023 Public Work Projects, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Estimated Revenue Accounts:

D.990.9901.0000.5031	Interfund Transfers	\$1,050,000.00
H.990.9950.0000.5031	Interfund Transfers	\$2,950,000.00

Decrease Appropriation Account:

A.901.1910.0000.40611	Provision for Capital Projects	\$4,000,000.00
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Increase Appropriation Accounts:

A.990.9901.0000.90502	Transfer to County Road Fund	\$1,050,000.00
A.990.9950.0000.90504	Transfer to Capital Projects Fund	\$2,950,000.00
D.502.5110.5120.27018	County Road #57	\$ 200,000.00
D.502.5110.5120.27019	County Road #32	\$ 290,000.00
D.502.5110.5120.27068	County Road #59	\$ 320,000.00
D.502.5110.5120.27076	County Road #42	\$ 240,000.00
H.504.5197.5194.27012	County Road #30	\$ 350,000.00
H.504.5197.5194.27033	County Road #13	\$ 670,000.00
H.504.5197.5194.27039	County Road #12	\$ 370,000.00
H.504.5197.5194.27043	County Road #73	\$ 230,000.00
H.504.5197.5194.27048	County Road #9	\$ 360,000.00
H.504.5197.5194.27060	County Road #65	\$ 160,000.00
H.504.5197.5194.27064	County Road #10	\$ 280,000.00
H.504.5197.5194.27075	County Road #39	\$ 310,000.00

H.504.5197.5194.27090

County Road #56

\$ 220,000.00.

Adopted January 4, 2023 by voice vote.

ACT NO. 27-2023 by Mr. VanRensselaer**ESTABLISHING COMPENSATION FOR ELECTION INSPECTORS,
ELECTION CHAIRS, POLLING SITE COORDINATORS AND OTHER DUTIES**

Pursuant to Section 3-420 of the Election Law.

WHEREAS, the Election Consolidation and Improvement Act of 2005 requires that the County Legislature establish the compensation for Election Inspectors, Election Chairs and Polling Site Coordinators, effective January 1, 2006, and

WHEREAS, effective January 1, 2023, the Commissioners of the Board of Elections recommend the following compensation schedule for Election Inspectors, Election Chairs and Polling Site Coordinators until such other compensation is approved by this legislative body:

<u>Service</u>	<u>Election Inspectors</u>	<u>Election Chairs</u>	<u>Election Inspector</u>	
			<u>Return Supplies</u>	<u>Polling Site Coordinators</u>
Training	\$25-\$40* per day	\$25-\$40* per day		
Early Voting Primary Election	\$142.00/day	\$10 extra		
Early Voting General Election	\$142.00/day	\$10 extra		
Election Day Primary Election	\$241.40/day	\$10 extra	\$10 extra	\$30/machine & \$10 each additional machine
Election Day General Election	\$241.40/day	\$10 extra	\$10 extra	\$30/machine & \$10 each additional machine
Special Election	\$241.40/day	\$10 extra	\$10 extra	\$30/machine & \$10 each additional machine
Early Voting	\$14.20/hour			
Absentee Process	\$14.20/hour			
Test Decking Voting Machines	\$14.20/hour			

Local Day \$14.20/hour
 Registration

*per meeting, depending on length of training session

Mileage: Election Inspectors using vehicle to return voting supplies to the County Board of Elections following elections and local day registrations or returning election supplies and/or ballots on election night shall be reimbursed at the current IRS mileage rate, and Election Inspectors returning election supplies and/or ballots on election night shall be paid \$10 extra, and

WHEREAS, sufficient funds are included in the budget to cover the aforementioned costs, now, therefore, be it

RESOLVED, that the Cattaraugus County Legislature hereby establishes the above-described payment schedule for the above-described Election Inspectors, Election Chairs and Polling Site Coordinators in Cattaraugus County until such other compensation is approved by this legislative body.

Adopted January 4, 2023 by voice vote.

ACT NO. 28-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO ENTER INTO AN AGREEMENT
 REGARDING TERMS AND CONDITIONS OF PUBLIC EMPLOYMENT BETWEEN
 THE SHERIFF OF CATTARAUGUS COUNTY AND THE COUNTY OF CATTARAUGUS
 AND THE CATTARAUGUS COUNTY DEPUTIES ASSOCIATION FOR THE PERIOD
 JANUARY 1, 2023 TO DECEMBER 31, 2026**

Pursuant to Article 14 of the Civil Service Law.

WHEREAS, the Cattaraugus County Deputies Association is the exclusive bargaining agent for all full-time and part-time Deputy Sheriffs in the Cattaraugus County Sheriff's Office, and

WHEREAS, an agreement has been reached on terms and conditions of employment, which include salary adjustments and a 13% per hour wage increase for employees previously agreed to for the year 2022, and 0% per hour wage increases for 2023, 2024, 2025 and 2026, and

WHEREAS, salaries have been established based on market conditions and analysis to conform to the realities of the competitive marketplace, and

WHEREAS, this settlement also provides for the implementation of changes in the Health Plan offering and in health insurance contributions in 2023 through 2026, and

WHEREAS, the items agreed upon to be contained in the applicable collective bargaining agreement have heretofore been disclosed to the County Legislature for review and information, and

WHEREAS, the Cattaraugus County Deputies Association has heretofore ratified all negotiated changes to such agreement, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed, on behalf of Cattaraugus County, to execute the applicable Collective Bargaining Agreement between the County of Cattaraugus, the Sheriff of Cattaraugus County and the Cattaraugus County Deputies Association for the period January 1, 2023 to December 31, 2026.

Adopted January 4, 2023 by voice vote.

ACT NO. 29-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
NEW YORK STATE I LOVE NEW YORK MATCHING FUNDS PROGRAM
AND ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(Department of Economic Development, Planning & Tourism)**

Pursuant to Section 164 of the Economic Development Law and
Sections 363 and 366 of the County Law.

WHEREAS, Act 379-2022 authorized the Department of Economic Development, Planning & Tourism to apply for, and accept, grants from the New York State I Love New York Matching Funds Program, for the 2022-2023 program year, and

WHEREAS, the Department of Economic Development, Planning & Tourism has been awarded funding in the amount of \$46,497.00 for the aforementioned Program, and

WHEREAS, various appropriation and revenue accounts must be adjusted, now, therefore, be it

RESOLVED, that the Cattaraugus County Department of Economic Development, Planning and Tourism shall submit the grant agreement to the Legislature for approval and appropriation prior to the commencement of any work, and be it further

RESOLVED, that the Chairman of the Legislature be, and hereby is, authorized and directed to execute documents, on behalf of Cattaraugus County, with the State of New York for the I Love New York Matching Funds Program, in order to accept and receive the aforementioned funding, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Estimated Revenue Accounts:

A.642.6420.6410.1362	Cattaraugus County I Love NY Matching Funds	\$23,503.00
A.642.6420.6410.3715	State Aid, Tourism Promotion	\$23,503.00

Decrease Appropriation Accounts:

A.642.6420.6410.47001	Postage	\$ 5,000.00
A.642.6420.6410.48001	Advertising	\$31,218.00
A.642.6420.6410.48226	Collateral – Travel Guide	\$ 2,000.00
A.642.6420.6410.48227	Transferred to Region	\$ 8,788.00.

Adopted January 4, 2023 by voice vote.

ACT NO. 30-2023 by Mr. VanRensselaer

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
FOR 2nd UPSTATE FAMILY DEFENSE (CHILD WELFARE)
QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT
(Public Defender)**

Pursuant to Article 30 of the Executive Law, Article 18-B of the County Law
and Sections 363 and 365 of the County Law.

WHEREAS, the Public Defender's Office has been awarded a three-year grant, in the total amount of \$750,000.00, through the New York State Office of Indigent Legal Services for the 2nd Upstate Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant, which is aimed at alleviating excessive caseloads in upstate public defender offices and improving the quality of parental representation in child welfare matters, and

WHEREAS, Act 568-2022 authorized a contract with New York State Office of Indigent Legal Services in order to accept the 2nd Upstate Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant, and

WHEREAS, various appropriation and revenue accounts must be adjusted in order to accommodate the aforementioned grant, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Estimated Revenue Account:

A.117.1170.1187.3025	State Aid ILS Funding	\$250,000.00
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Increase Appropriation Accounts:

A.117.1170.1187.11000	Full-Time Wages	\$138,947.00
A.117.1170.1187.20006	Computer Equipment/Software	\$ 2,620.00
A.117.1170.1187.40401.1	Assigned Counsel Legal Aid of WNY	\$ 47,640.00
A.117.1170.1187.41404	Internet Contracts	\$ 961.00
A.117.1170.1187.45202	Equipment Repair & Maintenance	\$ 300.00
A.117.1170.1187.45401	Small Equipment/Tools	\$ 2,207.00
A.117.1170.1187.46102	Employee Mileage	\$ 2,000.00
A.117.1170.1187.46106	Training	\$ 500.00
A.117.1170.1187.46108	Cellular Phone Charges	\$ 1,320.00
A.117.1170.1187.47002	Office Supplies	\$ 2,454.00
A.117.1170.1187.47011	Law Books	\$ 1,260.00
A.117.1170.1187.48002	Dues	\$ 175.00
A.117.1170.1187.81000	FICA	\$ 10,630.00
A.117.1170.1187.82000	Retirement	\$ 13,200.00
A.117.1170.1187.83000	Health	\$ 25,260.00
A.117.1170.1187.84000	Dental	\$ 526.00.

Adopted January 4, 2023 by voice vote.

ACT NO. 31-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE GRANT DOCUMENTS WITH
NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
OFFICE OF PROBATION AND CORRECTIONAL ALTERNATIVES FOR
GTSC IGNITION INTERLOCK MONITORING PROGRAM**

Pursuant to 9 NYCRR Section 358.4(a) and Section 450 of the County Law.

WHEREAS, Act 355-2010 approved the County's Ignition Interlock Program Plan, and
WHEREAS, the County Probation Department has been awarded funding in the amount
of \$11,172.00 through the New York State Division of Criminal Justice Services Office of Probation and
Correctional Alternatives for the GTSC Ignition Interlock Monitoring Program for the 2022-2023 program
year, and

WHEREAS, a contract with the New York State Division of Criminal Justice Services is
necessary in order to accept the aforementioned funding, and

WHEREAS, this program is 100% funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to
execute the aforementioned grant documents, on behalf of Cattaraugus County, with the New York State
Division of Criminal Justice Services, for the provision of the above-described program, for a term
commencing October 1, 2022 and terminating September 30, 2023, according to the above-described
terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then
this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding,
the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it
further

RESOLVED, that in the event of any such reduction, the department head involved shall
immediately report such occurrence to the Chairman of the Committee to which the department is
assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 4, 2023 by voice vote.

ACT NO. 32-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH NEW ENGLAND POLYGRAPH ASSOCIATES FOR
POLYGRAPH SERVICES FOR PROBATION DEPARTMENT**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 404-2019 authorized a contract with New England Polygraph Associates,
78 Judson Avenue, Bristol, Connecticut 06010, for the provision of polygraph services for clients of the
Probation Department, and

WHEREAS, New England Polygraph Associates has requested a rate increase, and

WHEREAS, the Probation Department is in need of the aforementioned services and has
agreed to the rate increase, and

WHEREAS, New England Polygraph Associates can provide polygraph services for clients of the Probation Department for an amount of \$300.00 per polygraph examination, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaugus County, with New England Polygraph Associates, for the provision of the above-described polygraph services, for a term commencing January 1, 2023 to continue in full force and effect, at the same rates, terms and conditions, until terminated by either party hereto, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 33-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
ALERE TOXICOLOGY SERVICES, INC. FOR
PROBATION DEPARTMENT DRUG TESTING SERVICES**

Pursuant to Section 257 of the Executive Law and
Section 450 of the County Law.

WHEREAS, Act 112-2020 authorized a contract with Alere Toxicology Services, Inc., 450 Southlake Boulevard, Richmond, Virginia 23236, for the provision of drug and alcohol testing services for the County Probation Department, the term of which expired December 31, 2022, and

WHEREAS, the County Probation Department is desirous of renewing the aforementioned contract for drug and alcohol testing services, and

WHEREAS, Alere Toxicology Services, Inc., can provide the aforementioned drug and alcohol testing services, as follows:

	<u>Analysis Type</u>	<u>Price Each*</u>
<u>URINE</u>		
2655	8DR Opiex and MDMA Screen Only	\$ 7.72
6306	8-Panel Screen (Amphetamines, Barbiturates, Benzodiazepines, Cocaine, Marijuana (THC), Methadone, Opiates and Buprenorphine) A second test will be done by a different analytical system for confirmation of all positives	\$ 10.40
6305	8-Panel Screen w/auto confirm	\$ 17.00
<u>Add on Drugs:</u>		
	Fentanyl	\$ 25.75
	Buprenorphine	\$ 25.75
	Extended Synthetic THC	\$ 36.05
	ETOH LOD Conf	\$ 25.75
GC/MS @	Level of Quantification (LOQ)	\$ 21.27
	Gas Chromatography/Mass Spectrometry (GC/MS) confirmation for one drug previously screened by Alere	
	<u>Rejected Specimen</u>	\$ 5.15

*Price includes collection supplies, chain of custody, shipping, testing and results reported to authorized person.

**Each year a 3% increase will be given per line item until the contract has expired or been terminated.

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Alere Toxicology Services, Inc., for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2025, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 34-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE LEASE AGREEMENT WITH
FIRST BAPTIST CHURCH FOR DEPARTMENT OF AGING
SENIOR WELLNESS AND NUTRITION PROGRAM SITE**

Pursuant to Section 95-a of the General Municipal Law, Title III-C
of the Older Americans Act of 1965, as amended and
Sections 215 and 450 of the County Law.

WHEREAS, Act 475-2021 authorized a lease agreement with the First Baptist Church for the leasing of a County Department of Aging Senior Wellness and Nutrition (SWAN) Program site in the Town of Franklinville, the term of which expired December 31, 2022, and

WHEREAS, the County Department of Aging is desirous of renewing the aforementioned lease agreement on a month-to-month basis, and

WHEREAS, the First Baptist Church, 27 South Main Street, Franklinville, New York 14737, has agreed to renew the aforementioned lease agreement on a month-to-month basis for an amount of \$530.45 per month, and

WHEREAS, this program is 42% federal (CFDA #93.045), 54% state and 4% county funded,
and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned lease, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a lease agreement, on behalf of Cattaraugus County, with the First Baptist Church, for the leasing of a Senior Wellness and Nutrition Program site, for a term commencing January 1, 2023, to continue on a month-to-month basis until terminated by either party hereto, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 4, 2023 by voice vote.

ACT NO. 35-2023 by Mr. VanRensselaer

**APPROVING CONTRACT BETWEEN
CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD
AND OLEAN CITY SCHOOL DISTRICT FOR
MENTAL HEALTH SOCIAL WORKER SERVICES**

Pursuant to Section 41.07 of the Mental Hygiene Law and
Section 450 of the County Law.

WHEREAS, Act 563-2021 authorized a contract with the Olean City School District, 410 West Sullivan Street, Olean, New York 14760, for the provision of mental health clinician services in the following locations:

- * East View Elementary
- * Washington West Elementary
- * Olean Middle/High School,

the term of which expired December 31, 2022, and

WHEREAS, the Olean City School District has requested the Department of Community Services to continue the aforementioned services in the Olean Middle/High School, and

WHEREAS, the Department of Community Services shall provide social worker services for the provision of mental health services in the Olean City Schools, as requested by the Olean City School District, and

WHEREAS, the Olean City School District shall contribute an amount of \$5,000.00 per year and provide an office, a family meeting room, a phone line and furniture for the County's mental health clinician at no cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, between the Cattaraugus County Community Services Board and the Olean City School District, to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote. Mrs. Andreano abstained from vote.

ACT NO. 36-2023 by Mr. VanRensselaer

**APPROVING CONTRACT BETWEEN CATTARAUGUS COUNTY COMMUNITY
SERVICES BOARD AND HEALTHCARE SOLUTIONS WNY, LLC, FOR
DEPARTMENT OF COMMUNITY SERVICES BILLING AND
ACCOUNTS RECEIVABLE MANAGEMENT SERVICES**

Pursuant to Section 41.07 of the Mental Hygiene Law and
Section 450 of the County Law.

WHEREAS, Act 522-2021 authorized approval for a contract with Healthcare Solutions WNY, LLC, 3719 Union Road, Suite 218, Cheektowaga, New York 14225, for the provision of billing-related

services and cash receipt reconciliation and contractual allowance management for the Department of Community Services clinic operations, the term of which expired December 31, 2022, and

WHEREAS, the Department of Community Services is desirous of continuing the aforementioned billing-related and cash receipt reconciliation services, and

WHEREAS, Healthcare Solutions WNY, LLC, can provide billing and accounts receivable management services and manage the authorization-for-payment process, for an amount not to exceed \$157,666.00 based upon billable units of service not to exceed 26,000 units of service at a rate of \$5.83333 per unit, and perform monthly cash receipt reconciliation for \$6,000.00, and

WHEREAS, this program is funded through a combination of state aid, billable insurance, federal (CFDA# 93.778), and local funds, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, between the Cattaraugus County Community Services Board and Healthcare Solutions WNY, LLC, to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 4, 2023 by voice vote.

ACT NO. 37-2023 by Mr. VanRensselaer

APPROVING CONTRACT BETWEEN CATTARAUGUS COUNTY COMMUNITY SERVICES BOARD AND HOUSING OPTIONS MADE EASY, INC. D/B/A RECOVERY OPTIONS MADE EASY, INC. FOR CRISIS PEER SPECIALIST FOR THE MENTAL HEALTH CLINIC

Pursuant to Section 41.07 of the Mental Hygiene Law,
Section 520A of Public Health Service Act and
Sections 363, 366 and 450 of the County Law.

WHEREAS, the Department of Community Services has been awarded a two-year grant from the U.S. Department of Health & Human Services Substance Abuse and Mental Health Services Administration for the Certified Community Behavioral Health Clinic Expansion (SAMSHA) Grant, and

WHEREAS, Act 135-2022 authorized a contract with Housing Options Made Easy, Inc., d/b/a Recovery Options Made Easy, Inc., 75 Jamestown Street, Gowanda, New York 14070, for the provision of Peer Specialists for the Olean Mental Health Clinic, the term of which expired December 31, 2022, and

WHEREAS, the Cattaraugus County Community Services Board is desirous of obtaining a Crisis Peer Specialist for the Olean Mental Health Clinic and services for the SAMSHA grant, and

WHEREAS, the Department of Community Services is desirous of providing one (1) full-time Crisis Peer Specialist for the Olean Mental Health Clinic, and

WHEREAS, Housing Options Made Easy, Inc., d/b/a Recovery Options Made Easy, Inc., can provide (1) full-time Crisis Peer Specialist for the Olean Mental Health Clinic, along with, and including, SAMSHA grant services for an amount not to exceed \$60,879.00, to be paid in installments on a monthly basis, as invoiced, and

WHEREAS, this program is 100% federally funded (CFDA #93.958), now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, between the Cattaraugus County Community Services Board and Housing Options Made Easy, Inc., d/b/a Recovery Options Made Easy, Inc., to signify the County's approval, for the provision of the above-described services, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments, upon notification of award, for the allocation of additional state aid funding or cost of living adjustments (COLAs) for this program, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 4, 2023 by voice vote.

ACT NO. 38-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
TELETASK, INC. FOR
AUTOMATED TELEPHONE MESSAGE DELIVERY SERVICES
FOR DEPARTMENT OF SOCIAL SERVICES**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 286-2022 authorized a contract with Teletask, Inc., 8066 Sunset Avenue, #101, Fair Oaks, California 95628, for the provision of an automated telephone message delivery service, the term of which expired December 31, 2022, and

WHEREAS, the Department of Social Services is desirous of renewing the aforementioned contract, and

WHEREAS, Teletask, Inc., can provide a telephone message delivery service for the Department of Social Services for an amount not to exceed \$5,800.00 to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, and

WHEREAS, the aforementioned services are 50% federally funded (CFDA #93.558) and 50% state funded, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Teletask, Inc., for the provision of the above-described telephone message delivery service, for a term commencing January 1, 2023 and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted January 4, 2023 by voice vote.

ACT NO. 39-2023 by Mr. VanRensselaer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
PARENT EDUCATION PROGRAM, INC., FOR PROTECTIVE/PREVENTIVE
SERVICES FOR CHILDREN AT RISK OF PLACEMENT AND
RESCINDING ACT 501-2022**

Pursuant to P.L. 96-272, 18 NYCRR Parts 405, 407 and 423, Sections 409 and 409-b of the Social Services Law and Section 450 of the County Law.

WHEREAS, Act 425-2021 authorized a contract with Parent Education Program, Inc., 234 North Union Street, Olean, New York 14760, for the provision of "Families Together" and "Families First" services for families with children who may be placed in foster care, the term of which expired December 31, 2022, and

WHEREAS, the Department of Social Services is desirous of renewing the aforementioned contract and providing the following services:

- The Families Together Program will serve one (1) family at a time that is referred by the County; and
- The Families First Program will provide in-home parenting skills and related services to approximately 15 Cattaraugus County families per month,

and

WHEREAS, Parent Education Program, Inc., has agreed to provide the above-described services for an annual amount of \$66,062.00, to be paid on a monthly basis, as invoiced, and

WHEREAS, this program is 100% federally funded (CFDA #93.558), now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Parent Education Program, Inc., for the provision of the above-described services, for a term commencing January 1, 2023, and terminating December 31, 2023, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting, and be it further

RESOLVED, that Act 501-2022 be, and hereby is, rescinded.

Adopted January 4, 2023 by voice vote.

ACT NO. 40-2023 by Mr. VanRensselaer

AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH PHOENIX GRAPHICS, INC. FOR ELECTION BALLOT PRINTING

Pursuant to Section 4-136 of the Election Law and Section 450 of the County Law.

WHEREAS, Act 172-2018, as amended by Act Nos. 542-2020 and 555-2021, authorized a contract with Phoenix Graphics, Inc., 1525 Emerson Street, Rochester, New York 14606, for the preparation and printing of election ballots for primaries and general elections, the term of which expired December 31, 2022, and

WHEREAS, the Board of Elections is desirous of renewing the term of the aforementioned contract for one (1) year to terminate December 31, 2023, at the same terms, rates and conditions, and

WHEREAS, Phoenix Graphics, Inc., has agreed to the aforementioned one (1) year contract renewal at the current rates:

- 14" & 17" ballots \$.48 per ballot;
- 22" ballots \$.54 per ballot;
- Absentee ballots \$.45 per ballot;
- Sample ballots \$.45 each (primary election);
- Sample ballots \$.75 each (general election);
- Canvass/Return books \$1.20 each (primary election);
- Canvass/Return books \$2.75 each (general election),

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Phoenix Graphics, Inc., for the provision of the above-described printing services, to amend the term of the original contract which commenced January 1, 2018 and now terminates December 31, 2023, according to the above-described terms.

Adopted January 4, 2023 by voice vote.

ACT NO. 41-2023 by Mr. VanRensselaer

**AMENDING ACT 484-2022 REGARDING CONTRACT WITH
VARIOUS ENTITIES FOR HEALTH DEPARTMENT WIC CLINIC SPACE**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 484-2022 authorized a contract with Gowanda Free Methodist Church for the utilization of space for the Health Department's WIC Program, the term of which expires December 31, 2023, and

WHEREAS, the Gowanda Free Methodist Church, 149 West Main Street, Gowanda, New York 14070, has requested a rate increase from \$100.00 to \$200.00 per day of use, and

WHEREAS, Act 484-2022 should be amended to reflect the increased rate, now, therefore, be it

RESOLVED, that Act 484-2022 be, and hereby is, amended as follows: In the Third Whereas, under the 2023 rate column for the Gowanda Free Methodist Church, please delete "\$100/day of use" and replace with "\$200/day of use".

Adopted January 4, 2023 by voice vote.

ACT NO. 42-2023 by Mr. VanRensselaer

**AUTHORIZING ACCEPTANCE OF FEDERAL LOCAL ASSISTANCE AND
TRIBAL CONSISTENCY FUNDING**

Pursuant to Section 605 of the Social Security Act, Section 9901 of the American Rescue Plan and Section 153 of the County Law.

WHEREAS, Section 605 of the Social Security Act (the Act), added by Section 9901 of the American Rescue Plan (ARPA), established the Local Assistance and Tribal Consistency Fund, which provides for the United States Treasury to pay \$2 Billion to eligible revenue sharing counties and eligible Tribal governments across fiscal years 2022 and 2023, and

WHEREAS, the Act appropriates \$1.5 Billion to the United States Treasury for payment to eligible revenue sharing counties, reserving \$750 Million for each of fiscal years 2022 and 2023 under the American Rescue Plan Act (ARPA), and directs the Secretary of the Treasury to allocate the funds, and

WHEREAS, Cattaraugus County is an eligible revenue sharing county and can apply for a total of \$100,000.00 of funds through the United States Treasury, for the Local Assistance and Tribal Consistency Fund, before January 31, 2023, and

WHEREAS, funds provided through the Local Assistance and Tribal Consistency Fund shall be used for activities that fulfill a governmental purpose and will be reported to the United States Treasury through an annual project and expenditure report before March 31 of each year until the funding is fully expended, now, therefore, be it

RESOLVED, that the County of Cattaraugus hereby accepts Local Assistance and Tribal Consistency Funds in the amount of \$100,000.00 from the United States Treasury to be used in accordance with the purposes established by the ARPA and subsequent guidance issued by the Treasury Department.

Adopted January 4, 2023 by voice vote.

* * * * *

MR. VANRENSELAER moved, seconded by Mr. Brisky, to adjourn until January 25, 2023 at 5:00 p.m. Carried.

Meeting adjourned at 5:32 p.m.

Ann M. Giglio
Journal Clerk